

# UNIVERSITY OF CALCUTTA



## AUDIT AND ACCOUNTS DEPARTMENT

No. A/S/314/GSLI

Dated: 04.09.2017

### MEMORANDUM

This is to circulate among the employees who have been promoted to the next higher grade on or after 28/12/ 2015 , to contact the salary section , Audit & Accounts department , within 20 th September 2017, for submission of proforma "B" of G.S.L.I.(to be filled in triplicate,in original) to enable us to make the required changes in G.S.L.I. contribution rates , if any , due to that promotion.

A3/9/17

Accounts Officer  
University of Calcutta

Accounts Officer  
University of Calcutta

## FORM-B

(TO BE FILLED IN BY ALL EMPLOYEES WHO HAVE BEEN PROMOTED OR  
UPGRADED TO THE POSTS BELONGING TO UPPER CATEGORIES AFTER  
28.12.2015)

1. Name of the Employee :  
( In block Letter)
2. N.S. No. :
3. Designation on the date of  
entry (i.e. 28.12.2015) :
4. Scale of pay :
5. Department :
6. Date of Promotion :
7. Present Position :
8. Present Scale :
9. Department to which  
attached after promotion :

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Signature of the Employee

Date :

Forwarded :

Head of the Department :