



UNIVERSITY OF CALCUTTA
U.G. Admission Notice 2016
Faculty of Home Science

Website: www.caluniv-ucsta.net & www.caluniv.ac.in

Applications are invited from a female candidate from a recognized Board/Council qualifying H.S. or (10+2) level examination not earlier than 2011 for admission to the following Under Graduate Courses. Candidates have to pass English as a subject with full marks of 100.

1. 3-Years B.Sc. (Hons.) in Home Science (Food & Nutrition)

Eligibility: (i) At least 50% marks in aggregate at (10+2) level and

(ii) At least 45% marks in Chemistry

2. 3-Years B.Sc. (Hons.) in Home Science (Human Development) :

Eligibility: i) At least 50% marks in aggregate at (10+2) level and

(ii) related subject combination at HS level should be Sociology/Psychology/ Education/Home Management/ Physics & Chemistry/ Chemistry & Biology

3. 3-Years B.A. General Course

Eligibility

From any stream

4. 3-Years B.Sc. General Course

Eligibility

From any stream

For Admission to the Food & Nutrition Hons. Course 50% marks in aggregate and 45% marks in the subject or related subjects at the previous qualifying examination.

For Admission to the Human Development Hons. Course 50% marks in aggregate.

Eligibility to apply for SC/ST/PC Candidates in both Hons. Courses be 40% marks in (10+2).

Application to be submitted through online only. log on to:- www.caluniv-ucsta.net.

SECTION – 1

Number of Seats

For B.Sc. Honours in Home Science (Food & Nutrition): For GEN/ SC/ST/PC- 61, for OBC-4

For B.Sc. Honours in Home Science (Human Development): For GEN/ SC/ST/PC- 61, for OBC-4

For B.A./B.Sc. General Course : 120 (for GEN/ SC/ST/PC/ OBC)

SECTION – 2 SC/ST/OBC/PC

FOR SC/ST

1 .As per Government rule **Scheduled Caste** and **Scheduled Tribe** candidates in her domicile state are entitled to get the **reservation facility**. SC/ST certificate issued by the competent authority of Government of West Bengal are only accepted. For **Scheduled Caste** and **Scheduled Tribe** candidates **22%** and **6%** of total number of seats respectively are reserved for all courses. A Scheduled Caste or Scheduled Tribe student getting admission should obtain marks in the previous qualifying examination in the relevant subject not lower than **25%** than that of obtained by the last candidate admitted from the general category. SC/ST candidate securing equal or higher marks than the last candidate admitted from the general category to be treated as General Category if she wishes.

FOR OBC

2 .As per Government rule **OBC-A** and **OBC-B** candidates in her domicile state are entitled to get the **reservation facility**. **OBC-A** and **OBC-B** certificate issued by the competent authority of Government of West Bengal are only accepted. For **OBC-A** and **OBC-B** candidates for this year 2015-16, 4 Nos. of seats are reserved for each Hons. course and 7 Nos. of seats are reserved for General course. **OBC-A** and **OBC-B** student getting admission should obtain marks in the previous qualifying examination in the relevant subject not lower than 10% than that of obtained by the last candidate admitted from the general category. **OBC-A** and **OBC-B** candidate securing equal or higher marks than the last candidate admitted from the general category to be treated as General Category if she wishes.

FOR PC

3. **Physically Challenged (PC)** Candidate having degree of disability 40% and above is entitled to get **reservation facility**. **Physically Challenged (PC)** candidate must attach a certificate from the competent authority. **3%** of the total number of seats is reserved for (Physically Challenged candidates) in each category horizontally (There is no vertical reservation in P.C. category).

4. **Relaxation of Cut-off Marks for SC/ST/PC candidate:** As per University rules and practices.

5. **Relaxation of price of Application Form fee for SC/ST/PC candidate.**

Application Fee Rs.100/- for Other Category student and Rs.50/- for SC./ST/PC. students.

