



**DEPARTMENT OF JUTE AND FIBRE TECHNOLOGY
INSTITUTE OF JUTE TECHNOLOGY, UNIVERSITY OF CALCUTTA
35, BALLYGUNGE CIRCULAR ROAD, KOLKATA – 700 019**

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Website : www.ijtindia.org

Ref No. DJFT/IJT - PGDJTM Course/2017-18/CIR-1

Date : 25-04-2017

ADMISSION NOTIFICATION To PGDJTM Course 2017 – 18

Application for Admission are invited for 2 Years 'PG DIPLOMA IN JUTE TECHNOLOGY AND MANAGEMENT for 2017 – 18 for General and Sponsored candidates; with reservation for SC/ST/OBC candidates as per rules of the University. This course is AICTE and CU approved.

Intake-60 (50% Sponsored & 50% Non-Sponsored), 15% supernumerary seats for foreign students under PIO/NRI category.

Eligibility: Candidate must have passed B. Sc. Degree or equivalent Examination with Physics/ Chemistry/ Mathematics/ Statistics / Computer/information Technology/Biology (Botany /Bio-Chemistry /Environmental Science/Bio-Statistics/Bio-informatics etc.,) as one of the combinations in the B. Sc. degree or Degree in B. Sc. (Agriculture) or Bachelor of Agriculture or Bachelor of Technology/Engineering in any relevant branch etc or equivalent or pass in BCA in Computer Application, having Computer Science or pass in BBA with Mathematics and Computer / Statistics as one of the subject or pass in B.Sc. with Geography / Economics as one of the subject either from University of Calcutta or any other University recognized by the University of Calcutta.

Or,

Pass in BBA or BCA having combination of any two paper amongst i) Computer Application/Computer Science/ Computer system and ii) Statistics and Numerical Mathematics/ Statistics and Business-Statistics as subject combination, either from University of Calcutta or any other University recognized by the University of Calcutta.

Or,

Pass in B.Com having combination of any two papers amongst i) Information Technology & its application / Computer Programing/ Fundamentals of Computer / Computer Application, ii) Economics and iii) Business Mathematics & Statistics as combination, either from University of Calcutta or any other University recognized by the University of Calcutta.

Admission Test: All candidates are to appear for a Common Admission Test for PGDJTM at this department followed by an Interview.

Important Dates :

Last date of submission of application: 15th July 2017 with fee ₹500/- in cash (For SC/ST/OBC candidates: application fee – ₹250/-); **Admission Test: Friday, 21st July 2017, at 12:00 Noon, at DJFT, IJT CU campus at 35, Ballygunge Circular Road, Kolkata-700 019. Publication of selection list: 25th July 2017; Admission date: 25th – 31st July 2017.**

Tentative date of commencement of classes: 1st August 2017

Scholarship: 3 seats are available for Tuition Fee Waiver (TFW Candidates) and 3 seats with NJB scholarship are available for poor and meritorious candidates in Non – Sponsored category.

Placement: 100% placement in Jute Mills will be ensured.

Course Fee: For all category of candidates: ₹5,530/- for 1st semester and ₹5,000/- for each of the remaining semester.

All candidates have to submit application in prescribed form available from office of the Department or through website download from the websites: www.ijtindia.org or www.caluniv.ac.in .

Circular For Admission to
Four Semester P.G. Diploma in Jute Technology and Management

DJFT- PGDJTM - Advt. No-1/2017

Department of Jute and Fibre Technology, Institute of Jute Technology, Calcutta University, announces admission notification to the **Four Semester PG Diploma in Jute Technology and Management** course for sustainable HRD for Jute Sector to be conducted in this department for Sponsored and General (Non-sponsored) Candidates (with required reservations for SC/ST/OBC candidates).

1. **About the Course:**

This Four Semester PG Diploma in Jute Technology and Management is approved by Calcutta University and is mainly designed to suit the Diploma level technical manpower requirement as Technical supervisors for Jute industry and related organizations to fill-up the gap of future 'Technical Managers' for the Jute sector.

