



**University of Calcutta**  
**Department of Library & Information Science**

**Bachelor of Library & Information Science**  
**(BLIS)**

***Prospectus***

**3rd Floor, Ashutosh Building, 87/1, College Street,  
Kolkata – 700073**

**University Website:** <http://www.caluniv.ac.in/academic>

**Phone Number:** 2241 0071/74, 2241 4984 Extn 308 (Office), 342 (Head)

## **1. Origin of the Course**

In 1943, the Inter University Board of India resolved that graduates of any stream would be eligible for admission to the Librarianship courses conducted by the Indian Universities. About the same time a library sub-committee was formed by the University of Calcutta. On August 17, 1944 the Syndicate of the university considered the resolutions of the sub-committee to the effect that the University will institute a one years Diploma course in Librarianship every year. Admission to the course was open to the graduate only and the intake was limited to 15 students only. As there was no separate Department, a Librarianship Training Committee used to be appointed every year to run the course, under the administrative control of Library Department (i.e. the University Librarian). The first Diploma in Librarianship (Dip Lib) Training Programme started in January 1945.

In 1959, the Training Department was separated from the Library Department and was renamed as Department of Library Science. A separate and independent Faculty for Post Graduate Studies in Library Science was created under which the department was placed. From the 1969-1970 session the Diploma was replaced by Post Graduate Degree of Bachelor of Library Science (B.Lib.Sc). In 1998 the department has been renamed as the Department of Library & Information Science offering the course called Bachelor of Library & Information Science (BLIS). The department is presently under the Faculty of Post Graduate Studies in Education, Journalism and Library & Information Science. The department completed its Golden Jubilee in 1995 and Diamond Jubilee in 2004 - 05.

## **2. Admission**

### **2.1 Eligibility**

The admission to the BLIS course is done following strictly the admission/merit list prepared on the basis of the Admission Test. Person having Honours Degree (10 + 2 + 3 pattern) or Master Degree or degree (even if without Honours degree at Bachelor level) in a technical subject (of the pattern 10 + 2 + 4 or 10 + 2 + 5) such as Medical, Engineering, Law etc. of this university or having an equivalent degree of any other university or institute recognized by this University will be eligible for admission to the BLIS course. The persons appearing in the final Part – II Honours Examination will also be allowed to sit for the Admission Test. But their admission to BLIS will be subject to the condition of securing Honours Degree when the result comes out.

### **2.2 Submission of Application Form**

The duly filled in downloaded application form for Admission Test is to be submitted personally to the Office of the Department of Library & Information Science between 11:00 A.M. to 2:00

P.M. on all working days till the last date of issuing and receiving of application form as mentioned in Advertisement. The candidate is required to collect his/her 'Admit Card' for Admission Test from the same office immediately after submitting the application form. ***No Application Form will be accepted by post.***

### **2.3 Admission Test**

The Admission Test will be held on specified date and time as announced. The questions of the Admission Test will be objective type and multiple choices. The areas of Admission Test may be English language, numerical ability, reasoning ability, general knowledge, basic subjects etc.

### **4.5 Intake**

At present the total number of seats for BLIS course are 58 (Intake may be changed time to time). Reservations for Schedule Caste, Schedule Tribe, Other Backward Classes and Physically Handicapped etc. students, will be followed, as per the State Government rules.

### **4.6 Merit/Admission List**

A merit/admission list on the basis of the performance of the Admission Test will be published on the Departmental Notice Board as per schedule.

***No personal communication will be made to and individual candidates in this regard.***

### **4.7 Tentative Fees**

Tuition fee @ Rs. 200/ - per month	Rs. 2400/ -
Admission fee	Rs. 100/ -
Departmental Library & Workshop fee	Rs. 100/ -
Session Charge	Rs. 44/ -

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Total Rs 2644/ -

Tuition fees for at least 6 months and other fees mentioned above must be paid at the time of admission. The fee for examination is separate.

***Fees as mentioned above are likely to be revised from time to time.***

## **2.7 Free Studentship**

A few free studentship are available for poor but meritorious students. Application for such should be made through the Head of the Department with supporting requisite documents as and when the notice is given by the appropriate authority of the University.

## **3. Attendance**

No candidate shall be admitted to the examination of BLIS without an attendance record of at least 65% of the classes (theory, practice, tutorial etc.) held. However a candidate with more than 55% but less than 65% attendance may also be admitted as a special case provided the candidate applies in the prescribed manner along with payment of the prescribed fees.

## **4. Examination**

A candidate shall be examined in theory and practice papers and in assignments and/or sessionals and/or class tests.

