

Tender Notice No. CE/ADM/30/22/05

Senate House
Kolkata - 700073
Dated : 23.05.2022



**NOTICE INVITING TENDER FOR
PURCHASE OF A3 DIGITAL PHOTOCOPIER MACHINES**

Sealed tenders are invited by the Department of Controller of Examinations, University of Calcutta for the following items :-


Sl. No.	ITEM SPECIFICATION	QUANTITY
1	<ul style="list-style-type: none">• Print and Copy Speed 23ppm• Multiple Copy 1 – 999 copies• Standard paper capacity 350 sheet upto A3 size.• Upto A3 size document handler with minimum 100 sheet capacity.• Continuous copy more than 900 pages.• Memory 512 MB• Variable zoom with user programmable percentages.• Scan to PC equipped with OCR Software (ABBYY/Omnipage) bundled with equipment.• Duplex inbuilt (Not Separate)• Supported operating system : Windows 7/8/8.1/10.• Tender Specific Authorised	3 Pes.

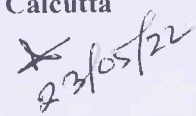
The bidders are to submit (a) Quotations (In their company letter-head) (b) Credentials viz., photocopies of current and relevant Trade License, Previous VAT/Sales tax clearance Certificate, PAN Card, Latest Income Tax Return and GST Certificate.

The bidders are also requested to submit quotation at lowest basic rate i.e. excluding taxes.

The tenders will be received by the office of the undersigned at 1st floor of Darbhanga Building, 87/1 College Street, Kolkata - 700073 up to **03.06.2022** on all working days from **11 a.m. to 4 p. m.** and the same will be opened on **06.06.2022** at **3.30 p.m.** in presence of bidders or their authorized representatives.

The Authority reserves the right to accept or reject any tender without assigning any reason. Parties shall be liable to replace defective or inferior quality articles. Failure to execute order to the satisfaction of the authority shall lead to cancellation of order.


Dr. (Sm.) Jayeeta Datta Gupta
Controller of Examinations (Acting)
University of Calcutta


23/05/22