



Tender No. **Tender/Scrap/2016/6**

Dated **06.12.16**

University of Calcutta

Office of the Assistant Registrar

87/1 College Street Kolkata-700073

Tender for Disposal of Scrap Materials on As-Is-Where-Is Basis

Sealed tenders are invited for disposal of scrap on **as-is-where-is basis**. These tenders are to reach the Tender Box of this office latest by **2 p.m. of 12 December, 2016 (Monday)**. The Tender Box is available at the office of the Assistant Registrar, College Street Campus, 87/1 College Street, Kolkata-700073.

The terms and conditions are given below:

1. Offer is to be accompanied by a DD/Banker's Cheque of
 - i) Rs. 20000 (twenty thousand) for all Halls and Hostels of the University towards bid security, failing which the bid will be rejected.
 - ii) Rs. 10000 (ten thousand) for Asutosh Siksha Prangan (commonly known as College Street Campus) towards bid security, failing which the bid will be rejected.
 - iii) Rs. 10000 (ten thousand) for University Health Service Goenka Hospital Diagnostic Research Centre towards bid security, failing which the bid will be rejected.

Each tender shall be accompanied by a DD/ Banker's Cheque of the amount stated above in favour of **University of Calcutta**. For unsuccessful bidders, it shall be refunded. No interest shall be paid on Bid Security.

Tenders will be opened in the 1st Floor office, Dwabangha Building at 3 p.m. on 12 December, 2016 (Monday) in presence of such bidders or their authorised representatives, who may like to attend.



2. The scrap is available at all Halls and Hostels of the University, Central Library, Controller's Department, Registrar's Department and University Health Service Goenka Hospital Diagnostic Research Centre

1. University Halls and Hostels			
SL. No	Hostels Name	Address (Scraps available at)	Hostels Type
i	Carmichael Hall	51, Baithakkhana Rd, Kol-9	UG & PG/Male(Muslim)
ii.	Buddhist Students' Hall	4A, Bowbazar Orphanage Lane, Kol-12	PG/Male
iii	U.G. Lady Students' Hall	17 Radhanath Bose Lane, Kol-6	UG/Female
iv	P.G. Men Students' Hall (Eco.)	165/1, South Sinthee Rd, Kol-50	PG/Male
v	P.G. Lady Students' Hall	24 & 25 Beadon Row, Kol-06	PG/Female
vi	P.G. Lady Students' Hall	56 & 58 M.G. Rd, Kol-09	PG/Female
vii	P.G. Men Students' Hall	1, Vidyasagar Street, Kol-09	PG/Male
viii	New Law College Hostel	14, Bidhan Sarani, Kol-06	PG/Male
ix	Research Scholars Hostel	92, APC Rd, Kol-9	PhD Scholars(Paid)/Male
x	Carmichael Hall (Annexed Building)	51, Baithakkhana Rd, Kol-9	UG & PG/Male(Muslim)
xi	P.G. Men Students' Hall	7, Waliullah Lane, Kol-16	PG/Male
xii	P.G. Men Students' Hall	49/1, Hazra Rd, Kol-19	PG/Male
xiii	P.G. Men Students, Hall (Tech.)	35, Ballygunge Circular Rd, Kol-19	UG & PG/Male
xiv	Vidyasagar Chhatriniwas	Hastings House Compound, Aiiipore, Kol-27	UG/Female
xv	P.G. Lady Students' Hall	51, Hazra Rd, Kol-19	PG/Female
xvi	Hironmoyee Chhatri Bhaban	53/2/4A, Hazra Rd, Kol-19	PG/Female
xvii	P.G. Lady Students' Hall	Hastings House Compound, Aiiipore, Kol-27	PG/Female
xviii	New Lady Students' Hall	Hastings House Compound, Aiiipore, Kol-27	PG/Female



	Name of the Campus	Address	Scraps available at
2.	Asutosh Siksha Prangan (commonly known as College Street Campus)	87/1, College Street, Kolkata-700 073	<ul style="list-style-type: none"> • Central Library, • Controller's Department, • Registrar's Department
3.	University Health Service Goenka Hospital Diagnostic Research Centre	145, Muktaram Babu Street, Kolkata-700 007	Goenka Hospital

