



No. \_\_\_\_\_

For M.A./M.Com/M.Phil  
Language Courses/ Pre M.A. Courses.

# **THE UNIVERSITY OF CALCUTTA**

## **INFORMATION BROCHURE FOR ADMISSION TO THE POST GRADUATE COURSES OF**

**Arts  
and  
Commerce  
including  
Language Courses  
(Certificate & Diploma)  
M.Phil  
and  
Pre-M.A. Courses**

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## SECTION 1

Campus wise Departments :

### 1. College Street Campus (Asutosh Siksha Prangan)

87/1 College Street, Kolkata - 700073

☎ 2241-0071

<u>COURSE</u>	<u>SUBJECTS</u>
A. M.A. (2 years duration)	Bengali, English, Linguistics, Pali, Sanskrit, Hindi, Urdu, Arabic & Persian, French, Tamil Studies.
B. M. Com.(2 years duration)	Day & Evening Classes.
C. M. Phil. (2 Years duration)	Bengali, English, Hindi, Pali, Sanskrit, Urdu, Commerce.
D. Pre-M.A. (1 year duration)	Pali, French, Arabic, Persian.

### 2. Alipur Campus (Khudiram Siksha Prangan)

1. Reformatory Street, Kolkata - 700027

☎ 2479-1645, 2479-2861, 2479-2358, 2439-8451/53

<u>COURSE</u>	<u>SUBJECTS</u>
A. M.A. (2 years duration)	Philosophy, Political Science, Sociology, History, Islamic History & Culture, Ancient Indian History and Culture, Archaeology, South & South East Asian Studies, Museology, Education.
B. M. Phil. (2 Years duration)	Women's Studies, A.I.H.C., History, Pol-Science, Philosophy, Sociology & S. & S. E. A. S.

### 3. Economics Department

56 A, B.T, Road, Kolkata - 700050

☎ 25575082

<u>COURSE</u>	<u>SUBJECTS</u>
A. M.A. / M. Sc. (2 years duration)	Economics.
B. M. Phil. (2 Years duration)	Economics.

## SECTION 2

*Eligibility for Admission to M.A. Course :*

- I. Three years Honours Graduates of the Current and Immediately Previous Year in the System of (10+2+3) under Calcutta University.
- II. Honours Graduates from other recognised Universities.
- III. Candidates passing Honours/Major Courses in Arts in Under Graduate Degree Level from Indira Gandhi National Open University/ Netaji Subhas Open University and the Distance Education Programmes of other Universities in West Bengal.
- IV. Qualified in the Pre-M.A. Examination of this University of the Current Year.
- V. C.U. Final year P.N.C. candidate may also apply as appeared candidate to be included in the Merit List after production of Pass Mark sheet immediately after publication of result satisfying the requisite eligibility criteria.
- VI. Percentage of cut off marks for entrance test, criteria, if any, will be notified after receiving the application form.
- VII. For South and South East Asian Studies:  
Honours in History, Political Science, Economics, Geography, Anthropology, Sociology from Calcutta University or Honours Degree from any other recognised Universities in the above mentioned subject.
- VIII. For Museology (for M.A./M.Sc Course) :  
A) Any candidate who has passed B.A.(Hons)/M.A. Examination in History/ Ancient Indian History and Culture/ Islamic History and Culture/ Archaeology/Pali/ Sanskrit/Persian/Education/Anthropology/ Ethnology/Sociology or Modern Indian Languages like Bengali, Hindi, Urdu, English and other languages in 8<sup>th</sup> schedule of Indian Constitution,/ Folklore/Tourism or In service (deputed candidate); he/she will be eligible to take admission in the M.A. in Museology. In case of admission in M.Sc. Museology the student has to pass B.Sc.(Hons) /M.Sc.Examination in Zoology / Botany/Agriculture/Anthropology/ Geology/ Geography /Earth Science/Environmental Science/Marine Science from Calcutta University or obtained any equivalent degree from any other recognised University/ Institution, provided he/she has pursued regular course of studies with any one subject as ancillary besides the Honours subject. The student having an M.Sc. degree in the afore-stated subject must have at least one subject stated above in his/her B.Sc. pass.  
B) Persons with M.A. or M.Sc. in the subjects mentioned above or persons in active museum or similar organisation for at least two years, if otherwise, qualified and deputed by the institution concerned will be given preference in time of selection for not more than one seat in each group, provided the applicant has good academic record all through. However, he/she should have the same qualification similar to that of regular course of studies.
- IX. For Buddhist Studies (subject to approval)  
Honours in Pali, Sanskrit, History of different categories, Journalism and Mass

