



No. \_\_\_\_\_

For M.A./M.Com/M.Phil  
Language Courses/ Pre M.A.  
Courses.

# UNIVERSITY OF CALCUTTA

## INFORMATION BROCHURE

### REGARDING ADMISSION

#### TO

### THE POST GRADUATE COURSES

#### IN

### ARTS & COMMERCE

### CERTIFICATE & DIPLOMA COURSES

#### IN

### LANGUAGES

### PRE-M.A. COURSES AND M.PHIL COURSES

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# SECTION 1

## Campus-wise courses & subjects:

1. College Street Campus (AsutoshSikshaPrangan)  
87/1 College Street, Kolkata – 700073. Ph.No.033-2241-0071

COURSE	SUBJECTS
A. M.A. (2 YEARS DURATION)	Bengali, English, Linguistics, Pali, Sanskrit, Hindi, Urdu, Arabic & Persian, French, Comparative Indian Language & Literature, Buddhist Studies,
b. M. COM.DAY & EVENING CLASSES (2 YEARS DURATION)	Spl. Papers: 1) Accounting & Finance 2) Marketing.
C. M. PHIL. (2 YEARS DURATION)	Bengali, English, Hindi, Pali, Sanskrit, Urdu, Commerce.
d. PRE-M.A. (1 YEAR DURATION)	Pali, French, Arabic, Persian.

2. Alipur Campus (KhudiramSikshaPrangan)  
1. Reformatory Street, Kolkata – 700027. Ph.No.033- 2479-1645,  
2479-2861, 2479-2358, 2439-8451/53

COURSE	SUBJECTS
A. M.A. (2 YEARS DURATION)	Philosophy, Political Science, Sociology, History, Islamic History & Culture (I.H.C.), Ancient Indian History and Culture (A.I.H.C.), Archaeology, South & South East Asian
b. M. PHIL. (2 YEARS DURATION)	Women's Studies, A.I.H.C., History, Political Science, Philosophy, Sociology

3. Economics Department  
56 A, B.T, Road, Kolkata – 700050. Ph.No.033-25575082.

COURSE	SUBJECTS
A. M.A. / M. SC. (2 YEARS DURATION)	Economics.
b. M. PHIL. (2 YEARS DURATION)	Economics.

## SECTION 2

### Eligibility Criteria for Admission to Different Courses.

#### I. Eligibility criteria for M.A. Course:

A) Three years Honours Graduates of the current and immediately previous year under Calcutta University (10+2+3 System).

B) Honours Graduates in the current year or immediately previous year from any recognised University of India. However, the eligibility of the Honours Graduates from Universities outside West Bengal will be subject to the decision of C.U Equivalence Department.

C) Candidates; having graduated with Major Course in the current year or immediately previous year from Universities other than Calcutta University are also eligible, subject to the decision of the decision of C.U Equivalence Department. However, for the smooth processing of their applications, scanned copy of a certificate from their university, stating the Major Course equivalent to Honours , might be uploaded before-hand.

D) Candidates having passed Honours/Major Courses (equivalent to Honours Courses) in Arts at Under Graduate Degree Level from Indira Gandhi National Open University/ Netaji Subhas Open University and the Distance Education Programmes of other Universities in West Bengal.

E) Candidates having qualified Pre-M.A. Examination of Calcutta University in the current year.

#### II. Eligibility Criteria for South and South East Asian Studies:

Honours Graduates in History, Political Science, Economics, Geography, Anthropology, Sociology from Calcutta University or any other recognised Universities.

#### III. Eligibility criteria for M.A./M.Sc Course in Museology :

A) Candidate having passed B.A.(Hons)/M.A. Examination in History/ Ancient Indian History and Culture/ Islamic History and Culture / Archaeology /Pali/ Sanskrit /Persian/Education/ Anthropology/ Fine Arts/ History of Art/ Visual Art/Ethnology/Sociology or Modern Indian Languages like Bengali, Hindi, Urdu, English and other languages in 8<sup>th</sup> schedule of Indian Constitution,/ Folklore/Tourism or In service (deputed candidate); will be eligible to apply for admission to M.A. course in Museology.

B) In case of admission to M.Sc. Museology course, the candidate having passed B.Sc.(Hons) /M.Sc.Examination in Zoology / Botany/Agriculture/Anthropology/ Geology/ Geography /Earth Science/Environmental Science/Marine Science from Calcutta University or obtained any equivalent degree from any other recognised University/ Institution, provided he/she has pursued regular course of studies with any one of the subjects as ancillary besides the Honours subject. The student having an M.Sc. degree in any of the afore-stated subjects must have at least one subject stated above in his/her B.Sc. as pass papers.

C) Persons with M.A. or M.Sc. in the subjects mentioned above or persons in active museum or similar organisation for at least two years, if otherwise, qualified and deputed by the institution concerned will be given preference at the time of selection for not more than one seat in each group, provided the applicant has good academic record all through. However, he/she should have the same qualification similar to that of regular course of studies.

