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UNIVERSITY OF CALCUTTA

Name of the post applied for (in block letters)

(Candidates already in employment must apply through proper channel)

To
The Registrar
University of Calcutta
87/1, College Street, Kolkata - 700073

Sir,

With reference to your Advertisement No.....dt..... for the above-mentioned post, for which last date for submission of application is, I present myself as an applicant for the same. My bio-data and other relevant particulars are given below.

Yours faithfully,

(Full signature of the Applicant)

Dated..... 20.....

BIO-DATA

1. Name (in block letters)
2. (a) Present Position
- (b) Address for communication (in block letters).....
..... Pin Code.....
- (c) Contact No / Mobile No. email
3. Permanent Address (in block letters)
- Pin Code.....
4. Date of Birth
5. Name of Father/Mother/Husband
6. Nationality
7. Marital Status : (a) Single/Married.....
(b) Name of Spouse
8. Whether belongs to Scheduled Caste/Scheduled Tribe/OBC-'A'/OBC-'B'
category? If yes, name of the category to be mentioned.:
(copy of the certificate issued by the competent authority under the Govt. of West Bengal to be attached)

9. Maximum Educational qualifications(To be arranged chronologically, starting from Matriculation/S.F./H.S. or equivalent exams.Mention Honours or Pass in case of Graduation, Post-graduate Degrees) :

School/Board& College/University	Examinations Passed	Year of Passing	Class or Divn.	Percentage of marks	Subjects studied	Any other information

10. Whether Qualified at NET/SLET etc.
and the year in which qualified :

11. Date of Registration for Doctoral Degree
(Ph.D./D.Sc./D.Litt. etc.) :

12. Research degree awarded : Year :
(Ph.D./D.Sc./D.Litt. etc.) University :
Title of Thesis :

13. Publications : (a) Total number of Papers in recognised research journals :
(b) Books/Monographs etc. :
(c) Indicate in the space below not more than five of your research publications/
books/monographs which, in your opinion, are most important. (An additional
list of other publications may be attached, if you so desire) :
(i)
(ii)
(iii)
(iv)
(v)

14. Research Experience :
(a) Topic of research :
(b) Place of research :
(c) Number of years :

15. Teaching Experience : (a) Under-graduate Level : College/Univ./Institute/No. of Years/Pass/Hons.
(b) Post-graduate Level : Name of the Univ./Institute

16. Administrative/Professional Experience : (State briefly the nature of
work with No. of years) :

17. Details of employment in chronological order :

(Gaps, if any, should be explained)					
Employer	Post Held	From	To	Scale of Pay and pay drawn	Remarks, if any, indicating reason for leaving any post.

18. Present Pay and Allowance :

(a)Scale of Pay:

(b)Basic Pay:

(c)Allowances :

Gross amount drawn :

19. If selected, time required
before joining :

(a) Can join immediately.....

(b) Can join after

20. Particulars of extracurriculum activities, if any :

21. Any other information that may be considered relevant :

22. (a) Have you ever been dismissed/removed/
asked to retire from service? (a) Yes/No

(b) If so, give details : (b)

I certify that the above statements are true to the best of my knowledge and belief.

I declare that in case any information furnished by me is found to be incorrect or in case there is any suppression of fact this application is liable to be rejected.

Date : (Full signature of the Applicant)
