



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE(HRDC)  
UNIVERSITY OF CALCUTTA

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photograph

**APPLICATION FORM**

For Special Summer/ Winter School / O. P. No: -----/R.C. in----- /STC in-----

Duration: ----- to ----- Subject/Discipline of appointment: -----

1. Full name of the applicant (block letters):

2. Address for communication (block letters):  
with phone/mobile no. & e-mail

3. Date of birth (DD/MM/YYYY):

4. Category: General/SC/ST/OBC

5. Male/ Female/ Others:

6. Religion:

7. Name and address of the college/  
university/ institution with ph. no:

8. The type of college/university: Govt./Govt. Sponsored/Autonomous/Private (Please  $\surd$ )

9. Designation & date of joining to the current position (DD/MM/YYYY):  
(Substantive/ Temporary/Part time/ Contractual, specify)

10. Promotion due on(DD/MM/YYYY) as Asst. Prof. II/ III/ Assoc. Prof./ Prof.:

11. Date of award of Ph. D./ M. Phil. degree (if applicable):

12. Details of OP/RC attended before:

13. Whether accommodation is required: Yes/No.

**Declaration:** I hereby declare that the information given above are true to the best of my knowledge and that I shall abide by the rules and regulations of the UGC-Human Resource Development Centre, University of Calcutta.

Date:

Place:

\_\_\_\_\_  
Signature of the Applicant

**RECOMMENDATION OF THE FORWARDING AUTHORITY**

I recommend Dr./Mr./Mrs.:-----for participation in Summer / Winter School/ O.P. No: -----R.C./STC in-----duration: ----- to ----- . He/ She will be released from the College/Institution/University for the duration of the above course\*. Information furnished by the candidate are verified with official record.

Signature of Coordinator/Director, IQAC with date

Signature of the Principal/Teacher-In-Charge/  
Registrar/Head of the Institution (with official seal)

\*Note: The dates may be deferred under unavoidable circumstance.