UNIVERSITY OF CALCUTTA

M.TECH. ADMISSION NOTICE
Session 2014-2015
Website : www.caluniv.ac.in & www.caluniv-ucsta.net

Applications are invited for admission in following M.Tech Courses for the Session 2014-2015.

2 Yr. (4 Semesters) Full Time M.Tech. Courses

(1) Radio Physics & Electronics (RPE, Code No.101) (2) VLSI DESIGN (VLSI Code No.102) (Self Finance) (3) Computer Sc. & Engg. (CSE Code no.104) (4) Information Technology IT Code no.105) (Self Finance)((5) Electrical Engineering (EE Code No.108) (6) Instrumentation and Control Engineering (ICE Code No.109) (7) Optics and Optoelectronics (OO Code No.107) (8) Chemical Engineering (CE Code No.112) (9) Polymer Science & Technology (PST Code No.117) (10) Ceramic Engineering (CR Code No.113) (11) Oil Technology (OT Code No.114) (12) Petrochemical & Petroleum Refinery Engineering (PT Code No.115) (13) Pharmaceutical & Fine Chemical Technology (PF Code No.116) (14) Biomedical Instrumentation (BMI Code No.119) (Self Financing).

3 Yr. (6 Semesters) Part Time M.Tech. Courses

(15) Electrical Engineering (EE-(PT) Code No.110) (Self Financing), (16) Instrumentation & Control Engineering (ICE-PT Code No.111) (Self Financing), (17) Computer Engineering & Application (Self Financing) (CSE-PT Code No.106) (18) VLSI Design (VLSI-PT Code No.103) (Self Finance).

All the above 18 courses are held in the University College of Science & Technology, Rashbehari Siksha Prangan (C.U. Rajabazar Science College Campus) 92, A.P.C. Road, Kolkata – 700009 and Technology Campus, A.P.C. Siksha Prangan, JD-2, Salt Lake, Sector – III, Kolkata - 700098

(19) 2 yr. (4 semesters) M.Tech. Course in Textile Technology (Technical Textiles) (TT Code No.118) in the Dept. of Jute & Fibre Technology, IJT, 35 B.C. Road, Kolkata – 700019.

Final Semester / Year appeared candidates may also apply except part-time courses in EE-PT, ICE-PT & VLSI-PT.

Date of submission of online Application   17.07.2014 to 24.07.2014
Date of submission of Application fee through "State Bank Collect" 17.07.2014 to 26.07.2014
by www.onlinesbi.com
Date of submission of printed copy of application after online
submission with relevant testimonials and Bank e-Receipt   17.07.2014 to 28.07.2014 up to 3 p.m.

For detailed notice & information about Eligibility Criteria, No. of Seats, Admission Rules, Admission Schedule visit University Websites www.caluniv.ac.in & www.caluniv-ucsta.net and in the Notice Board of the Secretary Office, UCSTA, 92, A.P.C. Road , Kolkata-700 009

IMPORTANT INFORMATION

<u>C.U. candidate</u> means the candidate who passed B. Tech../B.E./MCA/M.Sc. Examination from C. U. as eligibility degree for admission in relevant M. Tech. courses and <u>Non-CU candidate</u> means the candidate who passed the same degree from other University.

Candidate should check the Eligibility Criteria of the course(s) he / she intends to apply very carefully. Separate application to be submitted for each course.

Candidate may apply in more than ONE but not more than THREE courses if eligible with order of preference. Candidates have to select all the course(s) he / she wants to apply if eligible once with order of preference, computer will automatically generate all the application forms required.

SIGNIFICANCE OF ORDER OF PREFERENCE

In some cases a candidate may apply for more than one course with Order of Preference. Candidate should give his order of preference carefully; it may not be changed later. During Selection all the options of candidate of Higher Merit will be considered first then the options of the next higher merit candidates will be considered. Once the candidate will be selected in one option, all the lower options will be closed, keeping the higher options remains open for future chance. The preference 1 is higher option than preference 2 and so on. The candidate should select the course as preference 1 which he thinks the best one and he intends to get admission if he get chance. Accordingly, 2nd best course as preference 2 and so on.

FOR ANY MISTAKE

a) If a candidate forgets to select all the courses he/she wants to apply or if she wants to change the order of preference of courses he/she has applied then he/she should submit a fresh online application selecting all the courses with her right choice of order of preference and submit the printed copy of fresh application not the wrong one.
b) Please remember all the applications of a candidate should have same Application No., a single Acknowledgement Slip and a single e-Receipt after deposition of application fee.
c) For any other mistake please write a plain paper application for correction of mistake.
d) No correction shall be allowed for change of order of preference and no. of courses after final submission of application through online.

HOW TO APPLY

Application to be submitted through <u>online only</u>. No Hardcopy of Application Form will be issued. For online application please logon to www.caluniv-ucsta.net.

How To Apply ??

If you are a new user of this online system please register yourself on the website by creating Account with Unique Username and password.