#### IV. Eligibility criteria for Buddhist Studies:

Honours graduate in Pali, Sanskrit, History, I.H.C., A.I.H.C., Journalism and Mass Communication, Philosophy, Bengali or in any subject of humanities group or candidates having qualified P.G. Diploma in Buddhist Studies and candidates with M.A. degree in any subject of humanities group.

V. Eligibility criteria for Comparative Indian Language & Literature (CILL):

Current year or immediately previous year Honours graduates in Bengali, English, Sanskrit, Comparative Literature, and Linguistics.

Honours Graduate in Hindi, Urdu or any modern or ancient Indian Languages are also eligible, however proficiency in Bengali Language and Literature is essential.

VI. Eligibility criteria for admission to M. Com. Course:

I. Three years B.Com Honours Graduates of the Current year or immediately previous year under Calcutta University.

II. Honours graduates in Commerce from other recognized Universities.

III. Candidates; having graduated with Major Course in the current year or immediately previous year from Universities other than Calcutta University are also eligible, subject to the decision of the decision of C.U Equivalence Department. However, for the smooth processing of their applications, scanned copy of a certificate from their university, stating the Major Course equivalent to Honours , might be uploaded before-hand.

IV. Candidates having passed Honours/Major Courses in Commerce from Indira Gandhi National Open University, Netaji Subash Open University and the Distance Education Programmes of other Universities of West Bengal.

N.B. Candidate must state his/her preference DAY or EVENING and must give option for Special paper in 2<sup>nd</sup> year M.Com.

(1) Accounting & Finance or (2) Marketing at the time of submission of form

VII. Eligibility Criteria for admission to M. A Course in Journalism & Mass Communication:

A) Current year or immediately previous year Honours Graduate in Journalism and Mass Communication or any subject of this University

B) Current year or immediately previous year Honours graduate from other recognized universities.

## SECTION 3

### No. of Seats in different subjects. (in the year 2017)

Subjects with Subject Code	Total Seats  2013-14	Gen	Seats for SC	Seats for ST	Seat for OBC-A	Seat for OBC-B	Total Seats  2016- 18
<b>A. Bengali (1)</b>	363	261	85	23	10	6	385
<b>B. CILL (7)</b>	30	21	7	2	2	2	34
<b>C. English (2)</b>	231	166	54	15	6	4	245
<b>D. Linguistics (8)</b>	84	60	20	05	2	2	89
<b>E. Pali (9)</b>	29	21	07	02	2	2	34
<b>F. Sanskrit (3)</b>	160	115	37	10	4	3	169
<b>G. Hindi (4)</b>	114	82	27	07	3	2	121
<b>H. Urdu (5)</b>	75	54	18	05	2	2	81
<b>I. Arabic (6)</b>	80	61	20	05	2	2	90
<b>J. French (10)</b>	15	11	04	01	1	1	18
<b>K. Buddhist Studies (11)</b>	-	22	09	02	4	03	40
<b>L. History (15)</b>	158	114	37	10	4	3	168
<b>M. Ancient Indian History &amp; Culture (23)</b>	120	87	28	08	3	2	128
<b>N. Islamic History &amp; Culture (24)</b>	160	115	37	10	4	3	169
<b>O. Archaeology (20)</b>	24	18	06	02	1	1	28
<b>P. Museology (21)</b>	40	29	10	03	2	1	45
<b>Q. Philosophy (16)</b>	221	159	52	14	6	4	235
<b>R. Political Science (17)</b>	220	159	52	14	6	4	235
<b>S. Sociology (18)</b>	55	40	13	04	2	1	60
<b>T. Economics (14)</b>	220	159	52	14	6	4	235
<b>U. Commerce(Day) (13)</b>	395	284	92	25	11	7	419
<b>V. Commerce (Eve) (13)</b>	395	284	92	25	11	7	419
<b>W. South and South East Asian Studies (22)</b>	100	72	23	06	3	2	106
<b>X. Education (19)</b>	125	90	29	08	3	2	132
<b>Y. Journalism &amp; Mass Comm. (12)</b>	85	40	13	04	2	1	60
<b>Z. Persian(25)</b>	-	27	11	3	5	4	50

