



UNIVERSITY OF CALCUTTA

SENATE HOUSE, 87/1 COLLEGE STREET, KOLKATA – 700 073

SOUMITRA SARKAR

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REGISTRAR (Officiating)

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Phone : 2241 0071

Ref. No. R/50/27.12.2018

27 December, 2018

To

All Doctoral / M.Phil./ LLM Degree recipients

University of Calcutta

Dear Madams/ Sirs,

You will be happy to know that the Annual Convocation of the University will be held on the 7th January, Monday at 1 pm at the Nazrul Mancha, Rabindra Sarobar Complex, Southern Avenue, Kolkata-700029. We would appreciate your presence on this occasion to receive your degree in person. You are requested to fill up the attached form (**Form-A**) and send the same to the email **phdcaluni@yahoo.co.in**, with a copy to **cuconvocation@caluniv.ac.in** latest by 4 January, 2019.

Degrees of only those whose presence is so recorded will be awarded degree in person during the Convocation. **Your invitation card will be sent by post.** One invitation card admits one person.

Should you wish to have your parents or spouse or guest attend the Convocation ceremony, we will be very happy to extend an invitation for one person. Please collect from the Ph.D. Section, University of Calcutta guest invitation card latest by 4 January, 2019 giving names and address of your parents or spouse or guest in the attached form (**Form-B**).

Invitation cards for guests will only be issued to recipients who will register their attendance for the convocation from the Ph.D. section, Darbhanga Building between 31 December, 2018 and 4 January, 2019.

If you or your guest have accessibility challenges (e.g. wheelchair-bound or on crutches etc), please contact Deputy Registrar via email **dr@caluniv.ac.in** for special arrangements to be made.

Looking forward to seeing you at the Convocation and with best wishes for a bright future.

Yours sincerely

Registrar (Officiating)

FOR ATTENTION OF ALL PH.D. /M.PHIL AND LLM STUDENTS ELIGIBLE FOR AWARD OF DEGREE AT ANNUAL CONVOCATION 2019

Kindly note the following:

Date of Convocation	7th January, 2019 Monday at 1 pm
Venue	Nazrul Mancha, Rabindra Sarobar Complex, Southern Avenue, Kolkata 700029
Convocation Programme	Please follow the official website, www.caluniv.ac.in

(i)	All those who would like to receive their degree in person in the convocation, it is compulsory to fill up the application for receiving degree in person and send to phdcaluni@yahoo.co.in , with a copy to cuconvocation@caluniv.ac.in
(ii)	Children will not be permitted.
(iii)	Brief cases/ bags/ mobile phones etc. will not be allowed in the hall due to security reasons.
(iv)	Recipients are requested to report at the Convocation venue before 11 am

(Form-A)

Sub: Application for receiving Degree in person in the Annual Convocation to be held on the 7th January, 2019

To
The Registrar
University of Calcutta

Subject: Ph.D./M.Phil/ LLM degree (Strikeout whichever is not applicable)

Sir,

With reference to your letter No. R/50/27.12.2018 this is to inform you that:

I shall attend the Convocation on the 7th January, 2019 to receive my Degree in person.

Yours faithfully,

(Signature)

ELIGIBLE FOR **Ph.D/ M.Phil/ LLM**

Name	
Department	
Address with pin	
Telephone no.	
Mobile no.	
E-mail address	

(Form-B)

Subject : Name of parents or spouse or guest to be invited to Convocation 2019

To
The Registrar
University of Calcutta

Sir,

I, (Name in block letters)

Department....., am eligible to receive
degree/ diploma in the Annual Convocation to be held on the 7 January, 2019.

I would like to invite the following to the Convocation:

Name	
Relationship	
Address. of the invitee with pin code	
Telephone no.	
Mobile no.	
E-mail address	

(Signature of the recipient of degree)

Date:

Note: Guest invitation card(s) will be handed over to the recipient of degree from the Ph.D. section, Darbhanga Building between 31 December, 2018 and 4 January, 2019.