



University of Calcutta

Prof Pijushkanti Panigrahi

Director

INTERNAL QUALITY ASSURANCE CELL (IQAC)

📍 Darbhanga Building (3rd Floor), Asutosh Siksha Prangan
87/1, College Street, Kolkata - 700 003, West Bengal

☎ 033 2241 0071/72/73/74, Extn: 245/261/262

📞 +91 9434243522 📧 director.iqac@caluniv.ac.in

July 09, 2025

Notice

Subject : Meeting of the IQAC Committee, University of Calcutta

I am desired to inform you that a meeting IQAC Committee, University of Calcutta has been scheduled to be on 16.7.2025 at 4 pm in the meeting Room adjacent to the Senate Hall, First Floor Darbhanga Building, Calcutta University, 87/1 College Street, University of Calcutta, Kolkata - 73 to transact the following agenda.

You are requested to make it convenient to participate in the meeting.

Agenda

1. To report the present status of NAAC Assessment, AISHE(2023-24), NIRF 2025 (2023- 24).
2. To report the status of Institutional Information for Quality Assurance (IIQA) and Self Study Report (SSR) and to discuss preparation of IIQA & SSR.
3. To discuss preparation of Annual Quality Assurance Report (AQAR) 2023-24 onward.
4. To discuss starting of Academic and Administrative Audit (AAA).
6. To discuss introducing Students Satisfaction Survey through a web link.
7. To discuss the requirement of a software for online data collection system for academic and administrative departments.
8. To discuss about feedback form Teachers and Students and Teachers related to AQAR.
9. To discuss organizing seminars and workshops.
10. To discuss about the IQAC page in the website towards enhancing its visibility.
11. Miscellaneous.

Director,

IQAC, CU

DIRECTOR
Internal Quality Assurance Cell
(IQAC)
University of Calcutta

The first meeting of the re-constituted Internal Quality Assurance Cell (IQAC), University of Calcutta is held on 16.7.2025 at 4 pm

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The Hon'ble Vice-Chancellor presided over the meeting. The Hon'ble Registrar and Director, IQAC, CU along with other members of the committee were also present in the meeting. (The list of persons who attended the meeting is attached herewith).

At the outset, the Director IQAC welcomes all members of newly constituted IQAC by the Syndicate expressing his gratefulness to the Honorable Vice Chancellor and the Registrar for taking initiatives to formally constitute the Internal Quality Assurance Cell following the guidelines of NAAC. He also expressed his gratefulness to all members and invitees for accepting the proposal and attending the meeting.

Mentioning the issues and need of constituting the IQAC formally following the guidelines of NAAC, the Honourable Vice Chancellor has also expressed her heartfelt thanks to all members and invitees.

The meeting is started with the permission of the Chairperson and the proceedings are as follows.

Agenda 01. To report the present status of NAAC Assessment, AISHE (2023-24), NIRF 2025 (2023- 24).

NAAC :-

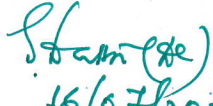
On request of the Chair, the Director IQAC presented the progress report against the recommendations of the NAAC Peer Team during last NAAC (3rd Cycle) visit during December 19-21, 2016. Point-wise progress report and discussions are made.

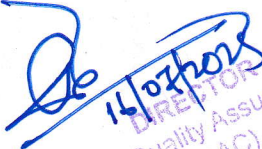
S. Sarkar (R)
16/07/2025
Vice-Chancellor
University of Calcutta

1

16/7/2025
DIRECTOR
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- Vacant teaching positions be filled up at the earliest
To meet this recommendation, the university has taken necessary steps by releasing a number of recruitment advertisements for filling up the teaching post. Since then, many teaching posts are filled in through new appointments. But due to many reasons, new recruitments are not held in recent past, though promotion under CAS is ongoing due to the special interest of the present authority. The Vice Chancellor and the Registrar reported that steps towards new recruitments for filling up the vacant posts will be started shortly.
- University to re-organise the structure of Departments into Schools to maximise synergy
During discussion on this topic, it is pointed out by the members that being a state university, the University of Calcutta is governed by its acts, statute, ordinance which does permit organizing departments into Faculties instead of Schools.
- Short term and Long term planning with reference to needs assessment be carried out.
It is noted that much attention is needed to accumulate / record this information.
- Choice based Credit System be introduced both at UG and PG levels
It is reported that the Choice based Credit System (CBCS) is introduced first in 2017 in the PG Course in Journalism and Mass Communication. In 2018, the Choice based Credit System (CBCS) is introduced both in UG and PG courses offered by the university and its affiliated colleges. However, as per the UGC directions and guidelines the university adopted NEP 2020 in 2023 principally. Curriculum and Credit Framework (CCF) for UG level courses has been introduced already in 2023-2024 and has planned for its introduction in PG level courses since 2026-2027. The IQAC has conducted a workshop on Preparing


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14/07/2025
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University Administration for Implementation of NEP 2020” for Administrative & Library Officers, University of Calcutta, Kolkata. A number of meetings are also conducted.