## SECTION 4

### *Allied Subjects*

Group	Course Name	Abbreviation	No. of seats	Allied Subjects (Candidates with Honours in the following subjects are also eligible to apply. Honours students in the subjects will get first preference)
Gr.1	Bengali	BENG	385	BA Hons in Bengali
Gr.2	English	ENG	245	BA Hons in English
Gr.3	Sanskrit	SANS	169	BA Hons in SANSKRIT
Gr.4	Hindi	HIN	121	BA Hons in HINDI
Gr.5	Urdu	URDU	81	BA Hons in Urdu
Gr.6	Arabic	ARB	85	BA Hons in ARABIC
Gr.7	Comperative Indian Language & Literature	CILL	34	BA Hons in i)Bengali/English/Sanskrit/Comperative Literature/Linguistics  ii)Hindi/Urdu/Any modern or ancient Indian Language with proficiency in Bengali Language & Literature
Gr.8	Linguistics	LING	89	BA Hons in Linguistics/English/Bengali/Sanskrit/Pali/AIHC/Pol.Sc./Philosophy/Sociology
Gr.9	Pali	PALI	34	BA Hons in Pali /Sanskrit/Philosophy/History/Ancient Indian & World History/ Linguistics/Bengali
Gr.10	French	FRN	18	BA Hons in French/Pre-MA in French
Gr.11	Buddhist Studies	BS	40	BA Hons in Pali/Sanskrit/History/Ancient Indian & World History/Journalism & Mass Communication/ Any Subject of humanities group
Gr.12	Journalism & Mass	JMC	90	BA Hons in Journalism & Mass Communication, or honours

	Communication			graduate OF ANY SUBJECT.
Gr.13	Commerce(Day)	COM	419	B.Com. Honours
Gr.13	Commerce(Evening)	COM	419	
Gr.14	Economics	ECO	235	BA/B.Sc Hons in Economics
Gr.15	History	HIST	168	BA Hons in History
Gr.16	Philosophy	PHIL	235	BA Hons in Philosophy
Gr.17	PoliticalScience	PLSA	235	BA Hons in Political Science
Gr.18	Sociology	SOC	59	BA Hons in Sociology
Gr.19	Education	EDU	133	BA Hons in Education
Gr.20	Archaeology	ARC	28	MA/MSc or BA/BSc Hons in Ancient Indian & World History & Culture/ Sanskrit/ History/ Pali/ Anthropology/ Geography/ Geology/Botany/ Zoology/ Physics/ Chemistry.
Gr.21	Museology (M.A.)	MUS	45	MA or BA Hons in History/ Archaeology/AIHC/ IHC/Pali/ Sanskrit/ Education/Fine Arts/ Visual Art/ History of Art/ Anthropology/Ethnology, Sociology/ Persian/ Modern Indian language/Folklore, Tourism (See Section-2)
Gr.21	Museology (M.Sc.)			M.Sc or BSc Hons in Botany/ Zoology/ Geology/ Geography/Agriculture, Anthropology/ Earth Science/ Env. Science/ Marine Science
Gr.22	South & South East Asian Studies	SSEA	106	BA Hons in History, Political Science, Sociology, Economics, Anthropology, Geography. (Please see Section-2)
Gr.23	Ancient Indian History and Culture	AIHC	128	BA Hons in (i)Ancient Indian & World History/ History, [(ii)One seat of each subject :Sanskrit, , Pali, Political Science, Geography for CU current year candidate only.



Gr.24	Islamic History & Culture	IHC	169	BA Hons in I.H.C./History
Gr.25	Persian	PER	50	BA Hons in Persian

## Courses in M.A./M.Sc./M.Com.

Graduated with Hons. Subject	Entitled to study
AGRICULTURE	Museology (MSc)
ANCIENT INDIAN & WORLD HISTORY	AIHC, Linguistics, Pali, BS
Ancient Indian History & Culture	AIHC, Linguistics, Pali, BS
ANTHROPOLOGY	Archaeology, Museology, SSEAS
Arabic	Arabic
Archaeology	Archaeology, Museology
Bengali	Bengali, Linguistics, Museology, CILL, Pali, BS
BOTANY	Archaeology, Museology
CHEMISTRY	Archaeology
Comperative Literature	CILL, BS
Commerce	Commerce
EARTH SCIENCE	Museology
Economics	Economics, SSEAS
Education	Education, Museology, BS
English	English, Linguistics, Museology, CILL*, BS
ENVIRONMENT SCIENCE	Museology
ETHNOLOGY	Museology
FINE ARTS	Museology
FOLKLORE	Museology
French	French
GEOGRAPHY	AIHC, Archaeology, Museology, SSEAS
GEOLOGY	Archaeology, Museology
Hindi	Hindi, CILL*, BS

History	AIHC, IHC,SSEAS, History, Museology, Pali, , BS
HISTORY ART	Museology
Islamic History & Culture	IHC, BS
Linguistics	Linguistics, Pali, CILL* , BS
MARINE SCIENCE	Museology
MODERN INDIAN LANGUAGE	Museology
Museology	Museology
Pali	AIHC, Linguistics, Museology, CILL* , BS
PERSIAN	Persian, Museology, CILL*
Philosophy	Philosophy, Linguistics, Pali, BS
PHYSICS	Archaeology
Political Science	Pol. Sc., AIHC, Linguistics, SSEAS, BS
Sanskrit	Sanskrit, AIHC, Archaeology, Linguistics, Pali, Museology,CILL, BS
Sociology	Museology, Sociology, SSEAS, BS
South & South East Asian Studies	History,
TOURISM	Museology
Urdu	Urdu, CILL*
VISUAL ART	Museology
ZOOLOGY	Archaeology, Museology
Any subject of humanities gr.	Buddhist Studies (BS)

\*For admission in CILL Graduate with Hons. in any modern Indian Language with proficiency in Bengali are also eligible.

