

## CALCUTTA UNIVERSITY PRESS

48, HAZRA ROAD, KOLKATA-700019

### NOTICE INVITING QUOTATIONS

<b>Ref No. CUP/WQ/06/2021-2022</b>		<b>Date: 15/12/2021</b>
Sealed Quotations are hereby invited by the Calcutta University Press of 48, Hazra Road, Kolkata-19, a Department of The University of Calcutta for the Financial Year: 2021-2022 for the following item:		
<b>Name of Work:</b>	ART BOARD for the purpose of different essential printing jobs.	
<b>Details of the Work:</b> <b>The following Item with specifications stated below are to be supplied:</b>		
<b>Sl. No.</b>	<b>Items</b>	<b>Quantity</b>
01.	ART BOARD 300 GSM(22"x28")	5000 Sheets(HI KOTE,Gloss, <u>very good quality</u> )
02.	ART BOARD 250 GSM(22"x28")	5000 Sheets(HI KOTE,Gloss, <u>very good quality</u> )
<b>The Bidders are to - Submit:</b>	<ol style="list-style-type: none"><li>1. Quotations (In their Company Letter-head).</li><li>2. Quoted Rates should be submitted including GST, Delivery, Transport-Cost, if any.</li><li>3. Credentials viz., photocopies of Current and Relevant Trade License, PAN Card, GST Certificate etc.</li><li>4. The Sealed Bid is to be submitted into the 'Drop-Box' kept with the Calcutta University Press at 48, Hazra Road, Kolkata- 700019.</li></ol>	
<b>Important Date(s):</b>	The Sealed Quotations will be received up to the Day of 22/12/2021, on all working days from 11 a.m. to 4 p.m. and the same will be opened on 27/12/2021 at 2.30 p.m. in presence of concerned Bidders or their authorized representatives. The venue of opening quotation is the office of the Deputy Registrar, 1 <sup>st</sup> floor, Darbhanga building, 87/1, College Street, Kol-700073	
The <b>NIQ No. with Date</b> should be written on the envelope, otherwise tender will not be considered as valid.		
<b>'Sample-Art Board' is must to be submitted with the respective Quotation and that very 'Sample..' must be of a Full/Half-size of the Board for which the concerned Vendor is submitting the said Quotation, clearly stating the Name of the Art Board Manufacturer thereon, which needed to be certified accordingly by the concerned Vendor with their Official Seal and valid Signature, as well.</b>		
The Authority solely Reserves all the Right(s) concerned towards the Acceptance and Rejection of the respective Quotation duly submitted by the participating Vendor(s) without assigning any reason whatsoever. Parties shall remain Liable for Replacing the Defective or Inferior Quality material supplied even found later on too. Failure to execute the respective order accordingly at per and off-course within the stipulated time issued in favoure of the successful Bidder and that up to the complete satisfaction of the Authority concerned shall lead to cancellation of concerned order placed with.		

*Jr./Sr. Superintendent*  
**Calcutta University Press**