Communication, Philosophy, Bengali and any subject of humanities group. Students who complete their P.G. Diploma in Buddhist Studies.

*X. Eligibility for admission to M. Com. Course :*

- I. Three years Honours Graduates of the B. Com. Examination of this University of the Current and immediately previous year.
- II. Honours graduates in Commerce from other recognized Universities. Candidates passing Honours/Major Courses in Commerce in Under Graduate Degree Levels from Indira Gandhi National Open University, Netaji Subash Open University and the Distance Education Programmes of other Universities of West Bengal.
- III. Candidate shall state his/her preference DAY or EVENING and option for Special paper in 2<sup>nd</sup> year M.Com. (1) Accounting & Finance or (2) Marketing at the time of submission of form

*Eligibility for admission to M. A. Course in Journalism & Mass Communication : No. of seats 90.*

Three years Honours Graduate in Journalism and Mass Communication or any subject of this University. Or Honours graduate from other recognized universities. (Age within 30 years as on 01.06.15)

For working Journalist candidates minimum qualification is honours graduate of any recognized university and maximum age limit is 35 years. (as on 01.06.2015)

**SECTION 3***No. of Seats in different subjects.**No. of Seats in different subjects. For the year 2015-16*

<b>Subjects</b>	<b>Total Seats 2013-14</b>	<b>Gen</b>	<b>Seats for SC</b>	<b>Seats for ST</b>	<b>Seat for OBC-A</b>	<b>Seat for OBC-B</b>	<b>Total Seats 2015- 16</b>
<b>A. Bengali</b>	363	261	85	23	10	6	385
<b>B. English</b>	231	166	54	15	6	4	245
<b>C. Linguistics</b>	84	60	20	05	2	2	89
<b>D. Pali</b>	29	21	07	02	2	2	34
<b>E. Sanskrit</b>	160	115	37	10	4	3	169
<b>F. Hindi</b>	114	82	27	07	3	2	121
<b>G. Urdu</b>	75	54	18	05	2	2	81
<b>H. Arabic &amp; Persian</b>	80	57	19	05	2	2	85
<b>I. French</b>	15	11	04	01	1	1	18
<b>J. Buddhist Studies</b>	-	22	09	02	4	03	40
<b>K. History</b>	158	114	37	10	4	3	168
<b>L. Ancient Indian History &amp; Culture</b>	120	87	28	08	3	2	128
<b>M. Islamic History &amp; Culture</b>	160	115	37	10	4	3	169
<b>N. Archaeology</b>	24	18	06	02	1	1	28
<b>O. Museology</b>	40	29	10	03	2	1	45
<b>P. Philosophy</b>	221	159	52	14	6	4	235
<b>Q. Political Science</b>	220	159	52	14	6	4	235
<b>R. Sociology</b>	55	40	13	04	2	1	59
<b>S. Economics</b>	220	159	52	14	6	4	235
<b>T. Commerce(Day)</b>	395	284	92	25	11	7	419
<b>U. Commerce (Eve)</b>	395	284	92	25	11	7	419
<b>V. South and South East Asian Studies</b>	100	72	23	06	3	2	106
<b>W. Education</b>	125	90	29	08	3	2	133
<b>X. Journalism &amp; Mass Communication</b>	85	61*	20	5	2	2	90

- 5 (Five) seats reserved for Working Journalists.