## SECTION 5

### ***Rules Regarding the Admission of Candidates from Universities Other than University of Calcutta***

1. Honours graduates from other recognised Universities in the system of (10+2+3) of the current and just previous year are eligible to apply.
2. Candidates passing Honours/Major courses in Arts, Science and Commerce in Under-Graduate Degree Level from Indira Gandhi National Open University/Netaji Subash Open University and Distance Education Programmes of other Universities of West Bengal are also eligible for admission.
3. Candidates; having graduated with Major Course in the current year or immediately

previous year from Universities other than Calcutta University are also eligible, subject to the decision of the decision of C.U Equivalence Department. However, for the smooth processing of their applications, scanned copy of a certificate from their university, stating the Major Course equivalent to Honours , might be uploaded beforehand.

## SECTION 6

### *Application Procedure for Admission to P.G. Courses*

**Application for Admission to M.A. Courses, M.A./M.Sc in Economics & Museology Course, M.Com Course, and Post Graduation course in Journalism & Mass Communication will be accepted through online admission process.**

**For online process (for specified cases) :**

**Please Visit from University website ([www.caluniv.ac.in](http://www.caluniv.ac.in)) for Application Form & Brochure**

**Application form for M.A./M.Sc./M.Com Admission will be submitted online.**

**For offline process:**

**Form to be obtained from the Secretary office and duly filled-in application form along with relevant supporting documents self-attested by the candidates are to be submitted at the same Office. The documentary evidence of the payment of Application Fee must be attached with the hard copy of the application.**

**Application fees of Rs.100/- for each application form must be paid. SC/ST/PWD) candidates will be required to pay Rs.50/- as application fee. Subject Code/Group must be mentioned at the time of e-payment of application fees e.g. for Bengali\_01; for Commerce\_13, etc.**

**Mode of payment of application fee: For** online system, application fee may be deposited in any of the following manner : (a) Through "State Bank Collect" system; i) By internet banking/debit card/credit card of any bank. (ii) Make payment online at [www.onlinesbi.com](http://www.onlinesbi.com)(State Bank Collect) and print the e-receipt. If you face any difficulty during payment please call Sri Sudip Kumar Datta, Dy Manager, SBI, C.U. Branch at the contact No. 033-2241-1678 (during working hours). *For State Bank manual collect system additional commission for bank transaction is to be borne by the candidate.* Copy of the fee deposition slip (e-receipt) is to be attached with the printed copy of the application. (iii) Before deposition of Cash at SBI Br., Challan is to be downloaded from "State Bank Collect".

#### **Eligibility:**

1. Originally only those students shall be eligible for admission who have passed three years degree course(10+2+3) with Honours of Calcutta University and Honours after Graduation(Special Honours) in the subject to which the admission is sought for or in a subject which has been declared to be an allied subject( Inter-disciplinary Subject) by the Faculty Council for P.G. Studies in Arts, Calcutta University.

2. **Just** previous Year Honours Graduates (i.e., applicants having qualified last year and not beyond) may also apply.

3. Honours graduates from other recognised Universities are eligible to apply.

Each candidate should apply in separate application forms for his/her subject or subjects of choice.

Group	Honours Graduates in	May Apply in
01	Bengali	Bengali, Museology, Linguistics and Pali
02	English	English, Linguistics and CILL
09	Pali	Pali, Museology, Ancient Indian History & Culture (1 Seat) and CILL.
03	Sanskrit	Sanskrit, Archeology, Museology, Pali, Linguistics, A.I.H.C.(1 Seat) and CILL.
15	History	History, Islamic History and Culture, Ancient History and Culture, Archeology,Pali, Museology and South & South East Asian Studies
16	Philosophy	Philosophy and Pali
17	Political Science	Political Science, South and South East Asian Studiesand A.I.H.C (1Seat)
18	Sociology	Sociology
14	Economics	Economics and South & South East Asian Studies

For allied subjects seats reserved for a specific subject, if remain vacant, will be auto-converted to general seats.

**4. Separate application** forms should be submitted for the following subjects :-

- Economics
- Museology
- Archaeology
- South & South East Asian Studies
- Linguistics
- Education
- CILL
- Pali
- History
- A.I.H.C.
- I.H.C.