2. **Intake:**

Total Seats: 60 (50% for sponsored and 50% for non-sponsored candidates.). However, if seats for sponsored candidates remain vacant, those will be filled up by non-sponsored candidates. Reservations for SC/ST/OBC candidates are as per University norms / W.B. Govt. rule. 5% extra seats are reserved for Tuition fee waiver (TFW) candidate (3seats out of total 60). 15% supernumerary (extra) seats for PIO/NRI/Foreign nationals (FN)/Gulf Quota Category as per AICTE norms.

3. **Eligibility for Admission¹:**

- a. Candidate must have passed B. Sc. Degree or equivalent Examination with Physics/ Chemistry/ Mathematics/ Statistics / Computer/information Technology/Biology (Botany /Bio-Chemistry /Environmental Science/Bio-Statistics/Bio-informatics etc.,) as one of the combinations in the B. Sc. degree or Degree in B. Sc. (Agriculture) or Bachelor of Agriculture or Bachelor of Technology/Engineering in any relevant branch etc. or equivalent either from University of Calcutta or any other University recognized by the University of Calcutta for the above purpose.

Or,

- b. Pass in BCA in Computer Application having Computer Science as one of the subject or, Pass in BBA with Mathematics and Computer/Statistics as one of the subject

Or,

- c. Pass in B.Sc. with Geography or Economics as one of the subject, either from University of Calcutta or any other University recognized by the University of Calcutta for the above purpose.

Or,

- d. Pass in BBA or BCA having combination of any two paper amongst i) Computer Application/Computer Science/ Computer system and ii) Statistics and Numerical Mathematics/ Statistics and Business-Statistics as subject combination, either from University of Calcutta or any other University recognized by the University of Calcutta for the above purpose.

Or,

- e. Pass in B.Com having combination of any two papers amongst i) Information Technology & its application / Computer Programing/ Fundamentals of Computer / Computer Application, ii) Economics and iii) Business Mathematics & Statistics as combination, either from University of Calcutta or any other University recognized by the University of Calcutta for the above purpose.

¹ PIO/NRI/Foreign nationals (FN)/Gulf Quota Category Students must get their qualifying degree adjudged for equivalence by the University of Calcutta in advance if possible.

B.Sc., BCA, BBA, B.Tech., B. Agri., B.Com, Final examination appeared candidates, may also apply and their admission will be valid subject to passing the Final examination with qualifying marks.

4. Intake:

Out of total in-take (presently 60), 50 % of the seats will be allotted to the candidates to be sponsored by the jute mills and allied organizations. Rest 50% seats will be allotted to. non-sponsored candidates. All the candidates are to be selected through a common admission test and/ or interview conducted by Dept. of Jute and Fibre Technology (DJFT), Institute of Jute Technology (IJT), University of Calcutta (C.U.) If there are vacant seats in non-sponsored (general) or sponsored category, vacant seats of one category may be filled up from other category. As per AICTE approval. there will be 5% extra seats for TFW (Tuition fee waiver) candidates. Moreover, as per AICTE approval, there will be 15% supernumerary seats for foreign students under PIO/NRI/ Foreign nationals (FN)/Gulf Quota Category. Reservation for: SC/ST/OBC-A /OBC- B category will be as per C.U. norms, as approved by the Hon'ble Vice – Chancellor, University of Calcutta. Hence candidates who are eligible, can apply to the HOD of this Dpt. in the prescribed format attached with the Circular within 15th July 2017, 5-00 pm.

5. For TFW Candidate certificate of BDO/SDO/DM or equivalent Govt. authority for parents or family income has to be additionally submitted along with the application taking item no. 13 in application form, when parents' / family monthly income does not exceed ₹10,000/month.

