U N I V E R S I T Y O F C A L C U T T A
Admission Notice for M.Com. (Day & Evening) courses for the session 2014-2016.

Applications are invited for admission to the M.Com.(Day & Evening) course for the session 2014-2016.
N.B:- Number of seats and seats reserved for SC/ST/OBC and Person with Disability   has been shown in brochure vide **Section no.3**.

1.   **Eligibility** : Vide **Section no.2**. of the Brochure

2.   **Forms : The Information Brochure can be downloaded from the official website of Calcutta University www.caluniv.ac.in**

Admission in M.Com. course under Faculty of Commerce will be conducted online. (Details in website : www.caluniv-ucsta.net). For online process take ready all the documents regarding educational qualifications and scan photograph (JPG below 21 kb) and submit online according to instructions given therein. After online submission of the application, the copy of the application is to be downloaded and printed copy of the downloaded application, with recent passport size photograph pasted therein in the prescribed area, alongwith relevant supporting documents self-attested by the candidate are to be submitted to the concerned Secretary's Office. The documentary evidence in original of the payment of application fee must be attached with the hard copy of the application. Submission of form for M.Com. (on line w.e.f. 11.08.14 to 19.08.14). Marksheets, SC/ST/OBC/PWD Certificates in original (Part I, Part II & Part-III) should be shown during the submission of forms.

Downloaded application forms completed in all respects along with the proof of payment of Rs. 100/= for General & Rs.50/- for SC/ST/PWD category by SBI Challan will be received in the office of the concerned Faculty.

3. Mode of payment of application fee : For online system application fee may be deposited in any of the following manner : (a) Through "SBI Collect" system; i) By internet banking/debit card/credit card of any bank. (ii) By cash to any branch of SBI. *For SBI collect system additional commission for bank transaction to be borne by the candidate. No bank charge will be payable if cash deposition made in SBI, C.U. Br. at University of Calcutta, College St. Campus.* Copy of the fee deposition slip is to be attached with the printed copy of the application. (iii)DD in favour of 'Calcutta University' payable at Kolkata. Counterpart of the Slip in original after Cash deposition or DD in favour of "Calcutta University payable at Kolkata" is to be attached with the application form. In case of DD please write on the reverse of the DD (a) Name of the applicant (b) Application No.(if applicable); (c) Course applied for.

4.   **S**ubmission of forms (*From 11.00 A.M. To 3.00 P.M. on all working days i.e., except Saturday, Sunday and University holidays*) **from 11.08.14 to 19.08.2014.**

Application forms should be submitted to the office of Secretary UCAC in College Street Campus (Commerce Students Section Room No.3K,Ground Floor, Asutosh Building, College Street Campus). (Details shown in the brochure vide Section no. 1 & 6.)

5.   **Reservation** : As per existing Rules of the state government .

6.   **Self Attested copy :**
> 1) B.A. / B.Sc./ B.Com Part 1 , Part II & Part III mark sheets.(Hons.)
> 2) SC/ST/OBC certificate. (certificate issued by the competent Govt. Officers only).
>   SC/ST/OBC of other States will be applicable as per the WB Govt. order.

    Original copy :
> 3) Person with Disablity (Handicapped) certificate from the competent authority.
> 4) Sports certificate for sports Quota Only (Details shown in the brochure vide **Section no. 8**)

7.   **For M.Com Course** :   Preference for Day or Evening and special paper in 2nd year (1) Accounting & Finance or (2) Marketing should be stated clearly in the application form.

8.   **For Allied Subjects** :   Order of preference to be mentioned in the application form (Options once exercised can not be changed)

9.   **Admission schedule (2014 - 2016 session)**
   a. *Application forms for online registration and submission will be available between* : **11.08.2014 to 19.08.2014.**
   b. *Submission of applications* : **For M.Com.** (online only) : Between **11.08.14 to 19.08.14**.
   c. *Date of publication of the Provisional Merit list /Selection list* (for 60% of seats) : **25.08.2014**
   d. *Last Date of claim for correction in Format-I of Information Brochure : 26.08.2014 (upto 4-00 P.M.)*
   e. *Date of publication of the Merit list /Selection list* : **27.08.2014**
   f. Date of admission on and from : **27.08.2014 to 01.09.2014 (for 60% of seats)**
   g. *Date of admission in case of vacancy (from the candidates' waiting list)* : will be intimated later .
   h. *Date of commencement of the first year M.Com. Classes* : **19.09.2014 (tentatively)**
   i. Admission will be held untill the vacant seats are filled up (please follow the notice board regularly).

10.   **Distribution of Admit Cards (online & offline) : 01.09.2014 to 04.09.14**

12.   **Date of Entrance Test for 40% of Seats : (Duration 1 hour) : 09.09.2014 from 12.00 noon at College Street Campus, Asutosh Building.**
   Date of publication of the provisional Merit List (40% of seats) : 15.09.2014
   Date of admission for 40% of seats : 16.09.2014, 17.09.2014 & 18.09.2014

N. B.   i) Forms sent by post will not be accepted.
         ii) Selection will be made as per university admission rules.

iii) The list of eligible candidates for admission shall be made on the basis of marks and *marks obtained by the students of affiliated colleges and the autonomous colleges under this University will be considered at par with each other.*

iv) Admission will be made strictly on the basis of merit, taking preference into consideration.

v) Selection lists will be displayed on the notice board. No personal communication will be made with the selected candidates.

vi) Eligibility for admission of other than Calcutta University candidates; Honours Graduates from other recognized Universities.

vii) CU Final year P.N.C. candidate may also apply as appeared candidate to be included in the Merit List after production of Pass Mark sheet immediately after publication of result satisfying the requisite eligibility criteria.

viii) Percentage of cut off marks for entrance test and any other criteria will be notified after receiving the application form.

ix) Selection will be made strictly in order of merit on the basis of percentage of marks for 60% of seats for C.U. current year students and rest 40% of seats on the basis of subject wise Entrance Test for Non C.U. and C.U. Students alongwith all back year students. **Under the category of 40% of seats**, the students be admitted on the basis of a MCQ test on OMR sheet with 50 questions on the subject each carrying 2 marks. Marking will be made in black colour ball point dot pen. **Distribution of Marks :** For each correct answer 2 marks, for wrong answer minus 0.5 marks; and not attempted 0 (zero) marks will be awarded. If there is a tie of marks obtained in the written entrance test amongst the candidates then the candidates with less negative marking will be placed in higher position in the merit list than the other candidates.

Admit Cards may be collected from UCAC Office (College Street Campus) for the subject : Commerce onwards 01.09.14 before 04.09.14 and also available in CU website.

For additional information, latest updates, please visit University website : www.caluniv.ac.in, and/or www.caluniv-ucsta.net regularly.

Dated: 31st July 2014

Asutosh Building,

Kolkata - 700 073.   .

Secretary, UCAC