



## UNIVERSITY OF CALCUTTA

### Notification No. CSR/ 47 /14

It is notified for the information of all concerned that the Syndicate in its meeting held on 01.09.2014 (vide Item No. 20) approved the Re-Introduction of the two-year fulltime Masters Degree course of studies in Social Welfare, on a self-financing basis in IISWBM under this University, as laid down in the accompanying pamphlet.

The above shall take effect from the academic session 2014-2016 and onwards.

SENATE HOUSE  
KOLKATA-700073  
The 28<sup>th</sup> October, 2014

A handwritten signature in black ink, followed by the date "28/10/2014" written diagonally.

(Prof. Basab Chaudhuri)

Registrar

**Regulations Relating to the Two-Year Post Graduate  
Degree in MASTERS IN SOCIAL WELFARE**

**(MSW) in IISWBM**

**1. General**

- 1.01 The course of study leading to the Post-graduate Degree in MASTERS IN SOCIAL WELFARE (MSW) of the University of Calcutta shall be conducted by the concerned Post Graduate Department.
- 1.02 The University shall lay down from time to time such subsidiary rules of admission, courses of study and methods of examination as may be deemed necessary for the maintenance of adequate standards of University Education.
- 1.03 The medium of instruction of the course shall be in English and the candidate shall have to answer the examination paper including admission test in English only.

**2. Duration of the Course**

- 2.01 Two full academic years, which will include theoretical papers, project, dissertation work and Viva voce divided into four semesters.
- 2.02 The classes may be held only in day session.

**3. Admission**

- 3.01 Honours candidates or equivalent course (where honours are not available ) from a recognized university , graduate in any professional course(Engineering etc.) ,LL.B(5 years) of a recognized university. Those who have appeared at such examination within June 2014 may also apply.
- 3.02 The last date for the receipt of applications, the last date for admission, the date of commencement of classes of the MASTERS IN SOCIAL WELFARE course shall be fixed each year by the University.
- 3.03 The applicants short-listed on the basis of certain cut-off marks for the admission to the MASTERS IN SOCIAL WELFARE course shall be required to undergo an admission test, followed by Group Discussion and Interview as decided by the concerned department each year.
- 3.04 The Group Discussion and Personal Interview will be conducted by a Selection Committee consisting of i) all full time faculty members and ii) at least one external expert nominated by Departmental Committee.
- 3.05 Each member present in the Selection Committee as stated in clause 3.04 will award marks to each candidate for Group Discussion & Personal Interview separately. The final admission test scores will be computed on the basis of the average of the marks awarded by all the members present. Marks will be awarded on the basis of various criteria as set by the Selection Committee. The candidates will be selected from that list of final scores in order of merit.
- 3.06 Total Number of seats (excluding readmission) for the course would be approved by the competent authority including reserved category as per State Government rules and regulations.
- 3.07 Admission of reserved categories students may be admitted as per existing University rules and regulations, if the University conducts the test.

- 3.08 After the selection for the admission to the MASTERS IN SOCIAL WELFARE course, the candidate shall, within the date fixed by the Masters in Social Welfare Department deposit the necessary fees prescribed for the purpose. If the candidate fails to deposit the fees within the stipulated time, his/her selection shall automatically be cancelled. Such a candidate shall not be admitted to the course unless fresh order for selection is made or an extension of the date of payment is granted by the competent authority.
- 3.09 Admission to the Masters in Social Welfare course shall only be in the first semester of the first year of the two-year academic programme.

#### **4. Course of Study**

- 4.01 A candidate admitted to the MASTERS IN SOCIAL WELFARE course shall register himself/ herself as a student of the University of Calcutta.
- 4.02 The course of study for the MASTERS IN SOCIAL WELFARE course shall be two-year full time divided into four semesters.
- 4.03 Students admitted to the two-year MASTERS IN SOCIAL WELFARE course shall pursue the regular courses of lectures, and other academic arrangements made for the two-year.
- 4.04 A student of the MASTERS IN SOCIAL WELFARE course shall not be permitted to seek admission concurrently to any other equivalent or higher degree course in any university.
- 4.05 A student shall be deemed to have pursued a regular course of study provided he/ she has attended at least 75 per cent of the lectures delivered in aggregate for each semester course of study. If he/she has attended 65% but less than 75% of the total lectures delivered of his/her course of study he/she would be treated as non-collegiate. Candidates attending less than 65% of total lectures delivered in a semester course of study will be treated as dis-collegiate.
- 4.06 The attendance of a candidate shall be counted from the date on which the respective classes begin, or from the date on which he/ she is admitted whichever is later.
- 4.07 The University shall have the power to condone a deficiency in attendance, as per rule.
- 4.08 A student who fails to pursue a regular course of study as stated in 4.05 to 4.07 may be allowed to take re-admission to the same course in the next year only. The re-admission fees to be decided by the respective departments.
- 4.09 Students of the two-year Post Graduate Degree in Masters in Social Welfare course shall have to pursue a course of study of the following papers distributed into four semesters.
- 4.10 The syllabus as presented in Annexure 1 shall be amenable to changes, if so required, by the Departmental Committee, Board of Studies, Faculty Council from time to time.

