



UNIVERSITY OF CALCUTTA
BOARD OF RESIDENCE

“Applications invited for the post of full-time contractual residential Superintendents for halls and hostels run by the University of Calcutta”

In supersession of all previous advertisements in respect of above mentioned posts, fresh applications are invited from both male and female candidates for undergraduate and Post-graduate hostels at different locations within the jurisdiction of Kolkata under the following terms and conditions:

- 1) The applicant must be a Graduate from any of the recognized University.
- 2) The applicant must be within 45 to 55 years of age
- 3) Marital status: Single
- 4) A consolidated salary of Rs. 10,000/- (Rs. Ten thousand only) per month will be paid for the job
- 5) The applicant must reside/ stay at the quarters/space provided by the University within the hostel premises. No family members/ guests will be allowed to stay in the quarters with the hostel Superintendent.
- 6) Free Food and Lodging
- 7) Two character certificates from distinguished persons with specific reference to job applied for need to be attached with the application
- 8) The candidate shall enjoy/ avail Leaves and other service benefits under the provisions of the Government Orders issued time to time for contractual employees
- 9) The application must be made in plain paper with all relevant information with a recent passport size photograph affixed on the application
- 10) The applicants must enclose duly attested photocopies of Voter Identity Card, PAN Card, Adhaar Card, Caste Certificate(if any)
- 11) The applicant must be a citizen of India and well conversant in Bengali language

The application must be submitted addressed to the Secretary, Board of Residence, University of Calcutta, 87/1, College Street, Centenary Building, 5th Floor, Kolkata-73

The last date of submitting the application is **09.07.2018.**

*** Incomplete application will be treated as rejected.”

Handwritten signature and date: 07/06/18

Secretary
Board of Residence
University of Calcutta