SECTION : 3

Procedure of Application

Before filing of application form please read the instruction carefully. In some cases a student may apply for more than one course, if eligible as per eligibility criteria (mentioned in the notification). In such cases, the candidate must state her order of preference. Candidate should take decision very carefully about how many course(s) she is eligible to apply and how many course(s) she intends to apply. She has to select all the course(s) with his order of preference once at a time. Computer will automatically generate the Application Form in order of preference, and the amount of Application Fee to be deposited and the Receipt page.

Single application form is to be used for admission to both (Hons) courses (if Eligible) and General courses.

SIGNIFICANCE OF ORDER OF PREFERENCE

In some cases a candidate may apply for more than one course with Order of Preference. Candidate should give his order of preference carefully; it may not be changed later. During selection all the options of candidate of Higher Merit will be considered first then the options of the next higher merit candidates will be considered. Once the candidate will be selected in one option, all the lower options will be closed, keeping the higher options remains open for future chance. The preference 1 is higher option than preference 2 and so on. The candidate should select the course as preference 1 which he thinks the best one and she intends to get admission if she got chance. Accordingly 2nd best course as preference 2 and so on.

SECTION – 4

Submission of application form :

Submission of Application only through online. Log on www.caluniv-ucsta.net on and from 23rd May to 01st June 2016 and subsequently deposition of the print copy within the stipulated span in the Secretary Office.

After online submission of application a print copy of the downloaded application form to be submitted to the department of Home Science, C.U. along with self attested copies of Madhyamik Admit Card & H.S. Marksheet and Challan (with requisite fees @ Rs.100 /- for others and Rs.50/- for SC/ST/PC candidate) in the office of the Secretary at 20B Judges Court Road, Alipore, Kolkata – 700027, within 23rd May to 01st June 2016 between 11 A.M. and 2 P.M. & 3 P.M. and 4 P.M. Mark sheet in original should be shown during submission of forms. It is notified that cash counter will remain open from 12 noon to 3 P.M. on all working days.

All information may download from the University websites

www.caluniv.ac.in OR www.caluniv-ucsta.net

Admission Schedule will be available in the Website and Notice Boards.

SECTION – 5

IMPORTANT INFORMATION

1. Please read the Instructions carefully and take your decision.
2. The date for online submission, & date for submission of Printed Copy of Application Form generated computer after online submission will be available in the Admission Notice and Admission Schedule.
3. Candidate has to select all the course (s) with order of preference she intends to apply. Computer will automatically generate the required no. of Application Form(s), Challan for total Application Fee to be deposited, Acknowledgement Slip etc.
4. Be very careful to select your order of preference which can't be changed latter.
5. No necessity of drawing DD or Payment before online submission. After online submission of Application, deposit the Total Application Fee, mentioned in the Challan generated by computer, in Cash / DD at any C.U. Cash Counter. Total Fees to be deposited once in a single Challan generated by computer, in Cash at C.U. Cash Counter or in DD.
6. Submit Printed copy of Application Form and Fee deposited Challan along with relevant testimonials.
7. For submission of Application through Online please login **www.caluniv-ucsta.net**
8. For any problem please contact us: secretarysta@gmail.com

SECTION – 6

How To Apply

ISSUE OF APPLICATION FORM (ONLINE ONLY)

Application to be submitted through online only. No copy of Application Form will be issued.

For online Application please **log on** to:- **www.caluniv-ucsta.net**

IMPORTANT POINTS FOR FILLING ONLINE APPLICATION FORM

(See the Instructions for Online Submission in computer)

BEFORE ONLINE SUBMISSION CANDIDATE SHOULD COLLECT

- (1) PHOTOCOPIES OF ALL RELEVANT MARK SHEETS (10th Standard & 12th Standard)
- (2) SOFT COPY OF SCANNED PASSPORT SIZE PHOTO (3.5 C.M. X 3.5 C.M.) in PENDRIVE / CD / Email (not more than 15kb) or, alternatively recent passport size photo (3.5 cm x 3.5 cm) of the candidate should be pasted one each of the computer generated printed copy of the application form
- (3) E-MAIL ADDRESS OF THE CANDIDATE

Before going for submission of Online Application, followings are very much essential.

