



# UNIVERSITY OF CALCUTTA

Prof. (Dr.) Sonali Chakravarti Banerjee

*Pro-Vice-Chancellor (B.A. & F.)*

NO: PVC(B.A.&F)/14/0615

DATE: 11-06-15

To

1. Chairman, WBSEDCL

2. MD, CESC

Dear Sir,

In pursuance of discussions with you/ your officers, this is to reiterate that we will appreciate if we are contacted in person and notified adequately by mail/phone in case you think there are non-payment issues at our end. You are aware that we have enough standing bank guarantees for you with Bank of Baroda, College Street Branch.

Sudden disconnections, without prior adequate notice/discussions, adversely affect the University work. Such undesirable situations may be averted through reasonable intimations in due time.

Yours faithfully

*Sonali Chakravarti Banerjee*

(Sonali Chakravarti Banerjee)

Pro Vice-Chancellor  
(BA & F)  
University of Calcutta

CC: 1.Hon'ble VC 2.Registrar 3.Deans and Secys of All Faculties