

# Application Form

## ACADEMIC STAFF COLLEGE UNIVERSITY OF CALCUTTA (UGC-ASC, CU)

92, A. P.C. Road, Kolkata-700 009

Phone and Fax : 033- 2351-9754

### APPLICATION FORM FOR PARTICIPATION IN

O.P.No : -----R.C. in-----Duration : ----- to -----  
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1. Full Name of the Applicant :
2. Male/Female :
3. Address for communication :  
with Phone No. & E-mail
4. Category : General/SC/ST/OBC
5. Age :
6. Date of Birth :
7. Name and address of the College/  
University/Institution with Ph. :
8. The type of College/University/  
Institution : Govt./Govt. Sponsored/Autonomus/Private
9. Current position/post held :
10. Nature of the post (substantive/  
temporary/part time etc.) :
11. Date of appointment to a substantive post :



## RECOMMENDATION OF THE FORWARDING AUTHORITY

I recommend Dr./Mr./Mrs-----  
for participation in O.P.No : -----R.C. in-----Duration : -----  
--to -----

He/She will be released from the College/Institution/University for the duration of the above course.

Place :

Date :

**Signature** of the Principal/Teacher-In-Charge/Registrar/Head of the Institution (with official seal)

### **Instructions to the applicants :**

The form should be filled out completely; please keep a photo-copy with you.

A candidate should submit only one application indicating the particular OP/RC. However, if she/he is not selected and if she/he wishes to be considered for any subsequent OP/RC, a letter(duly forwarded by the authority) may be sent to ASC-CU to that effect enclosing a copy of the original application.

The envelop containing the application should bear the name of the OP/RC applied for and the duration.

All communications should be addressed to The Honorary Director, UGC-Academic Staff College, University of Calcutta, 92, Acharya P.C. Road, Kolkata-700 009.

Note 1 : The ASC-CU, has a very limited number of accommodation available to the participants; the applicants, if selected, should be prepared to arrange their accommodation if the ASC-CU hostel is full.

Note 2 : Any incorrect statement may cause cancellation of the application.