**SECTION 4***Allied Subjects*

<b>Subject</b>	<b>Allied Subjects (Candidates with Honours in the following subjects are also eligible to apply. Honours students in the subjects will get first preference)</b>
1. Ancient Indian History and Culture	: Ancient Indian & World History, Sanskrit, History, Pali, Political Science, Geography.
2. Archaeology	: Ancient Indian & World History & Culture, Sanskrit, History, Pali, Anthropology, Geography, Geology, Botany, Zoology, Physics, Chemistry.
3. Linguistics	: English, Bengali, Sanskrit, Pali, A.I.H.C., Political Science, Philosophy, Sociology
4. Arabic & Persian	: For Arabic- Arabic honours, For Persian- Persian honours graduate
5. Islamic History & Culture	: I.H.C., History
6. Pali	: Sanskrit, Philosophy, History, Ancient Indian & World History, Linguistics, Bengali.
7. Sociology	: Only Sociology
8. Museology (M.A.)	: History, Archaeology, AIHC, IHC, Pali, Sanskrit, Education, Fine Arts, Visual Art, History Art, Anthropology, Ethnology, Sociology, Persian, Modern Indian language, Folklore, Tourism (See Section-2)
9. Museology (M.Sc.)	: Botany, Zoology, Geology, Geography, Agriculture, Anthropology, Earth Science, Env. Science, Marine Science
10. South & South East Asian Studies	: History, Political Science, Sociology, Economics, Anthropology, Geography. (Please see Section-2)
11. Education	: Education
12. Buddhist Studies	: Pali, Sanskrit, History of diff. categories, Journalism & Mass Com., Philosophy, Bengali, Any subject of humanities group.
13. Journalism & Mass Communication	: Journalism & Mass Communication, or any honours graduate from C.U. or from other UGC recognized University.

**Courses in M.A./M.Sc./M.Com.**

<b>Graduated with Hons. Subject</b>	<b>Entitled to study</b>
AGRICULTURE	Museology (MSc)
ANCIENT INDIAN & WORLD HISTORY	AIHC, Linguistics, Pali
Ancient Indian History & Culture	AIHC, Linguistics, Pali
ANTHROPOLOGY	Archaeology, Museology, SSEAS
Arabic & Persian	Arabic , Persian,
Archaeology	Archaeology, Museology
Bengali	Bengali, Linguistics, Museology, CILL
BOTANY	Archaeology, Museology
CHEMISTRY	Archaeology
CILL	CILL
Commerce	Commerce
EARTH SCIENCE	Museology
Economics	Economics, SSEAS
Education	Education, Museology
English	English, Linguistics, Museology, CILL*
ENVIRONMENT SCIENCE	Museology
ETHNOLOGY	Museology
FINE ARTS	Museology
FOLKLORE	Museology
French	French
GEOGRAPHY	AIHC, Archaeology, Museology, SSEAS
GEOLOGY	Archaeology, Museology
Hindi	Hindi, CILL*
History	AIHC, IHC,SSEAS, History, Museology, Pali,
HISTORY ART	Museology
Islamic History & Culture	IHC
Linguistics	Linguistics, Pali, CILL*
MARINE SCIENCE	Museology
MODERN INDIAN LANGUAGE	Museology
Museology	Museology
Pali	AIHC, Linguistics, Museology, CILL*
PERSIAN	Arabic & Persian, Museology
Philosophy	Philosophy, Linguistics, Pali
PHYSICS	Archaeology
Political Science	Pol. Sc., AIHC, Linguistics, SSEAS
Sanskrit	Sanskrit, AIHC, Archaeology, Linguistics, Pali, Museology,CILL
Sociology	Museology, Sociology, SSEAS
South & South East Asian Studies	History,
TOURISM	Museology
Urdu	Urdu, CILL*
VISUAL ART	Museology
ZOOLOGY	Archaeology, Museology
Any subject of humanities gr.	Buddhist Studies (BS)

\*For admission in CILL Graduate with Hons. in any modern Indian Language with efficiency in Bengali.

## SECTION 5



*Rules Regarding the Admission of Candidates from Universities Other than  
University of Calcutta*

1. Honours graduates from other recognised University in the system of (10+2+3) of the current and just previous year are eligible to apply.

