



Memo No. :I.A./1026/Departmental Audit Information

Dated : 11.06.2024

This is hereby informed to the “Head of the Department” of all the Academic and Administrative departments of University of Calcutta, that the “Departmental Audit Query” form for the financial year 2024-2025 has been uploaded in Calcutta University website. After properly filling up the form, mail the soft copy (only as **MS- Word** file, no Scan or PDF copy) to official Email-ID (cu.aa.ia.2016@gmail.com) of Internal Audit Section before the stipulated date i.e. **31st July, 2025**.

Apart from this, a hard copy of the same will be send to the respective Head of the Departments of all Administrative and Academic Departments through Despatch Section (Registrar’s Office) .

Sd/-

Internal Auditor, C.U.