6. Admission Procedure² :

A **Common Admission Test for PGDJTM** for all categories of candidates will be conducted by this Department. The admission test will comprise **one written test of MCQ type for 1 hour duration.**

General APTITUDE Test (G.K., I.Q. **English and Arithmetic**) – **50 marks and Viva – voci – 50 marks (Total – 100 Marks).**

For this session 2017-18, the admission test will be held on **Friday , 21st July 2017, at 12:00 Noon at DJFT,IJT CU campus at 35, Ballygunge Circular Road, Kolkata-700 019**, followed by interview on the same day. **All candidates applied for the said course are to appear for the Common Admission Test.**

No separate 'Admit Card' will be issued; the 'Application Fee' receipt is the identity card for each candidate.

7. Application Fee and Course Fee³: For both sponsored and non-sponsored candidates: **Application fee during submission of the application is ₹500/- only. (₹250/- for SC/ST/OBC candidates, subject to producing valid supporting document). The course fee for the 1st semester is ₹5,530/- (including lab fee, library fee etc. for each semester) plus miscellaneous other fees as applicable for all categories of candidates (Students activities fee – ₹400 in 1st semester only; Identity card fee – ₹30 in 1st semester only) for all subsequent semester the fee is ₹5000/- per semester. Examination fee of the course is as applicable and to be paid separately as decided by the University of Calcutta from time to time⁴.**

8. Sponsorship from Mills: Jute Mill/Jute Organization or any other reputed organization / Educational Body / Govt. Dept. may sponsor candidates for the 2 – years, Four Semester PG Diploma in Jute Technology and Management course. For the sponsored candidates, original letter of sponsorship from the Unit Head of the Sponsoring Organization/Unit/Mill (Director/ President/General Manager/Mill Manager/ Chief

² PIO//NRI/Foreign nationals (FN)/Gulf Quota Category Students must get their qualifying degree adjudged for equivalence by the University of Calcutta in advance if possible.

³ PIO//NRI/Foreign nationals (FN)/Gulf Quota Category Students, please refer to the schedule of fees for PIO / Foreign nationals

⁴ **Note: Before collecting / receiving the final Certificate of PGDJTM, each candidate will have to submit the Id – card and Six (6) months placement tracking report.**

Executive/Executive Director with full name and office seal) mentioning the total experience, if any, is to be produced to this office during submission of application form. However all sponsored candidates have to qualify the Common Admission Test for admission to this course.

9. **Sponsorship from Mills for students applied under Non – Sponsored category:** However, there are options for students admitted as Non-Sponsored, to opt for becoming Sponsored from Mills, as per availability or requirement of Mills if any, after one month of the admission applying separately to the HoD for this purpose.

10. **Scholarship:**

- a. 3 seats for Tuition Fee Waiver (TFW),
- b. 3 seats with NJB scholarship are available for poor and meritorious candidates in Non – Sponsored category,
- c. There are option for full free ship/half free ship for only limited few seats considering candidates with respect to economic condition, for which separate application is to be made through HoD to the University of Calcutta authority officer administration within due date.

11. **Placement:** 100% placement in Jute Mills will be ensured.

12. **Important Dates for Admission:**

Last date of submission of application : 15th July 2017 with fee ₹500/- in cash (For SC/ST/OBC candidates: application fee – ₹250/-); **Admission Test: Friday , 21st July 2017, at 12:00 Noon, at DJFT,IJT CU campus at 35, Ballygunge Circular Road, Kolkata-700 019. Publication of selection list: 25th July 2017; Admission date: 25th – 31st July 2017.**

Tentative date of commencement of classes: 1st August 2017

13. **Application Form :**

All candidates have to submit application in prescribed form available from office of the Department or website www.ijtindia.org or www.caluniv.ac.in.