**5. For admission in South & South East Asian Studies**, Honours graduates of Calcutta University or Other recognised Universities of the following subjects :-

- \* History
- \* Political Science
- \* Sociology
- \* Economics
- \* Anthropology
- \* Geography

are eligible to apply.

6.For admission to Buddhist Studies, Honours Graduates of any subjects of humanities group of Calcutta University or other recognized Universities may apply. Post-graduate diploma holders in Buddhist Studies of Calcutta University and Post-Graduates in any subject of humanities group may also apply.

7. Application forms through off line mode to be submitted in the following campuses(between 11 am and 3.00 pm on all working days)

Subject	Campus
1. Philosophy, Pol. Science, Sociology, History,  Ancient Indian History & Culture, Islamic History & Culture, Museology, Archeology, South & South East Asian Studies, Education	<b>: Alipur Campus (KhudiramSikshaPrangan)  1. Reformatory Street, Kolkata - 700027 Ph.No.033-24791645</b>

2. Economics	: <b>Economics Department</b>  <b>56 A, B.T, Road, Kolkata - 700050</b>
3. Other remaining subjects	: <b>College Street Campus (Asutosh Siksha Prangan)</b>  <b>87/1 College Street, Kolkata - 700073</b>  <b>033-2241-0071</b>

8. Self-Attested copies of mark sheets (Part I, Part II & Part III) and other testimonials should be attached with if the hard copy of the application form.

9. S.C./S.T/OBCA/OBCB candidates from other Universities outside West Bengal are required to upload scanned copy of a domicile certificate while submitting their online application form.

10. List of selected candidates will be published online and also displayed in the Notice Board at the office of the Secretary - College Street Campus, Alipur Campus and Economics Department.

11. No personal communication will be made with the selected candidates.

12. Selection will be made strictly in order of merit on the basis of percentage of marks for 60% of seats for C.U. current year students and for the remaining 40% of seats, in order of merit on the basis of the marks obtained at the subject wise Entrance Test for Non C.U. and C.U. current year and back year students. The Entrance Test for respective course will be conducted through MCQ Booklets and OMR Sheets. The MCQ Booklets will comprise 50 questions with a total of 100 marks; each question carrying 2 marks. Black Ball Pen must be used for darkening the correct answer on the OMR sheet.

**Accreditation of Marks:** For each correct answer 2 marks and for not attempted answer 0 (zero) mark will be awarded whereas for every wrong answer 0.5 marks will be deducted (Minus Marking). In case, two or more candidates obtain same marks in the entrance test, the candidates with less negative marking will be placed in higher position in the merit list.

13. Preference once exercised cannot be changed. And declaration regarding SC/ST/PWD/OBC-A/OBC-B/General once given cannot be altered.

14. Selection Procedure for admission under reserved categories:

Merit list for SC, ST and PWD candidates (for the 60% seats) will be prepared on the basis of the marks obtained in the Honours subject. Candidates should have obtained marks not lower by more than 25% of the marks obtained by the last candidate of the General Category. In case of OBC-B and OBC-B, selection will be made on the basis of the marks not lower by more than 10% of the marks obtained by the last candidate of the General Category.

Merit list for SC, ST and PWD candidates (for 40% seats) will be prepared on the basis of marks obtained in entrance test. Candidates should have obtained entrance test marks not lower by more than 25% than that of the marks obtained by the last candidate

of the General category and the OBC-A and OBC-B candidates should have obtained entrance test marks not lower by than 10% than that of marks obtained by the last candidate of the General category.

(Notification No. CSR/29/14)

In any case, if a candidate obtains marks lower than the minimum qualifying marks prescribed by the University/Appropriate Authority for admission to the desired course, he / she will not be eligible for admission.

## SECTION 7

### Rules Regarding Registration and Migration (Only for those who are from other recognised Universities)

Candidates, from other recognized Universities, having been admitted to P.G. Courses should apply within 30 days for registration certificate on a prescribed form obtainable from C.U. sales counter. At the time of application candidates must submit migration certificate obtained from the University, they last studied at.

N.B.-  
Registration Fees Rs.100/- only per student (for general category students) and Rs.25/- only per student (for SC/ST/OBC/PWD and BPL category students).

## SECTION 8

### Reservation of Seats

The following seats are reserved in each subject for the under mentioned categories :- (declaration once given cannot be changed).

**a) For SC/ST** - 22% and 6% respectively of the total seats of the concerned subject.  
Eligibility - SC/ST candidates should submit online scanned copy of SC/ST certificate issued as per the West Bengal SC/ST (identification) Act 1994. Candidates from other Universities outside West Bengal will have to submit online scanned copy of domicile certificate along with their S.C./S.T./O.B.C.-A & B certificate.

**b) For Persons with Disability** : reservation of 3% seats for PWD within each respective category (SC/ST, OBC-A, OBC- B/unreserved) of the concerned subject.  
N.B.- Persons with disability candidates having degree of 40% and above should submit online scanned copy of a certificate issued by the competent authority of a Govt. Hospital.

