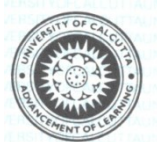


MEMO NO. 1

Dated:01.04.2025



UNIVERSITY OF CALCUTTA

FOR OFFICE USE ONLY

ARP _____ / _____

RECEIVED ON _____

SIGNATURE _____

AUDIT & ACCOUNTS DEPARTMENT, INCOME TAX CELL, 3RD FLOOR, CENTENARY BUILDING, 87/1

COLLEGE STREET, KOLKATA- 700073. Dial: 033-2241 0071 EXT. NO.: 433 Email: tdscell.cu@gmail.com

VOLUNTARY DELCARATION OF OTHER INCOME TO BE INCLUDED IN INCOME TAX COMPUTATION

FOR THE FINANCIAL YEAR 2025-26

Employee Code: _____ Name: _____ PAN: _____

Designation: _____ Department: _____ Date of Birth: ____ / ____ / ____

Mobile No.: _____ Father's Name: _____

Residential Address: _____

E-mail Address: _____ (in block letter) Aadhaar Card No.: _____
(If not submitted earlier) (Attach photocopy of Aadhaar card if not already submitted)

I would like to select NEW regime method for computation of income tax for F.Y.2025-26

I would like to declare the following additional annual incomes to be included along with my annual salary income from Calcutta University while computing my total annual income for computation of monthly TDS amount to be deducted from my monthly salary for the FY 2025-26.

1. Interest from Savings Account(s): ₹ _____

2. Interest from Term Deposits: ₹ _____

3. Annuity Income: ₹ _____

4. Dividend income (Shares/ Mutual Funds): ₹ _____

5. Interest from National Savings Certificates: ₹ _____

6. Any other Income: ₹ _____
(Specify source of other income):

Full Signature: _____

Dated: _____

LAST DATE OF SUBMISSION: 30.04.2025

Submitted declaration can be amended any time within 01.05.2025 to
31.12.2025