

Regulations Relating to Two-year (Four Semester) M.A/ M.Sc. Degree Course of Study in Museology attached to the Post Graduate Faculty of Arts, University of Calcutta

In exercise of the powers conferred by Section 54 of the Calcutta University Act, 1979, the Syndicate of the University hereby makes the following Regulations, namely:

- These Regulations may be called the University of Calcutta [Regulations relating to two-year (Four Semesters) M.A/ M.Sc. Degree Course of Studies in Museology] Regulations, 2009.
- It shall apply to every candidate pursuing the above courses in this University.
- Notwithstanding anything contained in any Regulations or Rules for the time being in force, the study for the above course shall be guided by these Regulations.
- These Regulations shall come into effect from the academic session 2010-11.

Regulations

1. General

- 1.1.** The course of study leading to the Post-graduate MA/ MSc Degree in MUSEOLOGY of the University of Calcutta shall be conducted by the Department of Museology.
- 1.2.** The University shall lay down from time to time such subsidiary rules of admission, courses of study and methods of examination as may be deemed necessary for the maintenance of standards of University Education, in conformity with the relevant authorities.

2. Duration of the Course

- 2.1.** Two full academic years including project work, field/ study tour and internship divided into four semesters.
- 2.2.** The classes may be held both in the Department or allied Departments/ Institutions subjected to the availability of the resources & approval of the Departmental Committee.

3. Admission Criteria

3.1. For MA in Museology (Group- A):

- 3.1.1.** A good Bachelors degree (with Honours, wherever applicable) or a Masters degree in History/ Ancient Indian History and Culture/ Islamic History and Culture/ Anthropology/ Ethnology/ Sociology/ Archaeology/ Pali/ Sanskrit/ Persian/ Modern Indian Languages (like Bengali, Hindi, Urdu, English and others listed in the 8th Schedule of the Constitution of India)/ Folklore/ Fine Art/ Visual Art/ Applied Art/ Art History/ Education/ Tourism.

3.2. For MSc in Museology (Group- B):

- 3.2.1** A good Bachelors degree (with Honours, wherever applicable) or a Masters degree in Zoology/ Botany/ Geology/ Geography (with Zoology or Botany or Geology or Chemistry or Anthropology in combination)/ Earth Sciences/Anthropology/ Agriculture/ Environmental Science/ Marine Science.
- 3.3.** Candidates having MA/ MSc degrees in the above subjects will be given preference in admission.
- 3.4.** Two seats in each group will be kept reserved for the candidates who are employed in museums or similar organisations/ institutions for at least two years, if they have requisite qualifications and deputed by the institutions concerned. However, the seats will be de-reserved in case of non-availability of suitable candidates.
- 3.5.** The number of seats is limited to 20 (twenty) in each group. The seats will be distributed in the following manner:

MA in Museology:

BA/ MA in History/ AIHC/ IHC: **6** (1 SC and 1 ST)

BA/ MA in Archaeology: **2**

BA/ BFA/ BVA/ MA/ MFA/ MVA in Fine Art/ Visual Art/ Graphic Art/ Applied Art/ Commercial Art/ History of Art: **4** (1 SC)

BA/ MA in Anthropology/ Ethnology/ Sociology: **1**

BA/ MA in Pali/ Sanskrit/ Persian/ Modern Indian Languages/ Folklore/ Tourism: **3** (1 SC)

BA/ MA in Education: **2**

In-Service (deputed): **2** (1 SC)

MSc in Museology:

BSc/ MSc in Zoology: **6** (1 SC)

BSc/ MSc in Botany/ Agriculture: **6** (1 SC)

BSc/ MSc in Anthropology: **4** (1 SC)

BSc/ MSc in Geology/ Geography/ Earth Sciences/ Environmental Science/ Marine Science: **2** (1 SC)

In-Service (deputed): **2** (1 ST)

- 3.6. In case of non-availability of eligible candidates of one category, the seat/s will be filled up from the applicants of other categories proportionately.
- 3.7. Reservations for SC/ ST/ PH candidates shall be applicable as per rules.
- 3.8. The last date for the receipt of applications, the last date for admission, the date of commencement of classes of the MUSEOLOGY course shall be notified each year by the University.
- 3.9. The candidates will be selected in order of merit.
- 3.10. After the selection for the admission to the MUSEOLOGY course, the candidate shall, within the date fixed by the University deposit the necessary fees prescribed for the purpose. If the candidate fails to deposit the fees within the stipulated time, his/ her selection shall automatically be cancelled. Such a candidate shall not be admitted to the course unless fresh order for selection is made or an extension of the date of payment is granted by the appropriate authority.
- 3.11. Admission to the MUSEOLOGY course shall only be made in the first semester of the first year of the two-year academic programme.

