



**UNIVERSITY OF CALCUTTA**

**Notification No. CSR/73/11 Dated 09/12/2011**

**It is notified for the general information of all concerned that in terms of the provisions of Section 54, and in exercise of his powers under section 9(6) of the Calcutta University Act, 1979 (as amended), the Vice-Chancellor has, in due compliance of the Orders of the Hon'ble Supreme Court of India, by an order dated 01/11/2011 been pleased to approve the following modalities in respect of Self-inspection of evaluated answer script(s) by an examinee in terms of relevant provisions of the RTI Act, 2005.**

Senate House  
Kolkata 700 073.  
The 9<sup>th</sup> December, 2011.

Prof. Basab Chaudhuri  
Registrar

### **Self- inspection of evaluated answer scripts under RTI Act,2005**

Pursuant to the resolution of the Syndicate adopted at its meeting held on 06.09.2011(Item No.33) on the above matter the following modalities are laid down for implementation (a) with immediate effect in respect of Post Graduate Examinations and (b) with effect from the B.A/ B.Sc./ B.Com Part-I Examinations,2011 of this University:

1. Photocopy of evaluated answer scripts may be obtained by an examinee concerned once only under RTI Act, 2005 for self- inspection on submission of application to the SPIO of the University in prescribed format available in the University website and on payment of Rs.500/- only per answer script **provided that no application for photocopy of evaluated answer scripts in Practical Papers, Compulsory Languages and Environmental Studies shall be entertained by the University.**
2. Application for photocopy of evaluated answer script (s) for the purpose of self- inspection is to be submitted within fifteen working days from the date of publication of result of the concerned examination.
3. It shall be the duty of the Principals of affiliated Colleges /Heads of Academic Departments of the University to forward all such applications together with the application money to the University in a consolidated manner and within the date as aforesaid.
4. Photocopy of evaluated answer script (s) will be handed over to the concerned examinee ordinarily after thirty days and within sixty days from the last date of submission of such application provided however that
  - a) Photocopy of evaluated answer scrip (s), which is / are not under reexamination, will be handed over to the concerned examinee for self-inspection within the time frame as mentioned above after another round of scrutiny and making necessary rectification in the evaluated answer script (s), Tabulation Roll and Marks Sheet, if so required.
  - b) Photocopy of evaluated answer script (s) which is / are under reexamination will be handed over to the concerned examinee for self-inspection only after publication of reexamination results
5. The examinees shall have to appear with original admit card for the concerned examination on the specific date and time as may be intimated by the University to take delivery of photocopy of evaluated answer scripts for self- inspection and to acknowledge receipt of the same.
6. The University shall not entertain any claim for redressal of grievance of the concerned examinee arising out of self - inspection under RTI Act, 2005 relating to evaluation of answer scripts.
7. Application for photocopy of evaluated answer script (s) shall have to be submitted in the following format:

**APPLICATION FOR PHOTOCOPY OF EVALUATED ANSWER  
SCRIPT(S) UNDER RTI ACT, 2005**

The State Public Information Officer,  
University of Calcutta, 87/1 College Street,  
Kolkata -700073.

Sir,

I would like to obtain photocopy/photocopies of \_\_\_\_\_ number of answer scripts for the purpose of my self-inspection only under the relevant provision of the RTI Act, 2005 for which I am furnishing my particulars as hereunder and remitting Rupees \_\_\_\_\_ (Rs. \_\_\_\_\_) herewith:

- a) Name (in Block Letter)
- b) Contact Address with Mobile number
- c) Name of the Examination and Year
- d) Roll and number  
(Photocopy of admit card shall have to be attached)
- e) Registration number and Session  
(Photocopy of registration certificate shall have to be attached)
- f) Centre of examination
- g) Photocopy of evaluated answer scripts in Subjects and Papers sought for self- inspection under RTI Act,2005  
Subjects and Paper / s (to be written in abbreviated form as shown in the marks sheet)

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(Photocopy of marks sheet shall have to be attached)

- h) Subjects and papers sought for reexamination of answer scripts under the relevant Regulations of the University.

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- i) Indicate Subjects and papers sought for both reexamination and self inspection
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**Declaration-**I declare that the above statements are true and that if any of the statements is found to be not true, my application shall be liable to be rejected by the University without any intimation to me and further that I shall not claim refund of the fees in any event.

Full Signature of the Examinee

Countersignature of the Principal-----, College.  
Head of the Department of-----, Calcutta University.