2. Candidates passing Honours/Major courses in Arts, Science and Commerce in Under-Graduate Degree Level from Indira Gandhi National Open University/Netaji Subash Open University and Distance Education Programmes of other Universities of West Bengal are also eligible for admission under reserved quota as per university rules & W.B. Govt's rule.

**SECTION 6**

*Admission Procedure*

*A. Admission in M.Com Course under the Faculty of Commerce will be conducted online.*

*B. Admission in M.A./M.Sc.(economics) under Faculty of Arts, Journalism & Library Science will be conducted through offline admission process.*

For online process, after online submission of the application, the copy of the application is to be downloaded and printed copy of the downloaded application along with relevant supporting documents self-attested by the candidate are to be submitted to the concerned Secretary's Office. The documentary evidence of the payment of Application Fee must be attached with the hard copy of the application.

For offline process, copy of the application form is to be downloaded from the website and duly filled-in application form along with relevant supporting documents self-attested by the candidates are to be submitted to the concerned Secretary Office. The documentary evidence of the payment of Application Fee must be attached with the hard copy of the application

*Application Form & Brochure can be downloaded from University website ([www.caluniv.ac.in](http://www.caluniv.ac.in)).*

*Application form be submitted online/offline. Application fees of Rs.100/- for each application form M.A./M.Sc./M.Com Admission. SC/ST/PWD candidates will be required to pay Rs.50/- as application fee.*

**Mode of payment of application fee :** For online system application fee may be deposited in any of the following manner : (a) Through "SBI Collect" system; i) By internet banking/debit card/credit card of any bank. (ii) By cash to any branch of SBI. *For SBI collect system additional commission for bank transaction to be borne by the candidate. No bank charge will be payable if cash deposition made in SBI, C.U. Br. at University of Calcutta, College St. Campus.* Copy of the fee deposition slip is to be attached with the printed copy of the application. (iii) DD in favour of 'Calcutta University' payable at Kolkata.

**Mode of Payment of Application for Offline System :** Application fee may be deposited with the S.B.I. Calcutta University Branch, College St. or with any other SBI Branch by paying the required additional Bank Transaction fee. The Fees would be paid to C.U. Savings a/c No.10444444211 (with SBI, CU Br.) under head "University of Calcutta". Counterpart of the Slip in original after Cash deposition or DD in favour of "Calcutta University payable at Kolkata" is to be attached with the application form.

In case of DD please write on the reverse of the DD (a) Name of the applicant (b) Application No.(if applicable); (c) Course applied for.

**Eligibility :**

1. Originally only those students shall be eligible for admission who have passed three years degree course(10+2+3) with Honours of Calcutta University and Honours after Graduation(Special Honours) in the subject to which the admission is sought for or in a subject which has been decided to be an allied subject by the Faculty Council for P.G. Studies in Arts, Calcutta University.

2. **Just** previous Year Honours Candidates (i.e., who passed last year) may also apply.

3. Honours graduates from other recognised Universities are eligible to apply.

4. Each candidate should apply in a single application form from his/her subject or subjects in order of preference( if not otherwise mentioned for separate application).

a) Honours graduates in **Bengali** may apply in Bengali, Linguistics & Pali.

b) Honours graduates in **English** may apply in English and Linguistics.

c) Honours graduates in **Pali** may apply in Pali, Museology and Ancient Indian History & Culture(1 Seat).

d) Honours graduates in **Sanskrit** may apply in Sanskrit, Museology, Pali, Linguistics and A.I.H.C.(1 Seat).

e) Honours graduates in **History** may apply in History, Islamic History & Culture, Ancient Indian History & Culture, Archaeology, Pali, Museology and South & South East Asian Studies.

f) Honours graduates in **Philosophy** may apply in Philosophy, Pali.

g) Honours graduates in **Political Science** may apply in Political Science, South & South East Asian Studies and A.I.H.C.(1 Seat).

h) Honours graduates in **Sociology** may apply in Sociology.

i) Honours graduates in **Economics** may apply in Economics, South & South East Asian studies.