4. Course of Study

- 4.1. A candidate admitted to the MUSEOLOGY course shall register himself/ herself as a student of the University of Calcutta.
- 4.2. The course of study for the MUSEOLOGY course shall be two-year full time course divided into four semesters.
- 4.3. Students admitted to the two-year MUSEOLOGY course shall pursue the regular courses of lectures, practical classes, study tour, internship and other academic assignments given in the two-year academic term.
- 4.4. A student of the MUSEOLOGY course shall not be permitted to seek admission concurrently to any other equivalent or higher degree course in this university.
- 4.5. A student shall be deemed to have pursued a regular course of study in a subject provided he/ she has attended at least **65 per cent** of the lectures delivered and **75 per cent** of the practical classes in each subject of his/ her semester course of study.
- 4.6. The attendance of a candidate shall be counted from the date on which the respective classes begin, or from the date on which he/ she is admitted whichever is later.
- 4.7. The University shall have the power to condone a deficiency in attendance, as per rule.
- 4.8. A student who fails to pursue a regular course of study as stated in 4.5 to 4.7 may be allowed to take re-admission to the same course in the next year only.
- 4.9. Students of the two-year Post Graduate MUSEOLOGY course shall have to pursue a course of study of twelve papers, divided into Four Semesters.
- 4.10. The syllabus as presented along with the Regulation shall be subjected to changes, if so required, by the University from time to time.

5. Examinations

- 5.1. Semester Examinations in MUSEOLOGY shall be held every six months. The date of commencing of the examination shall be duly notified.
- 5.2. Semester I, II, III & IV Examinations will be sequentially held at the interval of every six months.
- 5.3. In each academic session two semesters will be conducted simultaneously, i.e., I & III or II & IV, at the end of which corresponding semester examinations will be held.
- 5.4. A student will be allowed to appear in a semester examination only after he/ she completes his/ her regular course of study for that semester.
- 5.5. Classes for the next semester course will start as per notification by the Department of Museology.
- 5.6. Semester wise distribution of papers and the syllabus are given below.

- 5.7. Examinations will be held in **1200 marks** with **300 marks** per semester. 20% of marks in each paper will be reserved for internal assessment.
- 5.8. Internal assessment (20%) of different papers shall be done in the following ways:
- 5.8.1. For internal assessment of the theoretical papers (paper 1 to 6), each teacher shall take monthly tests of 20 marks on the topics assigned to him/ her by the Departmental Committee. Duration of such tests shall be one hour and the questions may be of multiple-choice type. The marks given by the respective teachers shall be reviewed in the meeting of the Board of Studies, convened for the purpose, at the end of each semester (1st & 2nd) and the pro-rata marks for individual papers shall be awarded.
- 5.8.2. For internal assessment of the practical papers (papers 7, 8 & 9), assigned teachers for conducting practical classes, shall regularly award marks considering the performance of the candidates in the experiments/ works and practical note books (wherever applicable), which will be reviewed in the meeting of the Board of Studies, convened for the purpose, at the end of the 3rd semester.
- 5.8.3. For internal assessment of paper 10, i.e., project report & field report:
- 5.8.3.1. The teacher/s assigned to supervise (by the Departmental Committee) the project shall assess and internally evaluate each candidate, based on his/ her performance in a Departmental Seminar, which will be reviewed in the meeting of the Board of Studies, convened for the purpose, at the end of the 4th semester.
- 5.8.3.2. Field study/ educational tour shall be the essential feature in the course curriculum. Study tour and field works in museums, prehistoric sites, tribal areas, archaeological sites & monuments, geological & geographical areas, botanical & zoological gardens, national parks, reserve forests, planetaria, aquaria, vivaria, science centres, science parks, theme parks, heritage sites, etc. in different parts of India would enhance the visualisation, field technique, evaluation of different areas of study & overall efficiency of the students. Without participating in the Field study/ educational tour and without submitting the Field Report, students will not be allowed to appear in the MA/ MSc Final Examinations. The teacher/s-in-charge (assigned by the Departmental Committee) shall make the internal assessment that would be reviewed in the meeting of the Board of Studies, convened for the purpose, at the end of the 4th semester.
- 5.8.3.3. The project report and the field report shall be evaluated during the final examinations.
- 5.8.4. On completion of the 3 month internship (paper 11), the concerned institutions shall provide individual certificates to the participating candidates stating that the particular candidate has completed the internship along with an assessment in grades on a 7-point scale, i.e., O = 80% and above, A⁺ = 70 to 79%, A = 60 to 69%, B⁺ = 55 to 59%, B = 50 to 54%, C = 40 to 49%, F = less than 40%, which will be reviewed in the meeting of the Board of Studies, convened for the purpose, at the end of the 4th semester. The internship report shall be evaluated during the final examinations.
- 5.8.5. Every candidate has to defend his/ her dissertation (paper 12) in a seminar before the members of the Board of Studies, meeting of which convened for the purpose, at the end of the 4th semester, to review the internal assessment marks awarded by the supervisor. The dissertation shall be evaluated during the final examinations.
- 5.8.6. The internal assessment marks shall be displayed in the Departmental Notice Board immediately after review by the Board of Studies and the same shall be sent to the Controller of Examinations.
- 5.9. Each semester examination will be held in 3 Papers of 100 (80 + 20) marks each. The first 3 Papers of semester I & 2 Papers (7th & 8th) of semester III will be compulsory Papers. The Optional/ Specialization Papers (4th, 5th & 6th) will be in semester II & the 9th Paper in semester III.