#### **5. Examinations**

- 5.01 Semester Examinations in MASTERS IN SOCIAL WELFARE shall be held within six months in Kolkata. The date of commencement of the examination shall be duly notified.
- 5.02 In each academic session two semester courses will be simultaneously conducted i.e. I and III or II & IV for two different batches and at the end of which corresponding semester examinations will be held.

- 5.03 A student will be allowed to appear in a semester examination only after he/she passes atleast two papers of the previous semester of the course.
- 5.04 40% marks in any theoretical paper in any semester will be deemed as pass marks for that paper. A candidate who fails to secure 40% marks in any paper will be allowed to appear in that paper when the corresponding semester examination is held next. He/She will be allowed two such consecutive chances for each paper.
- 5.05 Classes for the next semester course will start immediately as per notification by the concerned Department.
- 5.06 Students shall have to specialise in two areas of specialisaion out of four offered in semesters III and IV. Semester wise distribution of papers and the syllabus will be as in Annexure -1.
- 5.07 Semester (I + II+ III + IV) examinations will be held in 1600 marks distributed in four semesters. 20% of marks in each theoretical paper of 100 marks will be reserved for internal assessment.
- 5.08 A candidate who fails in the viva voce examination / project / dissertation will have to reappear for the same when they are held next. He / she will be given two such consecutive chances.
- 5.09 A student will be declared to have passed the examination on the basis of the results in semesters I, II, III, IV examinations. The minimum qualifying marks for this will be 50 % in aggregate and 40 % in field study/project report and 40 % in dissertation and 40% in viva-voce test taken separately.
- 5.10 Reexamination of only two paper per semester shall be allowed for the candidates appearing at a semester examination as a whole provided he/she has secured at least 50% marks in aggregate in rest of the papers of that semester examination.
- 5.11 The evaluation for dissertation, project report and viva voce shall be conducted as decided by the Board of Studies.
- 5.12 Candidates having passed as per 5.09 but scoring less than 60 per cent marks in the aggregate will be declared to have passed the examination in the 2nd class; those scoring 60 % or more in the aggregate will be declared to have passed in the 1st class.
- 5.13 A candidate who fails to appear in one semester examination or in any paper in that examination may be allowed to appear for that examination /paper along with other semester examination (based on the syllabus in force at the time of examination) or separately when the corresponding examination is held next. He/She will be given next two consecutive chances. A special supplementary examination will be held within six months after publication of the fourth semester examination results for only the students who have failed to qualify in the fourth semester examination.
- 5.14 On the completion of the results the University shall publish a list of successful candidates arranged in two classes and in order of merit.
- 5.15 Each successful candidate shall receive his/her degree of MASTERS IN SOCIAL WELFARE in the form of a certificate stating the year of passing and the class in which he/she was placed.
- 5.16 In case any issue emerges in pursuance of this CSR or other wise related to the CSR, the matter would be decided by the Departmental Committee and Board of Studies with the approval of the Vice-Chancellor.
- 5.17 This CSR will be operative from August 2014 onwards.

## First Semester

Paper Code	Subject
101	Theory and Practice of social work (100)
102	Research Methodology of social work (100)
103	Computer Application and Statistics (100)
104	Perspectives on social work (100)

## Second Semester

Paper Code	Subject
201	Socio-Economic Development (100)
202	Community organization and practice (100)
203	Management of Social Welfare (100)
204	Disaster Management, Environment and sustainable development (100)

## Second Year

### Third Semester

#### One month Internship

Paper Code	Subject
301	Role of Media and Communication in Social Work (100)
302	Optional paper1 (from an area of specialization)
303	Optional paper2 (from the same area of specialization as in 301)
304	Project Report (100)

## Fourth Semester

Paper Code	Subject
401	Optional paper3 (from another area of specialization)
402	Optional paper4 (from the same area of specialization as in 401)
403	Dissertation (100)
404	Viva Voce (on all subjects)(100)

### **Optional areas of Specialization (Each of 200 marks)**

i) Child and Family Welfare

Paper Code	Subject
CFW01	Counseling and Social Work Practice (100)
CFW02	Development Practice, Policies and Programmes for Children and Families (100)

ii) Correctional Social Work

Paper Code	Subject
CSW01	Correctional Policies, Institution and Administration (100)
CSW02	Human Rights, Criminal Laws and Procedures(100)

iii) Community Organization and Development Practices

Paper Code	Subject
COD01	Rural and Urban Governance (100)
COD02	State, Social Protection and Development Programme(100)

iv) Labour Welfare

Paper Code	Subject
LWO01	Labour Welfare Laws in India(100)
LWO02	Industrial and Labour Economics and Administration(100)