- 1) Reading of Information given in the website carefully.

- 2) To satisfy the Detailed Eligibility Criteria from Admission Notice.
- 3) No. of Course(s) the candidate intends to apply.
- 4) Order of preference of the Course(s) to apply.
- 5) Selection of previous two points should be done very carefully as application for all courses to be submitted at a time and order of preference may not be changed.
- 6) Reading of Instruction for Online Submission Step – I, Step – II, and Step – III be followed.
- 7) For calculation of Total cost of Application fee and Entrance Test fee step – I be followed.
- 8) To Fill Up the Form Step – II be followed.
- 10) For download of Application Form(s), Acknowledgement Slip, Challan page Step – III be followed.

SECTION – 7

FOR ANY MISTAKE:

- a) If a candidate forgets to select all the courses she wants to apply or if she wants to change the order of preference of courses she has applied then she should submit a fresh online application selecting all the courses(s) with her right choice of order of preference and submit the printed copy of fresh application not the wrong one. If she already submitted the printed copy, then she should submit the fresh copy or copies of Application Form with a plain paper application for canceling the previous application. All should be done within the stipulated Time of Submission.
- b) If any Candidate by mistake submit online application in different time (different application No.) for different courses in different time authority will consider only one application as desired by the authority. Please remember all the applications of a candidate should have same Application No. a single challan and a single Acknowledgement Slip.
- c) For any other mistake please write a plain paper application for correction of mistake. Minor mistake can also be changed in the Draft Merit List using Format I within stipulated time.
- d) No correction shall be allowed for change of order of preference and no. of courses after last date of online submission.

SECTION – 8

DEPOSITION OF APPLICATION FEE

1. No fee to be paid before online submission. Rather, after online submission a single Challan will be automatically generated by the computer mentioning total fees required for all the course(s) applied. The same amount to be paid by a single DD or Cash using the said Challan once for all course(s).
2. Online Application Fee: **Rs.100/- (for GENERAL & OBC candidate)** and **Rs.50/- (for SC/ST/PC candidate)** for all preferences of application. It is notified that cash counter will remain open from 12 noon to 3 P.M. on all working days.

Check List before submission of Printed Copy of Application.

1. Read the printed copy carefully, if any mistake please pen through and write the correct one and make a initial.
2. Have you signed at the appropriate space of the printed copy of application form?
3. Check photo, if already exists no problem otherwise paste photo on the prescribed space and sign on the photo keeping a part of the signature on the application paper.

4. Self attested copies of
 - a) mark sheets of all examination passed (10th & 12th standard)
 - b) certificate / admit card of 10th level as proof of 'Date of Birth'
 - c) SC/ST/PC/OBC certificate, claimed for in the application from.
5. Original counter part of Challan earmarked as "Secretary Office" after deposition of application fee generated by Computer.
6. Acknowledgement Slip. (generated by Computer)
7. Candidate must sign on each of the testimonials submitted.

BY POST

Candidate may also send the application along with relevant testimonials, D.D., Challan, in the Campus Secretary Office by post within stipulated time and should reach within last date of submission. University authority will not be responsible for any delay for loss of application in correspondence in Postal transit. Please write on the top of the envelop "**Application for U.G. Admission in**".

SECTION – 9

SELECTION PROCEDURE AND ADMISSION RULE

A candidate may be admitted to the first year of three year B.A. / B.Sc. (Honours /General) courses of studies on passing H.S. (10+2) examination in general conducted by West Bengal Council of Higher Secondary Education or an equivalent examination conducted by other State Board / Council, Rabindra Mukta Vidyalaya or National open School recognized by the Distant Learning Council subject to the fulfillment of the conditions mentioned below:

In case of other Board / Council, a candidate shall have to pass in five recognized subjects of full marks not being less than 100 each of which one shall be English. A candidate passing in four subjects shall not be eligible to such admission to the course.