14. **Documents required:**

- (a) Graduation in prescribed fields or equivalent Pass Certificate / Provisional certificate and/or Mark-sheet⁵
- (b) Higher Secondary or equivalent certificate / mark-sheet.
- (c) Madhyamik or equivalent Certificate as proof of age.
- (d) Medical Certificate for medical fitness, from any Registered Doctor.
- (e) Relevant Certificate for SC/ST /OBC candidate.
- (f) Transfer Certificate,/ no objection certificate /proof of admission cancellation, if already admitted to other College.
- (g) If Sponsored, original letter of sponsorship in prescribed format and No objection from present employer, if the candidate is presently employed anywhere.
- (h) The course fee in full (₹5530/-) for the first semester of this PGDJTM course, to be paid by cash or demand draft in favour of “**University of Calcutta**” payable at Kolkata.
- (i) Certificates for parents’/family income per month is to be submitted with application for candidates interested in Tuition Fee Waiver (TFW).

⁵ PIO//NRI/Foreign nationals (FN)/Gulf Quota Category Students must get their qualifying degree adjudged for equivalence by the University of Calcutta in advance if possible.

15. **Contact Persons (HOD and Course Coordinators):** (a) Prof. Swapan Kumar Ghosh, Head of the Department & Course Coordinator (Mobile – 9831324354; e.mail: ijtskg40@gmail.com) (b) Prof. A.K. Samanta,; e- mail : ijtaksamanta@hotmail.com) (c) Dr. Asis Mukhopadhyay, Course Coordinator (e.mail: drasismukhopadhyay@gmail.com). For general query to the office – 033-2461-5427, 5444, 5326, 5477.



S/d
Prof. S. K. Ghosh
Professor & Head of the Department
Department of Jute and Fiber Technology
Institute of Jute Technology
University of Calcutta

ADMISSION FORM – 1

APPLICATION NO :.....

APPLICATION FEE RECEIPT NO:.....

**DEPARTMENT OF JUTE AND FIBRE TECHNOLOGY
INSTITUTE OF JUTE TECHNOLOGY, UNIVERSITY OF CALCUTTA
35, BALLYGUNGE CIRCULAR ROAD, KOLKATA – 700 019**

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E-mail : ijt@cal2.vsnl.net.in

Telefax : (033) 2461-5632

Website : www.ijtindia.org

Self attested
Passport size
Colour Photo of
the candidate

**Application Form for Admission to
2 – years, Four Semester PG Diploma in Jute Technology and Management**

01.	Name of the Course applied for		
02.	Name in Full (Capital letters)		
03.	Address with <u>e-mail and mobile phone no.</u> a) Present address		
	b) E – MAIL c) Mobile phone number:		
	d) Permanent address		
	e) E – MAIL f) Mobile phone number:		
04.	a) Date of Birth*		
	Attach copy of Madhyamick certificate / admit card or equivalent		
	b) Age as on 1 st August 2017		
05.	Nationality and marital status	Nationality	Marital status
06.	Weather SC/ST/ General (If SC/ST , attach certificate from appropriate authority)		

07.	Name of farther/guardian					
08.	a) Address of father/guardian:					
	b) E – MAIL					
	c) Mobile phone number:					
09.	CATEGORY : Non-sponsored / Sponsored (if sponsored, give the name of the sponsoring organization/mill with address, e-mail and phone no. and also attach the letter of sponsorship)					
10.	Academic record*					
	Examination	Board/University	Year	Division/ Class	% of Marks	Subjects
	1. Madhyamik or Equivalent					
	2. Higher Secondary or Equivalent					
	3. Graduation in prescribed field or Equivalent					
	4. Any other					
11. Working experience*, if any						
Organization		Length of service		Type of experience		
12. Whether interested to apply for TFW Seats (maximum 3 seats)				Yes	No	
				If 'Yes', separate application page for TFW is to be filled up		
13. Whether interested for NJB Scholarship/Post admission Mills Sponsorship/University of Calcutta's half fee and full fee				Yes	No	
				If 'Yes', separate application is to be done after admission to Hod.		
14. Number and List of Testimonials attached						

The details given above are true and correct to the best of my knowledge. If any information given by me above, is found incorrect, my admission may be cancelled immediately.