5. **Separate application** forms should be submitted for the following subjects :-

- Economics
- South & South East Asian Studies
- Museology
- Linguistics
- Archaeology
- Education
- Pali

6. For admission in **South & South East Asian Studies**, Honours graduates of Calcutta University or Other recognised Universities of the following subjects :-

- \* History
- \* Political Science
- \* Sociology
- \* Economics
- \* Anthropology
- \* Geography

are eligible to apply.

7. Application forms should be submitted in the following campuses(between 11 am and 3.00 pm on all working days) :

Subject	Campus
1. Philosophy, Pol. Science,	:Alipur Campus (Khudiram Siksha

Sociology, History, Ancient Indian History & Culture, Islamic History & Culture, Museology, Archeology, South & South East Asian Studies, Education	<b>Prangan)</b> <b>1. Reformatory Street, Kolkata - 700027</b> <b>☎ 24791645</b>
2. Economics	<b>: Economics Department</b> <b>56 A, B.T, Road, Kolkata - 700050</b> <b>☎ 25575082</b>
3. Other remaining subjects	<b>: College Street Campus (Asutosh Siksha Prangan)</b> <b>87/1 College Street, Kolkata - 700073</b> <b>☎ 2241-0071</b> <b>Asotosh Building(Ground Floor)</b> <b>for Arts Subjects - Room No. 3G</b> <b>for Commerce - Room No. 3K</b>

8. Marksheets in original (Part I, Part II & Part-III) should be shown during the submission of forms.

9. Self-Attested copies of marksheets (Part I, Part II & Part III) and other testimonials should be attached with the application form.

10. SC/ST candidates should write "SC/ST candidate" on the top of the application form and they must attach self-attested Xerox copy of SC/ST certificate from the office of the S.D.O.

11. Persons with Disability (PWD) candidates must mention the words "PWD" on the top of the application form and must attach a certificate from the Competent Authority.

12. OBC-A or OBC-B candidates should write "OBC-A" or "OBC-B" on the top of the application form and they must attach self-attested Xerox copy of OBC certificate issued by the Office of the S.D.O.

13. List of selected candidates will be displayed in the Notice Board at the office of the Secretary - College Street Campus, Alipur Campus and Economics Department.

14. No personal communication will be made with the selected candidates.

15. Selection will be made strictly in order of merit on the basis of percentage of marks for 60% of seats for C.U. students and rest 40% of seats on the basis of subject wise Entrance Test for Non C.U. and C.U. Students including back year (Passed in 2014) students. Under the category of 40% of seats, the students will be admitted on the basis of an MCQ test on OMR sheet either with 50 questions each carrying 2

marks or adhering to the standardized format of MCQ test of the university, whichever is applicable; [negative marks & cut off marks will be applicable, if necessary. Distribution of marks : For each correct answer 2 marks, for wrong answer minus 0.5 marks and not attempted 0 mark will be awarded].

16. Preference once exercised can not be changed. And declaration regarding SC/ST/PWD/OBC-A/OBC-B/General once given can not be altered.

17. For admission to different courses, a SC or ST candidate getting admission should have obtained in the previous examination; qualifying marks not lower by more than 25% of the marks obtained by the last candidate of the general category. In case of OBC-A and OBC-B the candidates getting admission should have obtained in the previous examination, qualifying marks not lower by more than 10% from the marks obtained by the last candidate of the general category.

In any case, if a candidate obtains marks lower than the minimum qualifying marks prescribed by the University/Appropriate Authority for admission to the relevant course, **he/she will not be eligible for admission.**

## SECTION 7

### *Rules Regarding Registration and Migration*

*(Only for those who are from other recognised Universities)*

Candidates, from other recognised Universities, admitted to P.G. Courses should submit a registration and Migration form (Obtainable from C.U. Sales Counter) along with their migration certificate of his/her University and attested copies of the Marksheets to the University Cashier along with the requisite fees for his/her registration.

N.B.- Registration is necessary for each and every Other University candidate immediately after his/her admission to P.G. Course to avoid difficulties.

Registration Fees Rs.100/- only per student (for general category students) and Rs.25/- only per student (for SC/ST/OBC/PWD and BPL category students).

