



**UNIVERSITY OF CALCUTTA**  
SENATE HOUSE  
87/1, College Street, Kolkata - 700073

**Advertisement No. Est./4074/2015 dated: 30/12/2015**

Applications are invited on the prescribed application form for the following posts:

Sl. No.	Post	Categories					Total
		UR	SC	ST	OBC (A)	OBC (B)	
1.	<b>Deputy University Librarian</b>	01	x	x	x	X	<b>01</b>
2.	<b>Assistant University Librarian</b>	x	01	01	01	x	<b>03</b>

### Qualifications

**1. Deputy University Librarian** (Pay Band — Rs. 37,400 — 67,000/- plus Academic Grade Pay of Rs. 8000/-).

### Minimum Eligibility Criteria

- A Master's degree in Library Science/ information Science/Documentation with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and consistently good academic record.
- At least 5 (five) years of experience as Assistant University Librarian/College Librarian/equivalent experience.
- Evidence of innovative library service and organization of published work and professional commitment, computerization of library.

### Desirable

- A M.Phil/ Ph.D degree in Library-Science/ Information Science/ Documentation/ Archives and Manuscript keeping/ Computerization of Library.

**2. Assistant University Librarian** (Pay Band - Rs. 15,600 - 39,100/- plus Academic Grade Pay of Rs. 6000/-)

## Minimum Eligibility Criteria

- A Master's degree in Library Science/ Information Science/Documentation with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and consistently good academic record with knowledge of computerization of library.
- Qualifying in the national level eligibility test conducted for the purpose by UGC or any other agency approved by the UGC.
- However candidates who are or have been awarded Ph.D. degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations 2009 shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment or appointment of Assistant University Librarian.

The words SC, ST, OBC (A) and OBC (B) against any post will mean reservation of post for Scheduled Caste, Scheduled Tribe, Other Backward Classes A and B, candidates / categories respectively.

Appointment process will strictly abide by the reservation policy of the State Government. Appointments will be made on probation for one year which may be waived or extended in exceptional cases and will be guided by the rules as framed and / or amended from time to time. During or at the end of the period of probation, the service of the incumbent concerned may be terminated with one month's notice or with one month's salary in lieu thereof, without assigning any reason thereof. On satisfactory completion of the probationary period the incumbent concerned will be considered for being confirmed in service. Stipulations in respect of Experience and Age may be relaxed by the Syndicate in case of exceptionally brilliant candidates on the recommendation of the relevant Selection Committee. The choice of the Selecting Authority need not necessarily be confined only to those who formally apply. **Candidates already in employment should apply through proper channel.**

Applications (7 copies) in prescribed forms to be downloaded from the University Website or obtainable from the University Sales Counter, 87/1, College Street, Kolkata-73, on payment of **Rs. 300.00/- (Application fees shall not be charged in case of candidates belonging to the SC/ST, Rs. 120/- for OBC (A), OBC (B) and Physically Challenged candidates on submission of appropriate documents to the Sales Counter)** should reach the office of the undersigned within **30 days from the date of publication of the advertisement.**

Those who will download the prescribed forms from the Website of the university are required to attach a **Bank Demand Draft of Rs. 300.00/- (Application fees shall not be charged in case of candidates belonging to the SC/ST, Rs. 120/- for OBC (A), OBC (B)**

**and Physically Challenged candidates) or US \$20 drawn in favour of University of Calcutta, along with the filled-in prescribed forms.**

**All relevant information like API (Academic Performance Indicator), etc. required in accordance with the New UGC Regulations No. F.3-1/2009 dt. 30-06-2010 are to be provided on separate sheets and to be attached with the application forms. The submission of API by applicants for the post of Assistant University Librarian be treated as optional for the candidates having no Teaching Experience.**

Service conditions as will be notified by orders of the higher Education Department, Govt. of West Bengal from time to time will be applicable.

**N.B.:** Candidates belonging to the **OBC-A & OBC-B** categories, whose caste certificates were issued more than one year ago, must produce a ratification certificate from the issuing competent authority that they do not belong to the creamy layer as on the date of advertisement along with copy of previous certificate to enable this University that for the purpose of reservation including SC/ST, the certificate issued by the competent authority within the state of West Bengal shall only be considered valid. Such certificates issued from other states shall not be considered for the purpose of reservation. However, such candidates from the other states may apply as unreserved candidates.

Application received after due date and time be rejected summarily. Incomplete applications shall also be treated as cancelled and the University Authority shall not be liable to explain any reason in the matter.

**MERE FULFILLMENT OF ELIGIBILITY CONDITIONS DOES NOT ENTITLE A CANDIDATE TO BE CALLED FOR INTERVIEW. ONLY THOSE CANDIDATES WHO WILL BE SHORT-LISTED AFTER SCREENING BY RELEVANT COMMITTEE WILL BE CALLED FOR INTERVIEW.**

**Senate House  
Kolkata-700073**

**Registrar  
University of Calcutta**