

UNIVERSITY OF CALCUTTA



Tender Notice No. ADM/CE/30/Tender/19/21/03

Senate House
Kolkata - 700073
Dated 20.01.2021

NOTICE INVITING TENDER FOR DISPOSAL OF OLD QUESTION PAPERS

Sealed tenders are invited by the University of Calcutta to process for disposal of old Question papers which are laying both in College Street and Hazra Road Location to Manufacturing Mills or their authorised dealers for pulping only.

Terms and conditions :-

- A) The tenders will be received by the office of the undersigned at 2nd floor of Darbhanga Building, 87/1 College Street, Kolkata - 700073 up to **01.02.2021** on all working days from **11 a.m. to 5 p. m.** and the same will be opened on **02.02.2021** at 3.30 p.m. in presence of bidders or their authorized representatives.
- B)
- a. The rate will be effective from the date of the offer/ quotation and will be valid till 31.05.2021.
- b. An **earnest money (EMD) of Rs.5.000/- (Rupees five thousand only)** will have to be deposited in university Cash counter, which will be returned after completion of the performance of the contract. or as per time schedule by the C. O. E. department.
- c. The bidders submitting the tenders must have a Registered office of their own at Kolkata.
- d. The bidder are to submit i) Tender(Quotation) ii) Photocopies of a. Up-to date Trade license, b. Previous Sales tax /previous VAT clearance Certificate , c. GST registration certificate d. PAN card. e. Experience certificate, if any .
- e. As and when required, the successful bidders will be informed to collect the Articles from the Godown Section, department of the Controller of Examinations at College Street Campus or from any other section where such articles may be kept or stored and the bidders will have to collect the articles within 15 days from the date of order.
- f. In case of return of deposit the party concerned will take back his/their deposit from the office of the Controller of Examinations, University of Calcutta, at their own cost, if any and effort.
- g. In case of unsuccessful bidders, that to say whose tenders have not been accepted, the earnest money /draft deposited by them will be returned after one month from the date of opening the tenders & will take back such return from the office of the Controller of Examinations, University of Calcutta, at their own cost and effort.
- h. The University deserves the right to and or amend or modify any of the terms and /or conditions as content here in and/or to bring forth or incorporate such other terms or further terms or condition for performance of the job and/or the contract.
- i. The Authority deserves the right to accept or reject any tender without assigning any reason thereof. Failure to execute order to the satisfaction of the authority shall lead to render cancellation of order and forfeiture of earnest money. Delivery of articles by the selected bidder(s) after tender process has to be completed within specified time, as stated by the University. The authority may also take appropriate action to the parties for failure of supplying of articles in due time.
- j. Total articles to be sold is approximately 60 metric ton.

Controller of Examinations (Acting)
University of Calcutta