## SECTION 8

### *Rules and regulations in respect of Reserved Quota*

The following seats are reserved in each subject for the under mentioned categories :- (declaration once given can not be changed).

**a) For SC/ST** - 22% and 6% respectively of the total seats of the concerned subject.

N.B.- SC/ST candidates should submit SC/ST certificate issued as per the West Bengal SC/ST (identification) Act 1994.

**b) For Persons with Disability :** reservation of 3% seats for PWD within each respective category (SC/ST, OBC-A, OBC-B/unreserved of the concerned subject.

N.B.- Persons with disability candidates having degree of 40% and above should submit a certificate issued by the relevant Govt. Hospital.

**c) For OBC-A/OBC-B :** Implementation of reservation shall take effect from the Academic Session 2014-15 as per W.B.Govt. Rules in a phase-wise manner as given in relevant G.O.s and decided by the C.U. Syndicate.

**d) For Other Recognised University candidates :-** Selection will be made strictly in order of merit on the basis of percentage of marks for 60% of seats for C.U. students and rest 40% of seats on the basis of subject wise Entrance Test for Non C.U. and C.U. Students.

**e) Back Year candidates :-** At par of the current year students of the concerned subject for the seats earmarked in Category B (CU & Non-CU students under 40% of total seats.)

**e) Sports Quota :-** Additional Total 8 (Eight) seats for Arts and 4 (Four) seats for M.Com.

N.B.- Candidate should attach sports certificates of Calcutta University Blue/Participation in National/ International Level games and sports arranged by Govt. Recognised Association/Federation etc. subject to the condition that the performance of the individual/team has been within the first three position of the Championship/Tournament.

**f) Military Quota :-** Additional 5 seats will be reserved for the children of the Ex-military servicemen who have died or have become disabled in the battle field provided they are otherwise eligible.

**g) Relaxation of cut-off marks for SC/ST/PWD/OBC-A/OBC-B candidates :** As per University and Government rules vide Notification No.07/Edn(U)/IU-89/13 dt.2.1.14.

**h) Relaxation of price of Application Form and Admission Test fee for SC/ST/PWD candidate is 50% off.**

## SECTION 9

### *FEES STRUCTURE*

#### **FOR M.A./M.Com. Course**

- ☞ Tuition fees Rs. 100/= per month
- ☞ Admission fees Rs. 100/= per year
- ☞ Session charge Rs. 44/= per year
- ☞ Library fees Rs.200/= per year
- ☞ Laboratory fees (for Laboratory Subjects only) Rs. 60/= per month.
- ☞ Examination fees : For M.A./M.Com.
  - I) For Part I Rs. 130/= / Exam fee per Semester Rs.200/=
  - II) For Part II Rs. 100/= in M.A. and Rs.130/= in M.Com.
- ☞ Non-Collegiate (Short Percentage) fees Rs. 100/=
- ☞ Transfer fees Rs.50/= per transfer.
- ☞ Delay fine for examination Rs. 70/=
- ☞ Examination fees : For Semester I/II/III/IV, Each

Semester Rs.200/-, Centre fees RS.30/-, Diploma fees Rs.30/- (For final examination/Semester).

☞ Registration fees : (if applicable) Rs.100/- (General category) Rs.25/- (SC/ST/OBC/PWD/BPL) (Details in Section 7 of Brochure)

## SECTION 10

### *M.Phil Course*

#### **Subjects offered:**

#### **Subjects**

Bengali, English, Hindi, Sanskrit, Pali, Urdu  
Commerce, Economics, Philosophy, Political Science,  
South & South East Asian Studies,  
Ancient Indian History & Culture  
History, Education, Sociology, Women's Studies,  
Foreign Policy Studies, Library & Information  
Science (Self-Financed)

## SECTION 11

### *Hostel Facilities*

- 1) Limited hostel accommodation is available separately for boys and girls of distant students.
- 2) Students seeking hostel accommodation should apply through an application form (Obtainable from C.U. sales counter).
- 3) In case of non availability of rooms, candidates must make their own arrangements.