Date :
Place :

.....
Signature of the Candidate

*Self - Attested copies of all testimonials and relevant certificates are to be attached with the application form.

Form / Model Sponsoring Certificate

TO BE ISSUED BY THE SPONSORING AUTHORITY IN THEIR LETTER HEAD :

**To
The Head of The Department
Department of Jute and Fibre Technology
Institute of Jute Technology,
University of Calcutta
35, Ballygunge circular road, Kolkata – 700 019**

Sub: Sponsoring for 2 – years, Four Semester Post Graduate Diploma Course in Jute Technology and Management for the session -2017-18

Sir,

This is to Certify that our Mill _____(name of Mill / Organization) is sponsoring Smt / Shri _____(name of the candidate) to prosecute studies in the **Four Semester Post Graduate Diploma Course in Jute Technology and Management Course** at your Institute and the candidate has preliminary experience in working in our jute mill for -----
----months/years.

We also agree to pay his tuition fee of ₹5,000/- per semester for the said PG Diploma course payable by draft in favor of “**University of Calcutta**” payable at Kolkata **within specified date of admission.**

So, we recommend his admission as a sponsored candidate from our organization to the above said **2 – years, Four Semester Post Graduate Diploma Course in Jute Technology and Management** course for this session.

Date :

(HEAD OF SPONSORING UNIT*/Mill WITH SEAL)

*Head of Sponsoring Unit /Mill: Director/ President/General Manager/Mill Manager/Chief Executive/Executive Director/Head of the Office.

* Each candidate shall undertake Mill Training in jute mills for total 16 weeks in four semesters (4 weeks in each semester) which will be assessed at the end of Semester-IV.

Format for application for Tuition Fee Waiver (TFW)								Stamp size color PP	Do Not Write In This Column
Biographical Questionnaire:									
1.	First Name								
2.	Middle Name								
3.	Last Name								
4.	Father's / Guardian's Name								
5.	Nationality	Indian	Domicile State			DOB	dd	mm	yyyy
6.	Gender	Female	Male	Ors	Marital Status				
8.	Voter Card / UID Number	Community			SC	ST	OBC - A		
					OBC - A	GEN	ORS		
9.	Mobile Phone								
10.	E – Mail								
11.	Permanent Address								
12.	Residential Address								
EDUCATIONAL QUESTIONNAIRE:									
1.	CURRENT COURSE NAME	Post Graduate Diploma in Jute Technology & Management							
2.	CURRENT SEMESTER								
3.	LAST BOARD EXAMINATION DETAILS								
3A.	NAME OF LAST BOARD EXAM:								
3B.	MARKS OBTAINED:								
	PAPER	SUBJECT			ACTUAL MARKS		AVERAGE SCORE		
	I								
	II								
	III								
	IV								
	V								
	VI								
	VII								
	VIII								

FINANCIAL QUESTIONNAIRE:		
1.	Father's / Guardian's occupation	
2.	Do you live in Jute cultivation / Jute industry area?	
3.	Do you belong to Jute grower family	
4.	Is any member of your family related to jute industry	
5.	Father's / Guardian's monthly income	
6.	Any other source of family income	
7.	Total family income from all sources	
8.	Have you received any financial award from any institution previously (Govt. / Private)? If YES give details.	
9.	Do you receive any financial assistance / award / scholarship etc. from any State / Central / Private organization / University etc.? If YES give details.	
10.	List any co – curricular / sports activity you are involved in or List any socially useful / community service you were involved in during the past year.	
11.	List internships, assistantships, and jobs (including summer employment) you have held in the past four years.	
12.	List projects undertaken, papers published, technical conferences / symposiums / exhibitions attended during past four years.	
	<p>I ... son / daughter of ... do hereby declare that I have filled the above application form for the Tuition Fee Waiver (TFW). I clearly understand that merely filling and submission of this form does not entitle me to be eligible to receive Tuition Fee Waiver (TFW). My application may be summarily rejected and I may be debarred from any further application if any of the information furnished herewith are found to be incorrect at any time. My application may be further rejected if my academic records and attendance percentages are inadequate for consideration or if I ever be subjected to any disciplinary proceedings by any appropriate and competent authority.</p>	

