



University of Calcutta

Audit & Accounts Department

Memorandum

Form 16s for the FY 2024-25 (Assessment Year 2025-26) (for the C.U. employees), will be distributed starting from 17.06.2025 (throughout June, 2025), from the Audit & Accounts Department, C.U., Centenary Building, 3rd Floor, College Street Campus. All the Secretaries/HODs of all C. U. Campuses are requested to send their authorized persons with proper authorisation letter to collect all the Form 16s of the respective departments under their jurisdictions (i.e. on lot basis).

Kindly note that individual person wise distribution requests will not be entertained.

Sd/-

Accounts Officer, C. U.