



MEMO NO. Nil

Dated: 01/04/2021

FOR OFFICE USE ONLY

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RECEIVED ON \_\_\_\_\_

SIGNATURE \_\_\_\_\_

UNIVERSITY OF CALCUTTA

AUDIT & ACCOUNTS DEPARTMENT, INCOME TAX CELL, 3<sup>RD</sup> FLOOR, CENTENARY BUILDING, 87/1

COLLEGE STREET, KOLKATA- 700073. Dial: 033-2241 0071 EXT. NO.: 433 Email: [tdscell.cu@gmail.com](mailto:tdscell.cu@gmail.com)

**DECLARATION FOR PROPOSED INCOME TAX SAVINGS INVESTMENTS AND OTHER INFORMATION FOR THE FINANCIAL YEAR 2021-22**

**[BEFORE FILLING THIS FORM PLEASE READ CAREFULLY]**

Employee Code: \_\_\_\_\_ Name: \_\_\_\_\_ PAN: \_\_\_\_\_

Designation: \_\_\_\_\_ Department: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Mobile No.: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Residential Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ (in block letter) Aadhaar Card No.: \_\_\_\_\_  
(If not submitted earlier) (Attach photocopy of Aadhaar card if not already submitted)

**I have opt myself for OLD/NEW regime for computation of income tax for F.Y.2021-22**  
(Strike out which is not applicable)

*In case one opts for NEW regime, no need to fill up the data for proposed savings as listed below.*

\* Proposal for tax saving investments for F.Y. 2021-22 need to be filled up only for OLD regime option.

**Proposal of Investments for the F.Y. 2021-22 and other information:**

1. Rent payable as tenant: ` \_\_\_\_\_ per annum

*(Attachment of original Rent Bill for any one month of FY 2021-22 and photocopies of PAN Card of the Landlord are mandatory. if annual payable rent is more than One Lakh attach attested photocopies of agreement between Landlord and Tenant too)*

2. National Savings Certificate: ` \_\_\_\_\_ 3. Interest from National Savings Certificate: ` \_\_\_\_\_

4. Recovery of H.B.L. by **Calcutta University** a) Interest ` \_\_\_\_\_ b) Principal ` \_\_\_\_\_

5. Recovery of H.B.L. by **C.U. Co.Op.Society** a) Interest ` \_\_\_\_\_ b) Principal ` \_\_\_\_\_

6. Recovery of H.B.L. by **Other Authorised Institution:** a) Interest ` \_\_\_\_\_ b) Principal ` \_\_\_\_\_

H.B.L. denotes House Building Loan (Max. ded. for H.B.L Int. (for const./new pur. of self occupied house property) is Rs.2 lakh (u/s.24) only

\*\*\* 1. Please mention only Interest amount in case of Renovation/Alteration of Self-occupied house property/properties.

2. In case of co-borrowing, benefit will be proportionately distributed among all the co-borrowers unless declaration of other co-borrowers denouncing the benefit is submitted.

7. Interest from Savings Account(s): `` \_\_\_\_\_ 8. Interest from any other source (Except Sl.No.3 & 7): ` \_\_\_\_\_

9. Income from other source (except Sl.No. 3, 7and 8) ` \_\_\_\_\_

**\*\*\*Sl.No.3, 7, 8 and 9 are optional.**

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10. L.I.C. Premium: ` \_\_\_\_\_ 11. P. P. F.: ` \_\_\_\_\_ 12. P. L. I. Premium: ` \_\_\_\_\_

13. ULIP Premium: ` \_\_\_\_\_ 14. E.L.S.S.: ` \_\_\_\_\_

15. Tax Savings Term Deposit: ` \_\_\_\_\_

16. Tuition Fees ` \_\_\_\_\_ (allowable for Maximum Two dependent children)

17. L.I.C. Premium for Pension Fund: ` \_\_\_\_\_ 18. Sukanya Samridhi Yojana for Girl Child ` \_\_\_\_\_

19. Any other Investment (Please Specify) ` \_\_\_\_\_

**N.B.:** Maximum exemption limit 150000/- for Sl.No.2 to 19 including PF and GSLI except recovery of interest on H.B.Loan and Sl.No. 7 to 9.[u/s 80C, 80CCC, 80CCD(1)]

20. National Pension Scheme (NPS): ` \_\_\_\_\_ (maximum eligible Exemption Limit `50,000/-) [U/S 80CCD(1B)]

21. Premium for Medical Insurance: (a) Self ` \_\_\_\_\_ (b) Parents ` \_\_\_\_\_ (U/S 80D)

22. Expenditure for disabled dependent: ` \_\_\_\_\_ **Attachment of Disability Certificate is mandatory.(U/S80DD)**

23. Expenditure for Special Ailment of Self/Dependent: ` \_\_\_\_\_ Attachment of Certificate is mandatory (U/S 80DDB) (rule 11DD of Income Tax Rules)

24. Interest on repayment of Higher Education Loan ` \_\_\_\_\_ (U/S 80E)

25. Donation to **Calcutta University, Chief Minister Relief Fund and Prime Minister Relief Fund** only: ` \_\_\_\_\_ (U/S 80G)

26. Deduction for self disability: ` \_\_\_\_\_ **Attachment of Disability Certificate is mandatory.(U/S 80U)**

27. Additional Deduction on interest of Housing Loan (U/S 80EE/ 80EEA): ` \_\_\_\_\_ (Allowable as per IT rules)

**\*Tuition Fees, Medical Insurance Premium and Life Insurance Premium will be allowed as per IT Rules.**

### DECLARATION:

I, the undersigned, declare that I am responsible to produce the relevant documentary evidences in support of my above stated income tax saving proposals in time, as and when it is asked for by my employer. If I fail to produce the relevant documentary evidences in support of my income tax saving proposals, and as a result any income tax liability is arisen, I shall have no objection to the recovery of all such income tax liability along with interest by my employer from my monthly salary at a time.

Full Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature verified by HOD with Seal & Date

**LAST DATE OF SUBMISSION: 30.04.2021**  
Submitted proposal can be amended any time within 01.05.21 to 31.12.21