- Multi-media, web-based teaching technologies, smart classrooms be made available.

It is an agreeable fact that the University took initiatives in this direction that got further momentum during the pandemic due to outburst of COVID 19. Web-based teaching, learning, and evaluation was adopted by the university and successfully implement the same. In addition, 40 smart class rooms are installed across the campuses of the university.

- Wifi facility needs to be made available at all campuses
Wifi facilities are introduced already in academic and administrative areas of different campuses. However regular monitoring is required towards uninterrupted access.

- Blended learning, on-time learning be made available
During COVID pandemic, teaching-learning was in fully online mode and web-based. Afterwards blended mode of teaching – learning is continued. Though the offline teaching – learning is a preferred method of faculty members, a number of online courses are developed and by a good number of them.

- Hostel facilities, cafeteria, student amenities, sports facilities, Guest house facilities need to be improved, increased and further, maintained well.
These facilities are already in existence. Much attention is required towards-Cleanliness in the Hostel and Departmental premises and washrooms, hygienic ambience in cafeteria and in food, maintenance of water purifiers, First Aid Box in Departmental Office etc.
It is resolved that the university must take necessary steps to plan towards further improvements of students’ amenities.

S. Ham (Se)
16/07/2025
Vice-Chancellor
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- Alumni Association be set up at university level
Not yet done. Much care and initiative may be taken to establish a university level Alumni Association.
- Corporate Relation Centre at the university level be set up for better liaison with Industry to procure funding, internships and employment opportunities for the students.
Initiatives may be taken for development of corporate relationship unit with key focus areas like corporate funding, corporate internship that should have the compatibility with the NEP, brighten possibilities for students' exposure, instill professional values among the students.
Prof Nabendu Chaki and the Placement Officer are requested to plan properly to address these issues.

Agenda 02. To report the status of Institutional Information for Quality Assurance (IIQA) and Self Study Report (SSR) and to discuss preparation of IIQA & SSR.

It is reported that NAAC has kept the portal closed since June 2024 towards introduction of new assessment method, the university is not in a position to proceed in this regard any more. However preparation of AQAR may be continued.

Agenda 03. To discuss preparation of Annual Quality Assurance Report (AQAR) 2023-24 onward.

Data for AQAR 2023-24 and onward may be collected and compiled in the existing format. The compiled data may be reverted to the data-source for filtration of any discrepancies and the report, thus prepared, may be discussed before final submission when the portal is open.

S. Datta (Sec)
16/07/2025
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Agenda 04. To discuss starting of Academic and Administrative Audit (AAA) for different departments.

A format for Academic and Administrative Audit (AAA) may be designed and Internal Academic and Administrative Audit may be conducted every year. A committee may be constituted by the authority for this purpose. Apart from this, a proposal may also be designed for the designing a format and framework for Green Audit, Energy audit for sustainable energy techniques. Emphasis be given on Eco-friendly campus including hostel premises.

Agenda 05. To discuss introducing Students Satisfaction Survey through a web link.

Students Satisfaction Survey may be introduced through web link and conducted on spot in all departments of the university on the last day of the completion of 4th Semester end examinations. The web link will be provided to the Head of the Departments who will report to the IQAC with the findings of the survey.

Agenda 08. To discuss the requirement of a software for online data collection system from academic and administrative departments.

Software for online data collection may be developed through a vendor and Dr. Ashis Kumar Samanta may be assigned the charge to oversee and coordinate in this regard. A suitable budget may be allocated for the development purpose. Dr. Ashis Kumar Samanta is requested to prepare and submit a proposal for developing an online data management system.

S. Samanta (se)
16/07/2025
Vice-Chancellor
University of Calcutta

16/7/2025
DIRECTOR
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Agenda 08: To discuss about Teachers and Students feedback form related to AQAR.

Resolved that the teachers and students feedback may be collected through the respective departments.

Agenda 09: To discuss organising seminars and workshops by IQAC

Director, IQAC reported that two workshops are organized already successfully. He, in addition, proposed to organize some awareness programs, seminars and workshops scattering in different campuses. Need of such programs are explained and discussed in detail.

Resolved that the proposal is accepted.

Agenda10: To discuss about the IQAC page in the CU website towards enhancing its visibility.

The matter is discussed. Making the dynamic webpage will be explored.

11. Miscellaneous.

The following proposals are accepted-

- a) Planning for developing a data base for collecting latest data is to be emphasized. Database administrator (Dr Asis Kr Samanta) be requested to look into the matter.
- b) Campus wise team will be prepared to help data collection.
- c) Campus-wise awareness programs regarding different parameters of NAAC assessment are to be conducted.
- d) Disposal of garbage and scrapped equipment on regular basis,
- e) Improvement of Wi-Fi services and installation of CCTV camera in all campuses.