**c) For OBC-A/OBC-B: 10% & 7% respectively of the total seats of the concerned subject.**  
**Implementation** of reservation has already been in effect from the Academic Session 2014-15 in compliance with the order of the W.B.Govt. Rules in a phase-wise manner as given in relevant G.O.s and endorsed by the C.U. Syndicate.

**d) Sports Quota:** - Additional Total 8(Eight) seats for Arts and 4(Four) seats for M.Com.

N.B.- Eligibility will be decided by the appropriate authority of the C.U.

**e) Military Quota:** - Additional 5 seats will be reserved for the children of the Ex-military servicemen who have died or have become disabled in the battle field provided they are otherwise eligible.

**f) Foreign Quota** : 15% supernumerary seats for foreign students have been earmarked (vide UGC letter no. F.1-30-94 (CPP-II) dt.13.10.2000.

5% out of 15% supernumerary seats for foreign students earmarked for children of Indian works in the Gulf.

## SECTION 9

### FEES STRUCTURE

#### M.A./M.Com. Course:

Tuition fees Rs. 100/= per month Admission fees Rs. 100/= per year Session charge Rs. 44/= per year  
Library fees Rs.200/= per year  
Laboratory fees (for Laboratory Subjects only) Rs. 60/= per month.  
Examination fees : For M.A./M.Com.  
I) For Part I Rs. 130/= / Exam fee per Semester Rs.200/=  
II) For Part II Rs. 100/= in M.A. and Rs.130/= in M.Com.  
Non-Collegiate (Short Percentage) fees Rs. 100/=  
Transfer fees Rs.50/= per transfer.  
Delay fine for examination Rs. 70/=  
Examination fees : For Semester I/II/III/IV, Each Semester Rs.200/-, Centre fees RS.30/-, Diploma fees Rs.30/- (For final examination/Semester).  
Registration fees : (if applicable) Rs.100/- (General category) Rs.25/- (SC/ST/OBC/PWD/BPL) (Details in Section 7 of Brochure)  
Identity Card Charge: To be notified later.

## SECTION 10

### *M. Phil Course*

Subjects offered:

#### **Subjects**

Bengali, English, Hindi, Sanskrit, Pali, Urdu  
Commerce, Economics, Philosophy, Political Science,  
Ancient Indian History & Culture History, Education, Sociology, Women's Studies,  
Foreign Policy Studies, Library & Information Science(Self-Financed)

## SECTION 11

### *Hostel Facilities*

- 1) Limited hostel accommodation is available separately for boys and girls of distant students.
- 2) Students seeking hostel accommodation should apply through an application form (Obtainable from C.U. sales counter).
- 3) In case of non availability of rooms, candidates must make their own arrangements.

## List of University Halls & Recognised Hostels

Sr.	Name of the Halls	Address
Under-graduate Halls		
1.	Rammohan Ray hall (Attached to City College)	102, Raja Rammohan Ray Sarani, Kolkata- 700 009
2.	Cermichael Hall (for Mohammedan Students)	51, Baithakkhana Road, Kolkata- 700 009
University Post-graduate Student's Halls :		
1.	P.G. Men Students' Hall	49/1, Hazra Road,
2.	P.G. Men Students' Hall (Technology)	35, Ballygunge Circular Road, Kolkata- 700 019
3.	P.G. Men Students' Hall (Economics)	165/1, South Sinthee Road, Kolkata- 700
4.	P.G. Men Students' Hall	24 & 25, Beadon Row,
5.	P.G. Men Students' Hall	1, Vidyasagar Street, Kolkata- 700 009
6.	P.G. Men Students' Hall	7, Waliulla Lane,
7.	Buddhist Student's Hall	4A, Bowbazar Orphanage Lane, Kolkata- 700 012
8.	P.G. Lady Student's Hall	Hastings House Compound, Kolkata - 700
9.	P.G. Lady Student's Hall	56 & 58, Mahatma Gandhi Road, Kolkata- 700 009
10.	Hironmayee Chhatribhaban	53/2/4A, Hazra Road,
11.	P.G. lady Students' Hall	51, Hazra Raod,
12.	Vidyasagar Chhatri Niwas	Hastings House Compound, Kolkata - 700 027
13.	Research Scholar's Hostel	92, Acharyya Prafulls Ch. Road, Kolkata - 700 009
V.L. Mitra lady Students' Halls		
1.	P.G. lady Students' Hall	66, Vivekananda Road, Kolkata- 700 006
2.	U.G. lady Students' Hall	17, Radhanath Bose Lane, Kolkata - 700 006
University Law College Students' Hall		
1.	University New Law College Hostel (Hardinge Hostel)	14, Bidhansarani, Kolkata - 700 006



## SECTION 12

### *Rules for Collegiate/Non-Collegiate/ Dis-Collegiate Candidates (Not applicable for the subjects under semester system)*

Once admitted candidates are required to attend their classes from the very beginning of the session. Candidates who take admission after commencement of the session will have their percentage of class attendance counted from the very next day of their admission.

a) **Collegiate Candidates** - Students having attended at least 65% of the total lectures delivered to them in the session/year/semester will be deemed to have completed the said course and, hence, will be eligible to appear at the University Examination (vide Notification No. CSR/10/99).

