

UNIVERSITY OF CALCUTTA



Tender Notice No. ADM/CE/30/Tender/19/14

Senate House
Kolkata - 700073
Dated 18.02.2019

**NOTICE INVITING TENDER FOR SALE OF OLD AND ASSESSED ANSWER-SCRIPTS,
QUESTION PAPERS AND OTHER SCRAP MATERIALS.**

Sealed tenders in prescribed form are invited by the University of Calcutta for sale of the followings :-

A) Old and assessed answer-scripts, old question papers, award list, waste mark-sheets and rejected scrap paper to Manufacturing Mills or their authorised dealers for pulping only.

EARNEST MONEY : Rs. 25,000/-

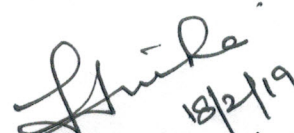
B) Old and rejected ream covers, gunny cloth, plastic sacks, blank rejected Descriptive Rolls/Tabulation Rolls, Waste Computer Application Form (15" x 12"), Waste EZR papers (15" x 12") and other waste papers etc.

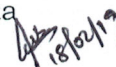
EARNEST MONEY : Rs. 5,000/-

The Bidders are to deposit Earnest Money at University Cash Counter, College Street Campus and submit (a) Quotations (In their company letter-head) (b) Credentials viz., photocopies of Earnest Money deposit Challan, current and relevant Trade License, PAN Card, Latest Income Tax Return and GST Certificate and other documents if any. (Downloadable forms are Annexed)

The tenders will be received by the office of the undersigned at 2nd floor of Darbhanga Building, 87/1 College Street, Kolkata - 700073 up to **27.02.2019** on all working days from **11 a.m. to 4 p. m.** and the same will be opened on **28.02.2019** at 3.30 p.m. in presence of Bidders or their authorized representatives.

The Authority reserves the right to accept or reject any tender without assigning any reason. Failure to execute order to the satisfaction of the authority shall lead to cancellation of order and forfeiture of earnest money.


18/2/19
Controller of Examinations
University of Calcutta


18/02/19



UNIVERSITY OF CALCUTTA

TENDER FORM – A

Scraps for pulping only

Name of Articles :		Rate per Quintal
1.	Old & assessed answer-scripts for pulping only	@ Rs.
2.	Old Question Paper -do-	@ Rs.
3.	Award list/Slip Roll -do-	@ Rs.
4.	Cancelled tom Mark-sheet -do-	@ Rs.

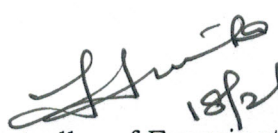
Address & Seal with Phone No.

Signature of the Party with Date.

Terms and conditions :-

- A)** The last date for submitting the Tender is **27.02.2019** up to 4.00 p.m. and the same will be opened on **28.02.2019** at 3.30 p.m.
- B)** The period of Tender is up to 31.12.2019
- C)** **(i)** No Tender will be entertained without Cash Deposit Challan. In no case previous security deposit(s) will be adjusted.
- (ii)** The Bidders must submit-
- (a) Quotations (In their company letter-head) (b) Credentials viz., photocopies of Earnest Money deposit Challan, current and relevant up-to-date Trade License, PAN Card, Latest Income Tax Return and GST Certificate and other documents if any.
- D)** A security money of Rs. 25,000/- (Rupees Twenty five thousands only) will have to be deposited in cash section which will be returned after completion of the performance of the contract.
- E)** In case of return of deposit the party concerned will take back his/their deposit from the office of the Controller of Examinations, University of Calcutta, at their own cost, if any, and effort.
- F)** In case of unsuccessful parties, that is to say, whose tenders have not been accepted, the money deposited by them will be returned after one month from the date of opening the Tenders & such unsuccessful Bidders will take back such return from the office of the Controller of Examinations, University of Calcutta, at their own cost, if any and effort.

- G)** As and when required, the successful Bidders will be informed to collect the Articles from the Godown Section or from any other section where such articles may be kept or stored and the Bidders will have to collect the articles within 15 days from the date of order.
- H)** The parties / Bidders submitting the Tenders must have a Registered office of their own at Calcutta.
- I)** The University reserves the rights to and or amend or modify any of the terms and/or conditions as contend here in and/or to bring forth or incorporate such other terms or further terms or condition for performance of the job and/or the contract.
- J)** The successful Bidders should submit mill certificate in respect of pulping within a month from the date lifting.
- K)** The expenditure for packing, transportation, related labour and weight charges shall be borne by the selected Bidders.
- L)** The Authority reserves the rights to accept or reject Tender without assigning any reason thereof. Failure to execute order to the satisfaction of the Authority will lead to render cancellation of order and forfeiture of earnest money.


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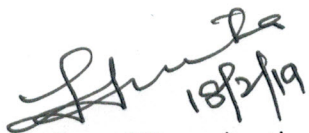
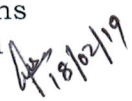
**TENDER FORM – B****Scraps for non-pulping only****UNIVERSITY OF CALCUTTA**

Name of Articles :		Rate per Quintal
1.	Waste Paper (including all categories of sweepings)	@ Rs.
2.	Rejected Old Packing Pages of Reams	@ Rs.
3.	Rejected Board Files	@ Rs.
4.	Hessian Gunny and Plastic Sacks used for packing	@ Rs.
5.	Blank rejected Descriptive Roll or blank rejected Tabulation Rolls	@ Rs.
6.	Waste Computer Application Forms (15" x 12") 105 GSM papers	@ Rs.
7.	Waste EZR (15" x 12") 60 GSM papers	@ Rs.

Address & Seal with Phone No.**Signature of the Party with Date.****Terms & Conditions :-**

- A)** The last date for submitting the Tender is 27.02.2019 (from 11 a.m. to 5.00 p.m.) and the same will be opened on 28.02.2019 at 3.30 p.m.
- B)** The period of Tender is up to 31.12.2019.
- C)** No Tender will be entertained without Cash Deposit Challan. In no case previous security deposit(s) will be adjusted.
- D)** The Bidders must submit (a) Quotations (In their company letter-head) (b) Credentials viz., photocopies of current and relevant Trade License, PAN Card, Latest Income Tax Return and GST Certificate. and other documents if any separately.
- E)** A security money of Rs. 5,000/- (Rupees Five thousands only) will have to be deposited in cash section which will be returned after completion of the performance of the contract.
- F)** In case of return of deposit the party concerned will take back his/their deposit from the office of the Controller of Examinations, University of Calcutta, at their own cost, if any, and effort.
- G)** In case of unsuccessful parties, that is to say, whose tenders have not been accepted, the money deposited by them will be returned after one month from the date of opening the Tenders & such unsuccessful Bidders will take back such return from the office of the Controller of Examinations, University of Calcutta, at their own cost, if any and effort.

- H)** As and when required, the successful Bidders will be informed to collect the Articles from the Godown Section or from any other section where such articles may be kept or stored and the Bidders will have to collect the articles within 15 days from the date of order.
- I)** The parties / Bidders submitting the Tenders must have a Registered office of their own at Calcutta.
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