



16 February 2017

University of Calcutta
Administrative Staff College

Subject – Notice Inviting Tender for Workshop Bag

Sealed quotations are invited from experienced suppliers/ vendors in prescribed proforma for supply of 130 workshop bags as per specifications mentioned below for a workshop to be held on 28|02|2017 at the Administrative Staff College, Central Library, College Street Campus, Kolkata-700073.

Specifications

Length	11 inch
Height	6 inch
Depth	4 inch
Double chain	8 Nos. (brand Tony/ATM)
Pocket	Double Pocket
Material	Brand Jyoti/ Icon
Colour	Blue/ Royal Blue

Terms & Conditions

- Rates should be quoted per bag basis inclusive of all taxes.
- Photocopy of Pan Card, Trade License should be sealed with the quotation.
- **Last date of submission of bids to the Office of the Internal Auditor, Centenary Building, 87/1 College Street, Kolkata-700073 is 23|2|2017, Thursday, up to 2 pm.**
- **The rate should be quoted as per the proforma attached. No other format shall be accepted.**

Hony. Director, Administrative Staff College



Tender Form for the Workshop Bag for a Workshop
to be held on 28/02/2017

1. Name of the Supplier/Vendor :
2. Name of the owner :
3. Address for correspondence :
4. Mobile Number :
5. Rate per Workshop Bag (Inclusive of all Taxes) :

Last date of submission of bids to the Office of the Internal Auditor, Centenary Building, 87/1 College Street, Kolkata-700073 is 23|2|2017, Thursday, up to 2 pm.

I/we agree to abide by the terms and conditions of the Tender.

(Signature of the Supplier/ Vendor with seal)