UNIVERSITY OF CALCUTTA

AUDIT & ACCOUNTS DEPARTMENT

Quotation Notice

Memo No.:-A&A/tender/2020-2021/1   Date:-10.11.2020

Quotations for the following item as per specification are invited from authorized parties for supplying the following item for Audit & Accounts Department, 4th floor, Centenary Building. Suppliers are requested to submit quotation for all the item including necessary business documents i.e. Trade License, PAN, G.S.T., e.t.c. with other statutory documents (if any) and other credentials. Last date of submission of tender is 24.11.2020(within 2 p.m.).Date of opening tender 25.11.2020 at 12.00 p.m. They should be type and addressed to "Accounts" Officer, Audit & Accounts Department, 87/1, College Street, Kolkata-700073. The Authority reserves the right to accept/reject any brand and any quotation without showing any reason thereof.

Description of items:-

PRINTER CUM SCANNER

- Printer Type - LaserJet; Functionality - Multi-Function (Print, Scan, Copy) , Scanner type - Flatbed; Printer Output - Black & White only
- Connectivity - USB, Network; Compatible Operating Systems: Windows: 10, 8.1, 8, Windows Vista, Windows XP SP3 or Higher Mac OS X Version 10.10 Yosemite, OS X Version 10.11 El Capitan, Mac OS Sierra Version 10.37
- Pages per minute - 20 pages ; Cost per page - Rs 2.5 (Black & White) - As per ISO standards
- Ideal usage - Enterprise/Business, Frequent users (for fast, high quality printing), More than 300 pages per month
- Page size supported - A4, B5, A6, DL, envelope; Duplex printing - Manual; Print Resolution - Up to 1200 x 1200 rendered DPI (Black)
- Compatible Laser Toner - HP 88A Black Original LaserJet Toner Cartridge; Page Yield - 1500 pages
- Duty Cycle (Maximum monthly recommended prints) - Up to 8,000 pages per month

Accounts Officer

Audit & Accounts department