



UNIVERSITY OF CALCUTTA

Date: 13-05-2022

Invitation of Expression of Interest (EOI) from Consultancy Firms of international repute, for compilation and updation of Annual Accounts and Fixed Asset Register of University of Calcutta for 10 years.

Terms of Reference

The University intends to update and complete their Annual Financial Statements and Fixed Assets Register from the Financial year 2012-13 to 2022-23.

Eligibility Criteria:

1. Firm should have office in Kolkata with at least 500 permanent staffs in West Bengal as on the date of Publication of this EoI. Appropriate documentary proof is to be submitted.
2. The Firm should have financial turnover of INR 200 Crores for each of the last two years (FY 2019-20 and 2020-21). Independent Auditor's certificate should be attached.
3. Firm must have completed Local Body Accounting / reform project (computerized Double Entry Accounting System, preferably in Tally software) project covering at least 100 entities. Contract/LoI copy should be attached.
4. Projects undertaken for physical verification for Fixed Assets – at least in five large organisations. Copy of Contract/LoI should be attached.

Interested Firms may submit their Expression of Interest in sealed hard copy to the office of the Vice Chancellor (University of Calcutta, Senate House, Darbhanga Building, 1st Floor, 87/1, College Street, Kolkata – 700073) within 15 days from the date of advertisement. Shortlisted Firms will be informed officially and the Request for Proposal (RFP) document will be shared with them for submission of Technical and Financial Proposal.

A handwritten signature in blue ink, appearing to be 'S'.

Registrar
University of Calcutta