This Username / password is very important for all further transactions. **Please do remember your Username and Password you have created.**

1. **Information required for filling in the Application Form**

    a) A valid Email ID (Same Email ID cannot be used more than once)

    b) Marks/ Grade obtained in major Examinations from 10th Standard onwards.

    c) Income of family per month.

    d) Scanned photo (3.5 cm x 3.5 cm) preferably in jpg/jpeg format and size < 20 KB.

    e) Scanned Signature (Put your signature on a piece of paper 6 cm x 2 cm) preferably in jpg/jpeg
        format and size < 20 KB.

1. Instruction for filling in the form

    a) Open the page http://www.caluniv-ucsta.net/mtech_admission/phpfiles/main.php

    b) Click the ' Click here to register' link at the bottom of the Login form.

    c) Fill in the Registration Form.

    d) With the Email ID as User-ID and chosen Password, you'll be directed to the Admission Form.

    e) Once you are the registered user of this system, after clicking on the Link **Online Application form**
        you will be in a position to fill an Application form for admission of your desired Subject(s).

2. The Admission Form consists of 6 pages shown as Menu :
    (i)   Personal
    (ii)   Academic I
    (iii)   Academic II
    (iv)   Select Course
    (v)   Upload Photo etc.
    (vi)   Payment Info

3. Proceed filling in the form from ' Personal' page to Payment info' page , one after another. One cannot
    jump to a particular page of the form without filling in the previous page.

4. 'Save' button stores the data of that particular page and stays in that page , whereas 'Save & Continue'
    stores the data of that page and proceeds to the next page.

5. One need not fill in the form at one go. Data will remain stored.

6. Before 'Final Submission' of the form available in 'payment info' page, one may print the graft form
    to check the data inserted by the user.

7. After 'Final Submission' of the form, the user cannot edit data in the form anymore.
8.   . Fill all the information **carefully** as per the given instructions.
        . Once you fill all the details, click on the **"Submit"** button.
        . Then you can see the preview of your filled Application form. On that
          preview there is option for **Print**.
        . Here if you want to update any filled information you can update it Or else
          if your filled information is correct then **take a printout directly by clicking on Print button.**

MODE OF PAYMENT:

Application Fee
Application Fee: **Rs.200/- (for GENERAL and others candidate)** and **Rs.100/- (for SC/ST/PWD candidate)** for each course of application**.**

Two payment methods are available i.e. online payment through Debit / Credit Card or by cash deposition at any State Bank Branch. If any problem you may contact SBI executive (Mob. No.8001123434 or 9674710128)

A.

B.   The instructions for the On-Line Payment of Application Fees
The Application Fees can be paid through **Sate Bank** Collect online Banking from anywhere. Facility can be operated by student's parents also through their online banking facility. However, they should enter their-ward's details correctly. The steps stated below shall be strictly followed

This facility is available to students and parents having "SBl internet banking facility or **SBI ATM-cum-Debit** Card". Account Online Transaction facility".

In addition to **this, the students and parents** having **"Other Bank Debit Cards or Credit Cards" can also log** on to www.onlinesbi.com and make their Payments of Fees through this portal following the instructions given below. Bank Commission is Rs.10/- to Rs.15/- as applicable extra to be borne by the candidate.

    Instructions for Payment of Fess through State Bank Collect from SBI Portal (Steps 1 to 27)
1. Log on to www.onlinesbi.com
2. Select State Bank Collect on Top Horizontal Bar.
3. Read and Tick Mark (√ check box) on Accept Terms & Conditions.
4. Click on Proceed.
5. Select State: West Bengal (from drop down menu).
6. Select *Type:* Educational Institutions (from drop down menu).
7. Click on GO.
8. Select Educational Institution: Calcutta University PG ONLINE SYSTEM
9. Select (Appropriate Option): M.Tech. Admission
10. Please note that while paying prescribed Application Fees, select University Fees.
11. Select Programme: M. Tech. Admission (from drop down menu).
12. Enter Your (1) Application No. 2) Name 3)Email 4) Mobile 5) Amount.
13. Enter Mobile Number and DOB.
14. Enter Particulars (If you like to add).
15. Enter Fees Amount (as applicable) to be paid as mentioned in Application form after online submission.
16. Enter Remarks (If you like to add for your information).
17. Enter Your Name as entered in University records.
18. Enter Your Date of Birth.
19. Confirm Your Mobile Number (the same as entered in step 13).
20. Enter the Text as shown in the Image appearing on screen
21. Click on Submit.
22. Please verify the entries carefully for its correctness. Once transaction is completed cannot be reverted.
23. Click on Confirm.
24. You will see State Bank *Multiple Options Payment System* (MoPS)
25. You may choose Net Banking (SBI only) or Card payments.
26. In Card Payments, you have three options: 1. SBI ATM-cum-Debit Card, 2. Other Bank Debit Cards and 3. Credit Cards (Check the Bank Charges, appearing against all these options)
27. Note that Bank Charges are minimum for SBI Net Banking and SBI ATM-cum-Debit Card.

