



UNIVERSITY OF CALCUTTA

Notification No. CSR/16/2025

It is notified for information of all concerned that the Syndicate in its meeting held on 26.03.2025 approved and Subsequently confirmed on 28.03.2025, the Guidelines for Re-entry of the students of U.G. courses (B.A./B.Sc./B. Com/B.Mus./B.B.A.) who opt to exit in semester-2/4/6 and wish to continue with the same Course and combination of Subjects.

Detail Guidelines and format of application form for Re-entry are laid down in the accompanying Pamphlets.

The above shall be applicable for the U.G. Courses of Studies under CCF which have introduced from the academic Session 2023-2024.

SENATE HOUSE

KOLKATA-700 073

08.04.2025

Prof.(Dr.) Debasis Das

Registrar

**Guidelines for re-entry of the students who opt to exit in semester-2/4/6
& wish to continue with same course and combination**

Following guidelines are applicable for the students of U.G Courses (B.A/B.Sc./B.Com/B.Mus/B.B.A)

1. Candidates are eligible to re-enter only in odd semesters, i.e., semester 3 and 5 for three-year U.G. Courses of studies & semester 3/5/7 for four-year U.G. Courses of studies within 3 years of his/ her exit, provided he/she has to complete all the semesters (6 semesters for 3-year U.G. Courses and 8 semesters for 4-year U.G. Courses) within stipulated span of period (7 years) from the first enrolment in that particular course & combination.
2. Candidates are eligible to re enter in his/her previous college or in any other U.G college, affiliated to the University of Calcutta, after issuance of permission letter from the U.G.Councils in favour of the candidates.
3. Eligible candidates are allowed to re enter in immediate next higher semester only.
4. It is mandatory for a U.G. college to allow re-entry of students who took exit from the concerned college, if otherwise eligible.
5. Proforma of application for Re-entry is enclosed herewith.

To
The Secretary
Councils for U.G. Studies
University of Calcutta
Kolkata - 700 073.

Date:-

Sub.: Application form for Re-entry in U.G. Courses (4-year Honours & Honours with Research/ 3-year MDC) (B.A./ B.Sc./ B.Com./B. MUS./ B.B.A.) under CCF.

Sir,

I am to request you to allow me for re-entry in the U.G. Course.

Necessary particulars are furnished below:

1. Name (BLOCK LETTERS):
2. Address:
3. Name of the course (Tick the correct course, as applicable):
(4-year/ 3-year) - B.A./ B.Sc./ B.Com./B. MUS./ B.B.A.)
4. Subject & year of admission:
5. C.U. Registration with session:
6. Last examination appeared before exit with Roll no.:
7. Name of the college last attended:
8. Name of the college at which entry is sought:

Enclose:- 1. Copies of all mark sheets of the course.
2. Copy of C.U. Registration.

Thanking you,

Yours sincerely,

Forwarding by the Principal/ T.I.C.
of the college where entry is sought
(Signature & Stamp)