- 5.10.** The duration of semester examinations shall be three hours for each theoretical paper of 80 marks and the candidates shall have to answer five (5) questions in each paper (out of 9) of 16 marks each. Duration of Examinations in Practical papers shall be 5 hours for each paper of 80 marks. Duration will be proportionately reduced for papers of lesser marks. Although the medium of the course is English but the answers may be written in English or in Bengali as regional language.
- 5.11.** 30% marks in any paper in any semester will be deemed as pass marks for that paper. A candidate who fails to secure 30% marks in any paper will be allowed to appear in that paper when the corresponding semester examination is held next. He/ she will be allowed two such consecutive chances for each paper.
- 5.12.** A student will be declared to have passed the MA/ MSc examination on the basis of the results in semesters I, II, III, IV examinations. The minimum qualifying marks for this will be 40 % in total (C in the 7-point scale of CGPS).
- 5.13.** The final examinations for evaluation of field report, project report, internship report and dissertation shall be conducted as decided by the Board of Studies.
- 5.14.** Candidates having passed as per **5.12** will be declared to have passed the MA/ MSc examination in Museology.
- 5.15.** A candidate who fails to appear in one semester examination or in any paper in the examination may be allowed to appear for that examination/ paper along with other semester examination (based on the syllabus in force at the time of examination) or separately, for which he/she will be given next two consecutive chances.
- 5.16.** A student of MUSEOLOGY Course, if he/ she so desires, may cancel any paper or papers, in any semester examination within one month, in writing, from the date of issuing the mark-sheets and may re-appear in those papers in the next available examination. The marks obtained in that examination will be treated as his/ her final marks. This facility shall however be offered only once. However, if the candidate fails to appear in the repeat examination the marks obtained in the earlier examination shall be deemed to be final.
- 5.17.** The Controller of Examinations shall arrange to tabulate and incorporate the marks awarded, both assessed internally and in the semester-end examinations, to prepare the results, as per rules of the University.
- 5.18.** The Board of Examiners, duly constituted by the Board of Studies, shall meet after each semester-end examination to consider and recommend the results to the Vice-Chancellor for approval.
- 5.19.** On completion of the results of all the four semesters, the University shall publish a list of successful candidates arranged in a Cumulative Grade Point Score (CGPS) based on a 7-point scale, i.e., O = 80% and above, A⁺ = 70 to 79%, A = 60 to 69%, B⁺ = 55 to 59%, B = 50 to 54%, C = 40 to 49%, F = less than 40%, in order of merit (marks in numerical shall also be given, along with the grades) and the final mark-sheet shall be awarded.
- 5.20.** The final mark-sheet shall categorically indicate the marks obtained by the candidate in each paper, along with the total marks, separately showing marks for internal assessment and semester-end examinations, in numerical and in CGPS.
- 5.21.** Each successful candidate shall receive his/ her degree in the form of a certificate stating the year of passing and the grade in which he/ she was placed.
- 5.22.** In case any issue emerges/ difficulties arises in pursuance of this CSR or other wise related to the CSR, the matter will be discussed by the Departmental Committee/ Board of Studies and the recommendation/s shall be forwarded to the Vice-Chancellor for approval.
- 5.23.** This CSR of Department of Museology supersedes all other previous CSR of Department of Museology existing in any form.

A. Scheme of Studies

Duration: 2 Academic Years, comprising four semesters, leading to MA/MSc degree

Semester 1 (July to December)

Paper	Title	Type	Marks
1	Organisation & Management	Theoretical	100
2	Exhibition & Education	Theoretical	100
3	Care & Conservation	Theoretical	100

Semester 2 (January to June)

Group A (Arts & Humanities)

Paper	Title	Type	Marks
4	History & Archaeology	Theoretical	100
5	Ethnic Art & Culture of India	Theoretical	100
6	History of Art	Theoretical	100

Group B (Life Science & Related Subjects)

Paper	Title	Type	Marks
4	Earth Science	Theoretical	100
5	Life Science	Theoretical	100
6	Anthropology	Theoretical	100

Semester 3 (July to December)

Paper	Title	Type	Marks
7	Museum Technique	Practical	100
8	Care & Conservation	Practical	100
9	Group A: Archaeology, Ethnic Art & History of Art	Practical	100
	Group B: Earth Science, Life Science & Anthropology		

Semester 4 (January to June)

Paper	Title	Type	Marks
10	Project Report & Field Report	Report	100
11	Internship Report	Report	100
12	Dissertation	Thesis	100

Distribution of Marks: Theoretical Papers – 600
Practical Papers – 300
Reports & Dissertation – 300

Total Marks: 1200

B. The detailed syllabus is attached as the annexure.

Senate House
Kolkata – 700 073

Sd/-
(Basab Choudhury)
(Registrar)