B. PAYMENT BY CASH :

If you select payment mode in Cash, you will get option for bank as SBI. Bank Commission is Rs.50/- extra to be borne by the candidate.

Instructions for Payment of Fess by Cash through "State Bank Collect" from SBI Portal
www.onlinesbi.com (follow Steps 1 to 24 as mentioned above then)

25. Click on the other payment mode option as SBI Branch.
26. Follow the further process as per the instructions appearing on screen.
27. Print Pre acknowledgement Payment (PAP) for cash payment through any SBI Branch
28. Go to any SBI Branch and make the payment on production of the PAP.
29. After payment Print e-Receipt from **State Bank Collect** under "Payment History" option.
30. Please take Photo Copy of e-Receipt.
31. Attach /Photo copy of e-receipt with Application form for submission at the University Office or by post / Courier on the days specified and displayed on the website.

The students have to submit the following documents :
  . The Printout of His /Her **Application form.**
  . **All documents attached**, which you have mentioned in your Application form and
    which are mentioned in " required documents" in that respective course details.

At the University Counter in the Office of the Secretary , Rajabazar Science College Campus, University of Calcutta , 92,A.P.C. Road , Kolkata -700 009   OR   By Post / Courier on the detail address which should contain: "The Secretary , UCSTA, 92,A.P.C. Road , Kolkata -700 009" mentioned in the notice & name of the course mentioned in the details of that respective subject for which you are applying.

If your form is valid (with all details, attested enclosed documents , true eligibility criteria) then the system administrator will approve your Application Form and the Administrator will issue the Admit card (Hall Ticket) by changing your status as approved students. You can see your status by login to your account with the same Username and Password chosen by you.

To take a printout of the Admit Card (Hall Ticket) , Login to the Online System again with the same login details.

If your status approved then by clicking on " Print Admit Card" link you can take a printout of your Admit card.

Student has to come with this Printout of the Admit Card at the time of the Extrance test Examination.

Procedure for submission of printout of application form by Post / Courier :
1. Arrange for the required documents enlisted on the printout of the application form.
2. Enclose the form along with the required documents in an A4 size (9" x 12") envelope.
3. Seal the envelop properly and write address on it.
4. Write your name and complete postal & Application for Course details for M.Tech. admission on the reverse side of envelope.
5. Affix appropriate postage on envelope and send the envelope to the address mentioned above by post / speed post so as to reach on or before last date of submission of printout of application form as given template.

AT THE TIME OF ONLINE SUBMISSION

At the time of online submission following to be kept with the candidate for ready reference.

1. Copy of all marksheets
2. Copy of Date of Birth Proof (10th standard certificate).
3. Email address of the candidate
4. Soft copy of scan passport size photograph. 3.5 cm x 3.5 cm (Not more than 15 KB)
5. Valid GATE Score Card if applicable
6. Information about Monthly income of Father / Mother / Spouse of the candidate.

Application Form (s), Fee Deposition Challan, Acknowledge slip etc. automatically generated by the computer, after online submission of application, are to be printed by downloading.

SUBMISSION OF PRINTED COPY OF APPLICATION FORMS GENERATED AFTER ONLINE SUBMISSION AND RELEVANT TESTIMONIALS

Printed Copy of Application Form generated after online submission is to be submitted along with attested copies of both sides of marksheets (10th level and onwards), GATE Score Card and other relevant testimonials in the **office of the Secretary, University of Calcutta, Rajabazar Science College Campus, 92, Acharya Prafulla Chandra Road, Kolkata - 700 009,** between 11 A.M. to 2 P.M and 3 P.M. to 4 P.M. on all working days except. Saturday, Sunday and Holidays.

❖ Before deposition of Application Fee candidates are required to **check the eligibility** criteria of the concerned course carefully as **fee** is **non refundable**.

❖ **Person with Disabilities** applicants must enclose an attested copy of **Certificate Of Disability** from competent authority.

❖ **Scheduled Caste/Scheduled Tribe** candidates should enclose an attested copy of SC/ST Certificate obtained issued by the Government of West Bengal.

❖ Candidates **must sign** in each and **every page** of **document** submitted in connection to admission.

❖ Printed copy of application and relevant testimonials will be received by the Office of the Secretary on the applicant's counter part of Challan after deposition of application fee Acknowledgement slip. Applicant should preserve the counterpart and acknowledgement slip as ready reference of application.

❖ Incomplete Forms are liable to be rejected.

❖ Application process will not be completed until and unless printed copies of application and relevant testimonials received by the Office of the Secretary, UCSTA, C.U.

❖ Submission of Printed Copy of Application Form along with relevant testimonials may also be done by post also in the above address within the stipulated time and should reach within last date of submission. University authority will not be responsible for any delay for loss of application form or correspondence in postal transit Please write on the top of the envelope "Application for M.Tech. P.G. Admission in…..".