



UGC-Human Resource Development Centre (HRDC)

(Formerly UGC-Academic Staff College)

University of Calcutta

92, Acharya Prafulla Chandra Road, Kolkata-700 009

Phone & FAX: 033-23519754, (P) 2350 8386 Extn. 291; Email: directorcuhrdc@gmail.com



Notice

UGC-HRDC, University of Calcutta is going to organize a UGC sponsored workshop on '**Administrative Reforms in Higher Education Institutions: Perspective CBCS'** during **20-21 March 2018** [Tuesday & Wednesday] in the **Meghnad Saha Auditorium** of CU at **Rajabazar Science College Campus**. There will be experts' presentations followed by interactive sessions on the focal theme. IQAC Directors/ Coordinators of Universities and Colleges, Heads of Higher Education Institutions, and Academic Administrators are welcomed to register their names along with their respective affiliation and contact details on or before **13 March 2018** (Tuesday). For details please feel free to contact the **Office of the Director, UGC-HRDC, University of Calcutta (Tel. 033-23519754)**. Considering the pressing demand preference may be given to the affiliated colleges/ departments of the University of Calcutta. A letter of intention for participation in the workshop may be intimated, using the attached proforma, through email (directorcuhrdc@gmail.com) or submission of the hardcopy to the office of the Director. A Registration Fee of **Rs. 1000/- (one thousand)** only, in the form of a **Demand Draft** drawn, on any bank, in favour of '**University of Calcutta – A/C Academic Staff College**' has to be submitted latest by **15 March 2018** to confirm the participation. Only one participant from each college/ university department is acceptable.

Kolkata- 700009
16 February 2018

-Prof. L. N. Satpati
Director, UGC-HRDC
University of Calcutta



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Registration Form for Academic Administrators' Workshop- 2018

[On 'Administrative Reforms in Higher Education Institutions: Perspective CBCS' to be held during 20-21 March, 2018 in UGC-HRDC, University of Calcutta]

1. Name of the College/ Department (with affiliation):

2. Address:

3. Name of the Participant:

4. Email:

5. Mobile No.

6. Details of the Bank Draft (No., Date, Bank, etc.)

7. Expected outcome/ Inquiry:

[Signature with date]

Forwarded[#]:

[#]Note: Applications of the participants other than the Heads of the Institutions have to be forwarded by the competent authority.]