\* For M. Phil Course of studies, students are required to attend at least 75% of the total lectures delivered to them in the session to complete the said course (vide Notification no. CSR/10/99).

b) **Non-Collegiate Candidates** - The candidates, having attended 55% and above but below 65% of the total lectures delivered to them in the session/year/semester will be treated as Non-Collegiate candidates. They may be sent up at the University Examination if their short percentage is condoned by the appropriate authority. (vide Notification No. CSR/10/99).

\* For M.Phil Course of studies, the students having attended 65% and above but below 75% of the total lectures delivered to them in the session will be treated as Non-Collegiate Students. They may be sent up at the University Examination if their short percentage is condoned by the appropriate authority (vide Notification no. CSR/10/99).

c) **Dis-Collegiate Candidates** - The candidates whose percentage of class attendance falls below 55% of the total lectures delivered to them in the session will be treated as Dis-Collegiate candidates. They are not eligible to appear at the University Examination. They may take re-admission (vide Section No. 13,) but this rule will not be applicable for the M.Com course (vide CSR/42/06)

\* For M.Phil Course of studies, students having percentage of class attendance below 65% of the total Lectures delivered to them in the session will be treated as Dis-Collegiate students. They will not be eligible to appear at the University Examination (Vide Notification No. CSR/10/99).

## SECTION 13

### *Rules regarding Re-admission (Not applicable for the subjects under semester system)*

Students who fail to pursue a regular course of study in any of the P.G. course under the Faculty of Arts of this University and become dis-collegiate due to short percentage of attendance, will be given one more chance to appear as regular candidates both for Part I and Part II Examinations after being readmitted in the year immediately following and after having cleared their particular requirements.

The percentage of the above mentioned students will be counted from the date of their readmission. (vide Notification No. CSR/44/98).

## SECTION 14

### *Procedure Regarding Admission to Second Year Course. (Not applicable for the Subjects under Semester System)*

Classes of Part II course will commence immediately after the Part I examination. A candidate who has completed the Part I examination will be permitted to attend such classes. Percentage of attendance will be counted from the date of commencement of Part II classes. Admission to Part II classes will start only after the publication of Part I results. However, if a student fails to secure the qualifying marks in Part I examination shall have to discontinue Part II classes after the publication of Part I results. The candidate is to take admission to Part II classes immediately as a regular student only after qualifying in the Part I Examination. (vide Notification No. CSR/144/2001).

## SECTION 15

### *Cancelation of admission*

If any student remains absent from his/her classes continuously for fifteen days or thirty days (with interruptions) within the first two months from the date of his/her admission, his/her name will be automatically be struck off the rolls. Fees submitted by the students at the time of admission shall not be refunded.

## SECTION 16

### *Language Courses.*

Language Courses ( Certificate& Diploma)(Evening)

**Certificate** : 1 year **Diploma** : 1 year.

**A) Foreign Language :-**

French, German, Russian, Chinese, Tibetan, Arabic, Persian, Korean, Spanish

**B) Indian Languages :-**

Bengali, Hindi, Urdu, Pali.

### **Eligibility**

Graduate of this University or any other recognised Universities are eligible to take admission in the Certificate Course. After passing the Certificate Course a student may take admission to the Diploma Course.

### **Fees**

Tuition fees Rs.125/= per month in the Certificate course and Rs. 150/= per month in the Diploma Course.

**Admission fees** Rs. 100/= per year **Students' aid fund** Rs. 4/= per year.

### **Examination Fees:**

For Certificate Course :Rs. 115/=

For Diploma Course :Rs. 140/=

### **Pre M.A. and M.A. in Russian :**

for details please contact the Language Department.

(Audiovisual Complex, 2nd Floor, Asutosh Building, College Street Campus)

## SECTION 17

Pre-M.A. Courses

Pre M.A. Course(Day) - One year duration for Pali, French, Persian.

## SECTION 18

Format -I

Claim for Correction in the Provisional Merit List

To  
The Secretary  
U.C.A.C.  
C.U.  
Dear Madam,

This is to draw your kind attention to the following correction/s in the draft of the merit list published.

Name: Hons. Maks.

Hons. Subject

A) Name not yet published in the Draft List:

B)

		As Published	Correction
1.	Name:		
2.	Hons.Subject		
3.	Hons.Marks		
4.	Gen/Pass Marks		
5.	Category Gen/SC /ST/PC List		
6.	Year of Passing		
7.	Others if any		

Signature of the Candidate:

Date-

PH NO.  
Address:-

MOBILE  
NO.