No candidate shall be allowed for admission after a lapse of more than 5 years from the year of passing the previous qualifying examination or discontinuation of recognized regular courses of study after passing the previous qualifying examination.

The year of admission shall not be taken into account while calculating five years from the year of passing the previous qualifying Examination.

1. Selection of candidates applied for **course No. 3, 4** will be made in order of merit i.e. on the basis of total marks obtained of the best four subjects in 10+2 examination and for admission to **B.Sc. Human Development Hons. course** the merit list will be prepared on the basis of total marks obtained of the best four subjects other than EVS in 10+2 examination. "For admission to **B.Sc. Food & Nutrition Hons. course** the merit list will be prepared on the basis of total marks of the best four subjects along with the marks obtained in chemistry paper other than EVS in 10+2 examination." In each case marks obtained in EVS will not be considered for preparation of the merit list. List of the selected students will be put up on the notice board of Home Science, 20B Judges court Road, Alipore, Kolkata – 27 in due course and no intimation will be sent to any individual students.

2. As per University rule **Scheduled Caste** and **Scheduled Tribe** candidates in his/her domicile state are entitled to get the **reservation facility**. SC/ST certificate issued by the competent authority of Government of West Bengal are only acceptable. For **Scheduled Caste** and **Scheduled Tribe** candidates **22%** and **6%** of total number of seats are reserved respectively for all courses. A Scheduled Caste or Scheduled Tribe student getting admission should obtain marks in the previous qualifying examination subject not lower than **25%** than that obtained by the last candidate admitted from the general category. SC/ST candidates securing

equal or higher marks than the candidates admitted from general category to be treated as General category candidate.

3. Physically Challenged Candidates having disability of 40% and above are entitled to get **reservation facility**. **Physically Challenged** candidates must attach a certificate from the competent authority. For **Physically Challenged** candidates the reservation is **3%** of the total number of seats. (Physically Challenged candidates) in each category horizontally (There is no vertical reservation in P.C. category).

4. Relaxation of Cut-off Marks for SC/ST/PC candidate: As per University Rules and Practices. Notice for submission of application forms and other details (if required) will be published separately.

5. Reservation of Seats

A. SC / ST: 22% for SC and 6% for ST, For the year 2016-17 6% of total seat will be reserved for OBC-A & OBC-B.

B. Physically challenged: 3% of the total number of seats in each category reserved horizontally.

6. Termination of Studentship

A student, who is admitted to any under graduate course of study and who remains absent from classes for seven days at a stretch or intermittently for more than fifty percent of classes held during any two consecutive weeks, will be debarred from continuing her studies and her name will be struck off from the rolls. Fees submitted by the student at the time of admission will be forfeited.

7. After the provisional admission a student for appearing in the Examination of the U.G. Courses should have at least 75% of attendance in classes.

8. Mere submission of Application form does not entitle a candidate to be considered for admission to the course unless she fulfils the eligibility conditions. Applicants must fully satisfy themselves about their eligibilities as prescribed above before filling in the Application Form.

If an applicant is inadvertently selected for provisional admission or who otherwise does not fulfill the minimum eligibility requirements, she cannot, at a later date, use that as a right to claim that she meets the eligibility requirements.

University reserves the right to cancel/refuse admission at any point of time if it is found that:

a) Minimum eligibility requirements are not fulfilled

b) False documentation has been done, or, facts have been suppressed.

c) Any other similar valid reason.

9. Admission to be closed in 04th August 2016

10. Last Date of change of Subject /stream : 24th August 2016

11. Last Date of submission of Registration Form : 08th September 2016 (without late fine)

22nd September 2016 (without late fine)

12. Error /omission /ambiguity if any are subject to change by the approval of the appropriate authority.

13. All the rules are subject to change by the order of the appropriate authority.

SECTION – 10

ADMISSION SCHEDULE AND PUBLICATION OF LISTS

Admission Schedule:

All the Date and Time for a) including Venue online submission b) submission of printed copy of application c) publication of Draft Merit List g) Provisional Selection list etc. will be available in the Admission Schedule available in the Respective Campus Secretary Office Notice Board as well as in the University Websites.