3. The entire scrap is to be disposed off on **as-is-where-is basis**. All items shall be disposed off on "Lot basis". Bidders should therefore quote their price on "Lot basis". The price quoted should be "Net" and should be inclusive of loading, unloading, transportation charges, taxes and duties/levies as applicable. The University shall not be responsible for any extra liability towards transportation, taxes etc., during the process of lifting the material from the University premises.
4. Purchase of scrap shall be awarded to the highest bidder for the individual campus.
5. The bidders are required to furnish the Permanent Account Number (PAN). They are also required to submit a document authenticating their address (Voter ID/Aadhar Card/ Driving License / Passport, etc.). Conditional bid shall be rejected.
6. Successful bidder shall be required to deposit the entire cost of the scrap within **14 December, 2016 (Wednesday) between 11 a.m. and 2 p.m.** The payment shall be made through DD/ Banker's Cheque in favour of **University of Calcutta**. No cash payment shall be accepted.
7. In case the highest bidder fails to deposit the full amount as per award of tender within prescribed time, i.e. **14 December, 2016** or fail to lift the entire scrap within **16 December, 2016 (Friday)** after depositing the amount, the offer shall be cancelled and the bid security shall be forfeited. In such cases the decision of the University authority is final.
8. The price should be quoted for the entire scrap of each campus/all Halls & Hostels as per the proforma of the Financial Bid attached in the tender document. **No other format of bid shall be accepted.**
9. After acceptance of the bid, the successful bidder shall be responsible for protecting the materials purchased. The University shall in no way be responsible for loss of materials for any reason whatsoever. Release of Scrap will be allowed against receipt of payment in advance only. In case the date of submission of payment happens to fall on a University Holiday, the next day shall be considered as the date of submission of payment.
10. The buyer shall positively make all arrangement for lifting of the Scrap within the stipulated scheduled time, i.e. **16 December 2016**. Any nuisance/garbage scattering created by party during scrap upliftment shall be cleared by the party itself at no extra



cost to the University. If the party fails to get it cleared, the University reserves the right to clear it at the cost to the party, deducting from the security deposit. No part/portion of the lot shall be allowed to be lifted.

11. The successful bidder shall be entitled to get refund of the bid security money within 30 (thirty) days after complete removal of the materials from the University compound.
12. The successful bidder shall ensure that all safety norms are followed during the entire process. The bidder shall employ his own labour and means at his/her own cost and risk for removal/collection/shifting and carriage of stores.
13. The University reserves the right to postpone/withdraw/cancel the tender without assigning any reason.

The scrap materials can be inspected physically between 12 noon and 4 pm at the above sites (up to 12 noon on 12 December 2016).

A handwritten signature in black ink, consisting of a stylized, cursive script.

Assistant Registrar
and
Convener, Tender Committee
University of Calcutta



Proforma 1

Proforma of the Financial Bid for Disposal of Scrap on as-is-where-is basis available at all Halls and Hostels of the University

1. Name of the Firm : _____

2. Complete Address : _____
(attach self attested copy of valid identity card e.g. Voter Card/ PAN Card/ Aadhar Card/ Driving License)

3. Name of Proprietor : _____

4. Bid Security particulars : _____
Amount : _____
DD number / Banker's cheque number : _____

5. Rates for the entire scrap : _____
available at all Halls and Hostels of the University : _____
: _____
: _____

I/we agree to abide by the terms and conditions of the Tender.

Signature with Seal

Date :



Proforma 2

Proforma of the Financial Bid for Disposal of Scrap on as-is-where-is basis available at Central Library, Controller's Department, Registrar's Department of the Asutosh Siksha Prangan (commonly known as College Street Campus)

1. Name of the Firm :

2. Complete Address :
(attach self attested copy of valid identity card e.g. Voter Card/ PAN Card/ Aadhar Card/ Driving License)

3. Name of Proprietor :

4. Bid Security particulars :
Amount
DD number / Banker's cheque number

5. Rates for the entire scrap :
available at Central Library, Controller's Department, Registrar's Department of the Asutosh Siksha Prangan (commonly known as College Street Campus)
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I/we agree to abide by the terms and conditions of the Tender.

Signature with Seal

Date :



Proforma 3

Proforma of the Financial Bid for Disposal of Scrap on as-is-where-is basis available at University Health Service Goenka Hospital Diagnostic Research Centre

- 1. Name of the Firm :

- 2. Complete Address :
(attach self attested copy of valid identity card e.g. Voter Card/ PAN Card/ Aadhar Card/ Driving License)

- 3. Name of Proprietor :

- 4. Bid Security particulars :
Amount
DD number / Banker's cheque number

- 5. Rates for the entire scrap :
available at University Health Service Goenka Hospital Diagnostic Research Centre
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I/we agree to abide by the terms and conditions of the Tender.

Signature with Seal

Date :



IMPORTANT DATES

Last date of tender submission	12 December, 2016 (Monday) at 2 pm
Opening of tender	12 December, 2016 (Monday) at 3 pm
Inspection of scrap materials	7 December (Wednesday) to 12 December 2016 (Monday) up to 12 noon.
Successful bidder shall be required to deposit the entire cost of the scrap within 14 December, 2016 (Wednesday) between 11 a.m. and 2 p.m	
Lifting of the entire scrap	Positively within 16 December, 2016 (Friday)

Proforma of the Financial Bid for Disposal of Scrap on as-is-where-is basis

- Proforma 1 for all ***Halls and Hostels*** of the University
- Proforma 2 for ***Central Library, Controller's Department, Registrar's Department*** at College Street Campus
- Proforma 3 for University Health Service, ***Goenka Hospital*** Diagnostic Research Centre