



UNIVERSITY OF CALCUTTA
Senate House, 87/1 College Street, Kolkata-700073

Advt. no. EST/81/39A dated 04/02/2016

Applications are invited for preparing a panel for special recruitment to the posts of **Assistant Librarian Grade-II** in the University from reserved categories.

Pay Band Scale : Rs. 9,000 - 28,300 (Pay Band 3) with Grade Pay of Rs. 4,400 plus allowances as per University rules.

Essential Qualification : Bachelor Degree in Library Science/Library and Information Science from a recognised University/ Institution with Knowledge of handling library softwares.

Desirable Qualifications :

1. Honours in any Subject from a recognised University / Institution.
2. Working experience in a recognised library of repute.

Total number of vacancies: 23 (number of vacancy may increase)

Break –up of vacancies (as on 29-01-2016) :

Unreserved (Physically Handicapped)	UR(PH)	1
Scheduled Caste	SC	10
Scheduled Caste (Exempted Category)	SC(EC)	2
Scheduled Tribe	ST	1
Scheduled Tribe (Exempted Category)	ST(EC)	1
Scheduled Tribe (Meritorious Sportsperson)	ST (Meritorious Sportsperson)	1
Other Backward Classes (A)	OBC-A	2
Other Backward Classes (A) (Exempted Category)	OBC-A(EC)	1
Other Backward Classes (B)	OBC-B	4

Age: Not less than **18** years and not more than **40** years for unreserved candidates as on 1.1.2016. **UR candidates without any disability need not apply.**

Upper age limit is relaxable by **05** (five) years for SC, ST and Physically Disabled candidates and **03** (three) years for OBC-A & OBC-B candidates. Relaxation of stipulations in age may be allowed for candidates already in employment in the library of the recognised institutions.

Candidates belonging to the OBC-A & OBC-B categories, whose caste certificates were issued more than one year ago, must produce a ratification certificate from the issuing competent authority within the state of West Bengal that they do not belong to the creamy layer as on the date of the advertisement along with copy of previous certificate. Similarly for SC/ST, the

certificate issued by the competent authority within the state of West Bengal shall only be considered valid. Such certificates issued from other states shall not be considered for the purpose of reservation. However, such candidates from other states may apply as unreserved candidates. Principle of reservation of posts will be followed as per rules of the Government of West Bengal.

Eligible candidates in all respect in conformity with the stipulations prescribed in the advertisement will be called for written test. Successful candidates at the written test may have to appear at the Viva-voce and computer aptitude test.

Selected candidates will be issued letters of appointment on the terms and conditions applicable for the employees of the University of Calcutta.

Fee: No fees required for SC or ST candidates. Fees for OBC(A), OBC(B) & persons with disability is Rs. 80/-. Fees may be paid by Indian Postal Order (IPO) payable at Kolkata or through Bank Demand Draft in favour of UNIVERSITY OF CALCUTTA payable at Kolkata.

Please note:

Candidates who had applied against advertisement no. Est/458/39A dated 29.3.2010 should apply afresh. Only the fresh application from them will be considered.

- Only self-attested copies (not original) are to be submitted along with application form. Out of two copies of recent passport size coloured self-attested photographs, one copy has to be pasted in the space provided in the application form and the other copy has to be attached to the application form. The envelope containing application should bear the advertisement no. with date, and the name of the post.
- Candidates already in employment should apply through proper channel.
- Applications received after due date and time shall be rejected summarily.
- Incomplete applications shall also be treated as cancelled and the University Authority shall not be liable to explain any reason in the matter.
- Claim for refund of fees shall not be entertained under any circumstances.

Applications in prescribed format duly filled in with self-attested copies of all relevant documents must reach the following address within 07 March 2016 upto 5 p.m.

**CENTRAL RECEIVING SECTION
OFFICE OF THE REGISTRAR
UNIVERSITY OF CALCUTTA
87/1, COLLEGE STREET
KOLKATA - 700 073**

**REGISTRAR
UNIVERSITY OF CALCUTTA**