### **List of University Halls & Recognised Hostels**

Sr. No.	Name of the Halls	Address
<b>Under-graduate Halls</b>		
1.	Rammohan Ray hall (Attached to City College)	102, Raja Rammohan Ray Sarani, Kolkata- 700 009
2.	Cermichael Hall (for Mohammedan Students)	51, Baithakkhana Road, Kolkata- 700 009
<b>University Post-graduate Student's Halls :</b>		
1.	P.G. Men Students' Hall	49/1, Hazra Road, Kolkata - 700 019
2.	P.G. Men Students' Hall (Technology)	35, Ballygunge Circular Road, Kolkata- 700 019
3.	P.G. Men Students' Hall (Economics)	165/1, South Sinthee Road, Kolkata- 700 050
4.	P.G. Men Students' Hall	24 & 25, Beadon Row, Kolkata - 700 006

5.	P.G. Men Students' Hall	1, Vidyasagar Street, Kolkata- 700 009
6.	P.G. Men Students' Hall	7, Waliulla Lane, Kolkata - 700 016
7.	Buddhist Student's Hall	4A, Bowbazar Orphanage Lane, Kolkata- 700 012
8.	P.G. Lady Student's Hall	Hastings House Compound, Kolkata - 700 027
9.	P.G. Lady Student's Hall	56 & 58, Mahatma Gandhi Road, Kolkata- 700 009
10.	Hironmayee Chhatribhaban	53/2/4A, Hazra Road, Kolkata - 700 019
11.	P.G. lady Students' Hall	51, Hazra Raod, Kolkata - 700 027
12.	Vidyasagar Chhatri Niwas	Hastings House Compound, Kolkata - 700 027
13.	Research Scholar's Hostel	92, Acharyya Prafulls Ch. Road, Kolkata - 700 009
<b>V.L. Mitra lady Students' Halls</b>		
1.	P.G. lady Students' Hall	66, Vivekananda Road, Kolkata- 700 006
2.	U.G. lady Students' Hall	17, Radhanath Bose Lane, Kolkata - 700 006
<b>University Law College Students' Hall</b>		
1.	University New Law College Hostel ( Hardinge Hostel)	14, Bidhan sarani, Kolkata - 700 006

## SECTION 12

### *Rules for Collegiate/Non-Collegiate/Dis-Collegiate Candidates (Not applicable for the subjects under semester system)*

Selected candidates are requested to attend their classes from the very beginning of the session. Candidates who take admission after commencement of the session will have their percentage of class attendance counted from the very next day of their admission.

a) **Collegiate Candidates** - Students are required to attend at least 65% of the total lectures delivered to them in the session to complete the said course. They are eligible to appear at the University Examination (vide Notification No. CSR/10/99).

\* For M.Phil Course of studies, students are required to attend at least 75% of the total lectures delivered to them in the session to complete the said course (vide Notification no. CSR/10/99).

b) **Non-Collegiate Candidates** - The candidates whose percentage of class attendance is 55% and above but below 65% of the total lectures delivered to them in the session will be treated as Non-Collegiate candidates. They may be sent up at the University Examination if their short percentage is

condoned by the appropriate authority (vide Notification No. CSR/10/99).

\* For M.Phil Course of studies, the students whose percentage of class attendance is 65% and above but below 75% of the total lectures delivered to them in the session will be treated as Non-Collegiate Students. They may be sent up at the University Examination if their short percentage is condoned by the appropriate authority (vide Notification no. CSR/10/99).

c) **Dis-Collegiate Candidates** - The candidates whose percentage of class attendance falls below 55% of the total lectures delivered to them in the session will be treated as Dis-Collegiate candidates. They are not eligible to appear at the University Examination. They may take re-admission (vide Section No. 13).

\* For M.Phil Course of studies, students whose percentage of class attendance falls below 65% of the total Lectures delivered to them in the session will be treated as Dis-Collegiate students. They are not eligible to appear at the University Examination (Vide Notification No. CSR/10/99).