An eligible candidate who fulfils the conditions laid down above will have to appear in the final examination in each of the theory papers. Duration of written examination for each theoretical full paper is 4 (four) hours and for half paper is 2 (two) hours.

## **5. Results**

A candidate who secures at least 30% marks in each theory paper and at least 40% marks in each practice paper (and in sessionals / internal assessments, if there be any) and secures at least 40% marks in aggregate but less than 60% marks in aggregate shall be declared passed in the second class.

A candidate who passed each of the theory and practice papers (and in the sessionals / internal assessments) as mentioned above and secured 60% or more marks in aggregate will be declared passed in the first class.

## **6. Reappearing in the Examination**

If a candidate fails to appear in one paper in the final examination or fails to secure the pass marks but otherwise has the aggregate pass marks, the candidate may be allowed to appears in the immediately succeeding BLIS examination in that paper only without requirement of attending the classes further.

An eligible candidate, who fails to pass or fail to appear more than one paper in the BLIS examination, may be allowed to appear in the final examination in the immediately succeeding BLIS examination upon application in the prescribed form along with the prescribed certificate and payment of a fee prescribed for the purpose.

## **7. Duration & Classes**

The BLIS course is a full time course of one academic year.

The classes are normally held in the evening (4:00 PM to 7:20 PM in Monday to Friday and in the afternoon in Saturday). The number of hours, time and the dates of the beginning and end of academic session shall be determined by the appropriate authority from time to time and shall be notified accordingly.

There will be both theory and practice classes, supported by the tutorials, seminars, colloquia, special lectures, educational tours, sessional assignments, class examinations, quiz etc.

## **8. Facilities**

### **8.1 Workshop - cum -Seminar Library**

The department has a Seminar Library consisting of Books, Schedules, Codes, and Journals etc. with latest editions etc. Besides, the students will have access to the Central Library of the University, which has a considerable collection on Library and Information Science, which is situated in the same campus.

### **8.2 Computer Laboratory**

The Department is enriched by one computer laboratory. The laboratory and its furniture are so designed that computers are placed to give scope for hands–on practice to the students as a class room environment. It has LAN facility to provide internet access to students.

## **9. Teaching Activities**

### **a) *Class Room Teaching:***

Conventional method of lecturing supported by AV aids is followed.

### **b) *Colloquium:***

Students are encouraged to participate in colloquium to develop their knowledge and skills in addressing the audience and expressing ideas.

### **c) *Hands-on Practice Facilities:***

Being professional in nature, all courses include a large amount of practical. Facilities of hands – on practice for students are provided.

**d) Continuing Education Programme:**

The department extends its support to existing professionals to update their knowledge and skill to cope with the changing environment by organizing workshops, refresher courses, seminars etc.

**10. Papers in the course with marks**

	<u>Papers</u>	<u>Marks</u>		<u>Total</u>
		<u>Theoretical</u>	<u>Practical</u>	
I	Library, Information & Society	100		100
II	Library Management	100		100
III	Library Classification (Theory)	100		100
IV	Library Classification (Practice)		100	100
V	Library Cataloguing (Theory)	100		100
VI	Library Cataloguing (Practice)		100	100
VII	Information Sources & Services (Theory)	100		100
VIII	Information Sources & Services (Practice)		100	100
IXA	Computer Application in Library & Information Science (Theory)	50		50
IXB	Computer Application in Library & Information Science (Practice)	50		50

**11. Departmental Journal**

A journal named *Calcutta University Journal of Information Studies* (CUJIS) is being published by the Department. Frequency of the journal is yearly. Students are encouraged to write scientific articles for the journal.

**7. Teaching and Non-Teaching Staff**

**Head of the Department:** Dr. Dibyendu Paul, Professor

**Faculty Members:**

1. Dr. Ratna Bandyopadhyay, Professor
2. Dr. Pijushkanti Panigrahi, Professor
3. Dr. Biplab Chakrabarti, Professor
4. Dr. Swapna Banerjee, Professor
5. Dr. Arabinda Maity, Associate Professor
6. Dr. Parikshit Mondal, Assistant Professor
7. Dr. Sabuj Kumar Chaudhuri, Assistant Professor
8. Dr. Pubalika Bhattacharya Maitra, Assistant Professor
9. Dr. Susmita Chakraborty, Assistant Professor

**Office Staff**

1. Shri Sukanta Ghosh, Sr. Assistant
2. Shri Ashis Kr Majumder Jr. Assistant
3. Shri Subrata Biswas Jr. Assistant