S. Samanta (Se)
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Vice-Chancellor
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- f) Improvement of students' amenities are to taken into consideration covering the facilities of
- (i) Canteen/Cafeteria;
 - (ii) Wash Rooms;
 - (iii) Drinking Water;
 - (iv) Vending Machine;
 - (v) First Aid Boxes in every department
 - (vi) CU Ambulances
- g) Students' Satisfaction survey will be conducted from 4th Semester.

Meeting ended with thanks to the Chair

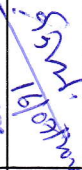
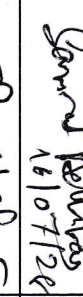
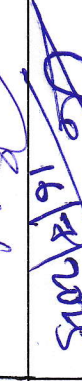
S. Banerjee
16/07/2025
Vice-Chancellor
University of Calcutta

16/7/2025
DIRECTOR
Internal Quality Assurance Cell
(IQAC)
University of Calcutta

UNIVERSITY OF CALCUTTA

IQAC(CU) COMMITTEE MEETING ON 16.07.2025

Sl.No	NAME	SIGNATURE		PH. NO.	EMAIL ADDRESS
1	Prof.(Dr.)Santa Dutta(De), Vice-Chancellor	<i>S. Dutta</i> 16/07/2025	Chairperson	9830366158/ 9433766158	drsntade@yahoo.co.in
2	Pro Vice Chancellor(Academic Affairs)		Invitee		
3	Pro Vice Chancellor(Business Affairs and Finance)		Invitee		
4	Prof. Debasis Das, Registrar	<i>DB</i> 16/7/2025	Invitee	9830345023	dasdebasis2001@yahoo.com
5	Prof. Susmita Neogi	<i>Susmita Neogi</i> 16/7/25	Member	9433138320	susmitaneogi@rediffmail.com
6	Prof. Jadab Krishna Das	<i>Jadab</i> 16/7/25	Member	9830753502	jadabkdas@gmail.com
7	Prof. Nabendu Chaki	<i>Nabendu</i>	Member	9433068073	nabendu@jeee.org
8	Prof. Siddhartha Biswas	<i>Siddhartha Biswas</i> 16/7/25	Member	9831136093	drsiddharthabiswas@gmail.com
9	Dr. Debabrata Maity	<i>Debabrata Maity</i> 16/7/25	Member	9433088157/9123088629	debmaity@yahoo.com
10	Dr. Diptendu Chatterjee	<i>Diptendu Chatterjee</i> 16/07/25	Member	9433409498 <i>94334041248</i>	dip_cu@rediffmail.com
11	Dr. Kamal Kishore Mishra		Member	7003851415	kkmsans@caluniv.ac.in
12	Dr. Avipsu Halder	<i>Avipsu Halder</i> 16/7/25	Member	8337086047	halder.avipshu@gmail.com
13	Dr. Kausik Bal	<i>Kausik Bal</i> 16.07.25	Member	9007734520	dpo.kbal@caluniv.ac.in
14	Sri Debashis Biswas	<i>Debashis Biswas</i> 16.07.25	Member	7595860408	debashish@yahoo.com
15	Swami Shastragnananda		Member (Local Society/ Trust)	9432090889	shastragnanandaswami@gamil.com
16	Mr. Rudrarup Naskar		Member (Employer)	9830569043	rudrarup.naskar@keysight.com
17	Sri Soumen Chakraborty		Member (Industrialist)	9836884784	drsc@himadri.com
18	Manager, SBI, CU branch		Member (Stakeholder)		

Sl.No	NAME	SIGNATURE		PH. NO.	EMAIL ADDRESS
19	Prof. Soumitra Sarkar, University Librarian	 16/04/2015	Invitee	9830807761	univlibrarian@caluniv.ac.in;n soumitrasarkar@caluniv.ac.in
20	Dr. Jayanta Sinha, Controller of Examination	 16/08/15	Invitee	9434253083	controllercu@caluniv.ac.in
21	Dr. Ashis Kumar Samanta, Database Administrator	 16.7.2015	Invitee	8017174622	ashiskscu@gmail.com
22	Sri Samrat Adhikary	 16/07/12	Member (Student)	9748949733	samratadhikary@yahoo.com
23	Dr. Rahul Bhattacharya	 16/07/12	Deputy Director	9836511498	rahul_bhatya@yahoo.com
24	Prof. Pijushkanti Panigrahi	 16/08/2015	Director	9434243522	director.igac@caluniv.ac.in
25	Dr. Subhramanyu Kisku	 16/08/25	Deputy Registrar (Invited)	7851871561	dr@caluniv.ac.in