If there is any change of admission Schedule it will be notified. Please check the Admission Schedule Time to Time.

Publication of List

Draft Merit Lists, Selection List, Counseling Call List (if applicable) will be displayed in the respective Campus Secretary Office Notice Board at Home Science, Office of the Secretary Home Science, University of Calcutta, V.L. College Campus, 20B & 20E Judges Court Road, Kolkata – 27.

No individual communication will be sent to any candidate to admit herself or should present herself before the Counseling Board (if eligible) on schedule Date, Time & Venue.

SECTION – 11

FEE STRUCTURE AND PRICE OF INFORMATION BROCHURE

Application Fee for all preferences of Application: Rs.100.00 For SC/ST/PC: Rs.50.00

For all courses

Admission Fee : tuition fees of one month respective courses

Tuition Fee/month : Rs. 110/- for Hons., Rs. 85/- for B.Sc. General, Rs. 50/- for B.A. General course.

Session Charge per year:-

1. Athletics Fee Rs.10.00
2. Union Fee Rs.10.00
3. Magazine Fee Rs.10.00
4. Student Aid Fund Rs.10.00
5. Students' Health Home Rs.4.00

- 1) Registration Fee ; Rs. 100/-for General & OBC and Rs.25/- for SC/ST/PC
- 2) Sports Fee : Rs. 60/-
- 3) Cost of Registration Form : Rs. 10/- (in cash)
- 4) Identity Card Charge Rs.30.00
- 5) Library Fee for three years Rs.600.00
- 6) Course Transfer Fee (if applicable) Rs. 50.00
- 7) Duplicate Identity Card fee (if applicable) Rs.50.00
- 8) Fee for issuing a DUPLICATE FEE BOOK is Rs.30/- only.

SECTION – 12

Admission & Post Admission

ADMISSION

1) **At the time of Admission all Original Documents must be shown.**

2) At the **time of Admission** 6 months Tuition Fee along with all Session Charges Rs 44/-Admission Fee, Identity Card Charge Rs.30.00 and Library Fee for three years Rs.600.00 to be deposited. 3)Fee Book will be issued from the Secretary Office at the time of Admission.

4) Declaration by the candidate using Format II (available in the Information Brochure, Section Format)

5) Immediately after deposition of cash in the cash counter, **Fee Book to be deposited in the Secretary Office for putting Roll No**

6) Non submission of Fee Book at the Secretary Office after deposition of cash will be considered as **NOT – ADMITTED & THE SEAT WILL BE DECLARED VACANT**

7) Candidate already admitted in any Institute/ Course have to show letter of discontinuation of the existing course submitted in the respective Institute

POST ADMISSION

1. Roll No. will be issued day after admission.

2. For Identity Card two copies of stamp size photographs and Blood Group is essential. Notice for collection of Identity Card will be circulated latter in each department.

3.For Hostel accommodation, Application to be submitted immediately after admission to the Secretary, Board of Residence. Calcutta University, 5th Floor, Centenary Building College Street Campus, Kolkata – 73. Application Form for Hostel Accommodation available from the C.U. Sales Counter at College Street Campus.

4.For submission of application form for Hostel accommodation, followings are essential

- Distance Certificate from Local Bodies
- Income Certificate of the family
- Two recommendations certificate from two respectable persons.
- One recent passport size photograph.

5. Admitted candidate may admit any other course/institute as her choice. But, before admission to other course/institute, the candidate must submit his prayer for discontinuation to the respective C.U. Secretary office

6. **All the students should have requisite percentage of attendance both theoretical and practical classes otherwise she will not be allowed to appear in the examination.**

SECTION – 13

FOR ANY PROBLEM AND OFFICE

Don't be worried. Be keep in touch with Office of the Secretary UCSTA & Home Sc. in any campus. University Administration is always with you. Send your problem in Email:

secretarysta@gmail.com

Office Hours:-

Monday – Friday

10.00a.m. to 5.30p.m.