## SECTION 13

### *Rules regarding Re-admission*

*(Not applicable for the subjects under semester system)*

The regular course of all the P.G. Departments under the Faculty of Arts of this University who become dis-collegiate due to shortage of percentage, will be given one more chance to appear as regular candidates both for Part I and Part II Examinations after being readmitted in the year immediately following and after having cleared their particular requirements.

The percentage of the above mentioned students will be counted on the basis of the dates of admission of them (vide Notification No. CSR/44/98).

## SECTION 14

### *Notification Regarding Admission to Second Year Course.*

*(Not applicable for the Subjects Under Semester System)*

Classes of Part II course will commence immediately after the Part I examination. A candidate who has completed the Part I examination will be permitted to attend such classes. Percentage of attendance will be counted from the date of commencement of Part II classes. Admission to Part II classes will start only after the publication of Part I results. However, he/she who fails to secure the qualifying marks in Part I examination shall have to discontinue Part II classes after the publication of Part I results. The candidate is to take admission to Part II classes immediately as a regular student only after qualifying in the Part I Examination (vide Notification No. CSR/144/2001).



## SECTION 15

### *Cancellation of admission*

If any student remains absent from his/her classes continuously for fifteen days or thirty days (with interruptions) within the first two months from the date of his/her admission, his/her name will be automatically struck off the rolls. Fees submitted by the students at the time of admission shall also be forfeited.

## SECTION 16

### *Language Courses.*

#### **Language Courses ( Certificate & Diploma)(Evening)**

*Certificate* : 1 year

*Diploma* : 1 year.

#### **A) Foreign Language :-**

French, German, Russian, Chinese, Tibetan, Arabic, Persian, Korean, Spanish

#### **B) Indian Languages :-**

Bengali, Hindi, Urdu, Pali.

#### **Eligibility**

Graduate of this University and other recognised University are eligible to take admission in the Certificate Course. After passing the Certificate Course a student may take admission to the Diploma Course.

#### **Fees**

Tuition fees Rs.125/= per month in the Certificate course and Rs. 150/= per month in the Diploma Course.

**Admission fees** Rs. 100/= per year

**Students' aid fund** Rs. 4/= per year.

#### **Examination Fees :**

For Certificate Course : Rs. 115/=

For Diploma Course : Rs. 140/=

#### **Pre M.A. and M.A. in Russian :**

for details please contact the Language Department.  
(Audiovisual Complex, 2nd Floor, Asutosh Building, College Street Campus)

## SECTION 17

### *Pre-M.A. Courses*

**Pre M.A. Course(Day) - One year duration** for Pali, French, Persian.

**SECTION 18**

**Format -I**

Format of Claim for Correction in the Provisional Merit List

To  
The Secretary  
U.C.A.C.  
C.U.

Dear Sir,

This is to draw your kind attention to the following correction/s in the draft of the merit list published.

Name: Hons. Maks.

Hons. Subject

A) Name not yet published in the Draft List:

B)

		Published As	Corrected Form
1.	Name:		
2.	Hons.Subject		
3.	Hons.Marks		
4.	Gen/Pass Marks		
5.	Category Genl/SC /ST/PC List		
6.	Year of Passing		
7.	Others if any		

Signature of the Candidate:

Date-

PH NO.  
Address:-

MOBILE NO.

**Format -II**

**Format of Under-Taking to be Submitted by the  
Candidate at the Time of Admission**

To  
The Secretary  
U.C.A.C.  
C.U.

Dear Sir,

I do hereby declare that I did not get admission to a P.G. Course anywhere at present / I admitted and have already submitted a prayer for discontinuation at the present Department/College.

I do also undertake that in future, if I get admission anywhere, I shall submit my prayer for discontinuation before taking admission in that course.

I further undertake that if I get myself admitted in more than one Course/College / University at a time my admission will be treated as cancelled in all the cases.

I further undertake that I will submit application for Registration at C.U. along with migration certificate from previous University within a month of Admission; otherwise, I will not be entitled to appear in the 1<sup>st</sup> Semester or onward Exams (applicable for Non C.U. candidate only).

With regards,

Full signature of the candidate

Date -

Name-

Honours Subject -

Honours Marks -

Selected for Admission into 1<sup>st</sup> year: