



## UNIVERSITY OF CALCUTTA

Senate House, 87/1, College Street, Kolkata- 700 073

No. Est./196/39A

Dated : 02-03-2016

Applications are invited for filling the following posts of Officers in the Scale of Pay as stated below plus admissible allowances.

Sl. No.	Post	No of posts	Reservation Status	Pay Band Scale	Essential Qualification / Experience	Desirable Qualification	Age
1.	<b>University Engineer</b>	01	Unreserved	Rs. 15,600-39100/- (PB-3) with Grade Pay of Rs. 8000/-	<p>i. Uniformly good academic record with a Bachelor's Degree in Engineering with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.</p> <p>ii. At least 10 years' experience in a position involving supervision, control and planning of construction work under Government/ quasi Government/ University/ Institute of Higher Learning.</p>	<p>i. A postgraduate Degree in Civil, Mechanical or Electrical Engineering OR</p> <p>ii. Experience of 5 years in large sc</p> <p>iii. ale industrial con-cern in a position involving decision making in planning, estimating, designing and supervision of construction.</p>	Age not less than 35 years on 01-01-2016. Relaxable in case of exceptionally qualified candidates.
2.	<b>Audit &amp; Finance Officer</b>	01	Unreserved	Rs.15,600-39100/- (PB-3) with Grade Pay of Rs.6000/-	<p>i. Uniformly good academic record with a Master's degree in Commerce / Finance with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed</p> <p>ii. At least 5 years' working experience in Supervision, Control, Planning and Management of Accounts and Audit, preparation of Budget in Govt., Quasi Govt. or University or Commercial Establishment</p>	Chartered Accountant or Cost Accountant or Business Management Degree (Finance).	Not below 30 years on 1-1-2016

Stipulations in respect of qualifications, experience and age may be relaxed by the Syndicate in cases of exceptionally brilliant candidates or candidates who have been working in the University System on the recommendation of the relevant Standing Committee. The Standing Committee reserves the right to consider suitable persons who may not formally apply. Appointment will be made on probation for one year which may be waived or extended in exceptional cases and will be governed by the rules of the University as framed and / or to be amended from time to time. Candidates already in employment should apply through proper channel.

Applications (7 copies) in prescribed form obtainable from the University Sales Counter at College Street Campus, Kolkata - 700 073, on University working days from 10.30 a.m. to 3 p.m. on payment of Rs. 200/- in cash should reach the undersigned not later than 28-03-2016.

The **Envelope containing Application should bear the Advertisement No. and the name of the post.**

The applicant **must state on the top of the first page of the application Email address and Mobile Number** to enable the University to contact them at short notice.

**Application without duly filled in Synopsis will not be considered.**

Applications in the prescribed proforma may also be downloaded from the University Website at “www.caluniv.ac.in” and such applications (7 copies) duly attached with a Bank Demand Draft of Rs. 200 drawn in favour of the **University of Calcutta**, along with the filled-in prescribed form should reach the office of the undersigned not later than 28-03-2016 till 5.00 p.m.

**Deputy Registrar**