Proforma for Residential /Domicile Certificate

**PROFORMA-A-I**

**Applicable for candidates residing in the state of West Bengal continuously at-least for last ten(10)years as on 15.12.2016**

To be issued by authorized persons other than Head of the Institution from which the candidate appeared/is due to appear in '10+2' or equivalent examination.

**Domicile Certificate: Type-A-I**

Certified that \_\_\_\_\_ son/daughter of \_\_\_\_\_ is a resident / permanent resident of West Bengal at Village/house No. \_\_\_\_\_ Street \_\_\_\_\_ Post Office \_\_\_\_\_ Police Station \_\_\_\_\_ In the district of \_\_\_\_\_ under Assembly Constituency \_\_\_\_\_ and has been living in the State of West Bengal continuously / uninterruptedly at least for the last ten (10) years as on 15.12.2016.

*Paste Passport size photograph of applicant in this box*

**Note:**

**\*Photograph is to be attested by the authority.  
\*Candidates must submit the same photograph, as used in the application form. The same photograph should be used during his /her admission through this system**

Signature of Certifying Authority \_\_\_\_\_

Designation with Official seal \_\_\_\_\_

Full Name of Certifying Authority \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Mobile No \_\_\_\_\_

ID No. \_\_\_\_\_

**Note:** The Certifying Authority may please preserve the duplicate copy of the certificate in his /her office provided by the candidate.

Proforma for Residential /Domicile Certificate

**PROFORMA-B**

**Applicable for candidates not residing in the state of West Bengal but whose parent(s) is/are permanent resident(s) of West Bengal having their permanent home address within the State.**

To be issued by authorized persons other than Head of the Institution from which the candidate appeared/ is due to appear in '10+2' or equivalent examination.

**Domicile Certificate: Type-B**

Certified that \_\_\_\_\_ Father/Mother of \_\_\_\_\_ (the applicant) is permanent resident of West Bengal at

Village/house No. \_\_\_\_\_ street \_\_\_\_\_

Post Office \_\_\_\_\_ Police Station \_\_\_\_\_

In the district of \_\_\_\_\_ under Assembly Constituency \_\_\_\_\_

*Paste Passport size photograph of applicant in this box*

*Paste Passport size photograph of Father / mother of applicant*

**Note:**

**\*Photograph is to be attested by the authority.  
\*Candidates must submit the same photograph, as used in the application form. The same photograph should be used during his /her admission through this system.**

Signature of Certifying Authority \_\_\_\_\_

Designation with Official seal \_\_\_\_\_

Full Name of Certifying Authority \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Mobile No \_\_\_\_\_

ID No. \_\_\_\_\_

**Note:** The Certifying Authority may please preserve the duplicate copy of the Certificate in his /her office provided by the candidate.

### Competent Authority to issue Domicile Certificate

#### Proforma A-I and Proforma –B:

It must be signed and certified by any of the following competent authorities from Central Government or State Government having local jurisdiction over the place of the permanent residence of the concerned candidate or his/her parents, as the case may be.viz.

- (i) District Magistrate, (ii) Additional District Magistrate,(iii) Deputy Magistrate,(iv) Deputy Collector,(v) Sub-divisional Officer,(vi) Block Development Officer,(vii) Superintendent of Police,(viii) Additional Superintendent of Police,(ix) Sub-divisional Police Officer or Deputy Superintendent of Police, (x) Commissioner, Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner of Police Commissionerate;(xi) Judicial Magistrate of any rank or position in the concerned District or Metropolitan Locality or Hon'ble High Court at Calcutta or Hon'ble Supreme Court of India;(xii)Commissioner, Additional Commissioner, Joint Commissioner, Assistant Commissioner of Municipal Corporation,(xiii)Executive officer of Municipality,(xiv) Assistant Secretary/Equivalent and above in the Secretariat to the Government of West Bengal(including GTA)or Central Govt.(xv) Deputy Director or above in the Directorate to the Government of West Bengal or Central Government.

Every official certifying the Domicile Status of the candidate or his/her parents **must** provide one's FULL NAME, DESIGNATION, PLACE OF POSTING WITH ADDRESS, and LANDLINE AND MOBILE NUMBER ALONGWITH EMPLOYEE'S IDENTITY CARD NUMBER.

These details are MANDATORY.

CERTIFICATE ISSUED BY ANY AUTHORITY OTHER THAN WHAT HAVE BEEN ENUMERATED ABOVE WILL NOT BE ACCEPTED.

**NOTE: No elected people's representative like Municipal Commission, Councilor of Municipal Corporation, any elected member of three-tier Panchayat System or GTA, MLA or MP is entitled to issue such certificates.**