Date:
Place:

Signature
Address:



Department of Jute & Fibre Technology

**Address- University of Calcutta
Ballygunge Science College Campus,
35, B.C. Road, Kolkata-700019**

A. Break up of Course fee for 1st Semester in PGDJTM course for Indian Students :

Tuition fee –	₹4,618/- per semester
Laboratory fee -	₹360/- per semester
Half yearly sessional Charges –	₹22/- per semester
Library fee (For 2yrs) –	₹400/- (to be payable in 1 st semester only)
Admission fee -	₹100/- (to be payable in 1 st semester only during admission)
Identity Card fee –	₹30/-
Total Fee payable in 1 st semester during admission – ₹5,530/- (To be paid by Cash / DD in favor of University of Calcutta)	

B. Break up of Course fee for each of 2nd, 3rd and 4th Semester in PGDJTM course for Indian Students :

Tuition fee –	₹4,618/- per semester
Laboratory fee -	₹360/- per semester
Half yearly sessional Charges –	₹22/- per semester
Total Fee payable in each of 2 nd , 3 rd and 4 th semester during admission – ₹5,000/- (To be paid by Cash / DD in favor of University of Calcutta)	

C. Break up of Course fee for 1st Semester in PGDJTM course for TFW candidates :

Tuition fee –	NIL per semester (TFW candidate)
Laboratory fee -	₹360/- per semester
Half yearly sessional Charges –	₹22/- per semester
Library fee (For 2yrs) –	₹400/- (to be payable in 1 st semester only)
Admission fee -	₹100/- (to be payable in 1 st semester only during admission)
Identity Card fee –	₹30/-
Total Fee payable in 1 st semester during admission – ₹912/- (To be paid by Cash / DD in favor of University of Calcutta)	

D. Break up of Course fee for each of 2nd, 3rd and 4th Semester in PGDJTM course for TFW candidates:

Tuition fee –	NIL - per semester (TFW)
Laboratory fee -	₹360/- per semester
Half yearly sessional Charges –	₹22/- per semester



Department of Jute & Fibre Technology

**Address- University of Calcutta
Ballygunge Science College Campus,
35, B.C. Road, Kolkata-700019**

Total Fee payable in each of 2nd, 3rd and 4th semester during admission – ₹382/- (To be paid by Cash / DD in favor of University of Calcutta)

E. Break up of Course fee for Foreign Students of 1st Semester in PGDJTM course

Tuition fee –	US\$ 500 per semester (Foreign students) (Payable in INR equivalent on the date of admission)
Laboratory fee -	₹360/- per semester
Half yearly sessional Charges –	₹22/- per semester
Library fee (For 2yrs) –	₹400/- (to be payable in 1st semester only)
Admission fee -	₹100/- (to be payable in 1st semester only during admission)
Identity Card fee –	₹30/-
Total Fee payable in 1st semester during admission – 500 US \$ plus ₹912/- (To be paid by Cash / DD in favor of University of Calcutta)	

F. . Break up of Course fee for foreign students for each of 2nd, 3rd and 4th Semester in PGDJTM course:

Tuition fee –	US \$ 500 - per semester (Foreign students) (Payable in INR equivalent on the date of admission)
Laboratory fee -	₹360/- per semester
Half yearly sessional Charges –	₹22/- per semester

Total Fee payable in each of 2nd, 3rd and 4th semester during admission – US \$ 500 (Payable in INR equivalent on the date of admission) for each semester plus ₹382/- (To be paid by Cash / DD in favor of University of Calcutta).