No public business will be held on holidays except specially mentioned in the Schedule or called for.

All Communication should be addressed to

The Secretary,

Faculty Councils for PG Studies in Science, Technology & Engineering and Agriculture & Vet. Sc.
University of Calcutta

92, A.P.C. Road, Kolkata - 700 009

West Bengal, India.

(Very Near to Sealdah & Howrah Rly. Station) , Nearest Metro Station : M.G.Road

Busstop: Rajabazar Sc. College / Rajabazar

Telephone: - (033) 2350-8386/6387 /6396/1397 /1014/1857 /9937 /2352/ 0052

Extn. - 201,202,203,204

Fax:- 91-33-2351-9755

Email:-secretarysta@gmail.com

SECRETARY OFFICE

Faculty Councils for P.G. Studies in Fine Arts, Music & Home Science.

At V.L. College of Home Science

20B&20E, Judges Court Road

Alipore, Kolkata – 700 027.

Busstop : GopalNagar beside Judges Court, Nearest Metro Station : Jatin Das Park

Phone No: 033 –2479 5594 / 2449 1840

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University of Calcutta**College Street Campus**

87/1 College Street, Nearest Metro Station: Central or M.G. Road

Kolkata – 700073.

033 – 2241 0071 / 4984 /

Fax No. – 91- 033 – 2241- 3222

Cash Deposition

**At Home Sc. Campus C.U. Cash Counter at V.L. College Campus Gr. Fl. 20B Judges Court Road,
Kolkata - 700020**

At Alipore Campus C.U. Cash Counter at Alipore Campus. 1, Reformatory Street, Kolkata - 700020

Formats :

Format - I

Claim for Correction if any

To
The Secretary
U.C.A.T.A., C.U.

Dear Sir,

This to draw your kind attention for the following correction in the draft merit list published.

Name:

Aggregate Marks (Best of four) and its percentage :

Application form No:

A) Name not yet published in the Draft List:

B) Published As Corrected Form

1. Name:

2. Hons. Subject opted for :

3. Aggregate Marks (Best of four)

4. Genl/Pass Marks

5. Category Genl/SC/ST/PH List

6. Year of Passing

7. Others if any

Signature of the Candidate: Date-

PH NO. MOBILE NO.

Email

Format - II

Format of under taking to be submitted by the candidate at the Time of Admission

To
The Secretary
Faculty Council For P.G. Studies in Fine Arts
Music & Home Science, C.U.

Dear Sir,

I do hereby declare that I did not get admission to U.G. Course any where at present / I admitted and have already submitted a prayer for discontinuation to the present department/ College/ University

I do also under take that in future, if I get admission any where, I shall submit my prayer for discontinuation before taking admission to that course.

I further undertake that if I get myself admitted in more than one Course/ College / University at a time my admission will be treated as cancelled in all the cases.

With regards,

Full signature of the candidate Date -

Name-

Aggregate Marks (Best of four +Chemistry) and % for Food & Nutrition Course:

Aggregate Marks (Best of four) and % for Human Development Course:

Selected for Admission into 1st year course in

Application form No:

Format - III

Format of Mid term Counseling

To
The Secretary
U.C.S.T.A., C.U.
Dear Sir,

At the table counseling I got offer for
Course.

I have selected for admission to Course and I will get
admission in the said course.

Presently, I am a student of Course in the college
..... and I declare that I am interested to discontinue the
said course within otherwise my candidature will be treated as cancelled.

I also declare that if I do not get admission in the selected course my admission in the present
course will be treated as cancelled.

Name:

Aggregate Marks (Best of four+ Chemistry) and % for Food & Nutrition :

Aggregate Marks (Best of four) and % for Human Development :

Signature of the Candidate Date:

PH NO: MOBILE NO:

Email :

Application form No: