



UNIVERSITY OF CALCUTTA
OFFICE OF THE UNIVERSITY ENGINEER
87/1 College Street
Darbhanga Building, Ground Floor
Kolkata-700073
Website :-www.caluniv.ac.in

NOTICE INVITING TENDER

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work

1.	N.I.T. No	:	Eng /CT-226/19-20. Dated 20/ 09 / 2019
2.	Name of Work	:	Repairing & Painting of the Corridor(except flooring) from first gate(opposite of Central Library)to middle stair of the Ground floor ,Asutosh Building Ground floor , University of Calcutta
3.	Estimated Cost put to Tender	:-	Rs345307.62
4.	Earnest Money	:-	A sum of Rs17300/- (Rupees seventeen thousand and three hundred only) in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is ducted by the University from the running bills. EMD is exempted for those bidders who are registered with NSIC or any Government organization- to safeguard against a bidder withdrawing/altering his bid during the bid validity period.
5.	Time of completion	:-	30days
6.	Eligibility Criteria	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted.(only completion certificate of the work should be treated as Credential.
7.	Last date of receipt of application for tender	:-	NA
8.	Last date of Sale/ issue of tender papers		TO BE DOWNLOADED FROM WEBSITE.(www. caluniv.ac.in)
9.	Last Date and Time of tender Submission	:-	27/09/2019.(up to 2.00 PM)
10.	Date and Time of Tender Opening	:-	On or after 3:00 PM 27/09/2019

N.I.T no ,Name of work and the date of opening should be written on the sealed envelope otherwise tender will not be opened thus cancelled.

The undersigned reserves the right to reject any or all Tenders without assigning any reason what so ever.

UNIVERSITY ENGINEER (C.U)



UNIVERSITY OF CALCUTTA

Name of the work:-Repairing & Painting of the Corridor(except flooring) from first gate(opposite of Central Library)to middle stair of the Ground floor ,Asutosh Building Ground floor , University of Calcutta

N. I.T. no- Eng /CT-226/19-20. **Dated**20/ 09 / 2019

Estimated cost Put to Tender:-Rs345307.62

Name of Agency:-

Address of Agency:-

Rate quoted by Agency:- (%)
Percent Above / At par / Below

Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

N. I.T. no- Eng /CT-226/19-20. Dated 20/ 09 / 2019

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT. which will be opened by the undersigned or by his representative with in **the specified time and date mentioned in the NIT.** **The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.**
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value .



5. The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order. Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6. (a) If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security. So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.

(b) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as **Security Deposit**. Which will be released after a period of six months from the date of completion of the work on application.

7. A sum of 5% of the estimated amount i.e. value **as mentioned in the NIT** in the form of demand draft in favour of UNIVERSITY OF CALCUTTA payable at Kolkata is to be attached with the tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenderers on application after issue of work order to the successful bidder. For successful tenderer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills.

Amount:-Rs

D.D No...... Dated / /20

Name of Issuing Bank:--

Branch :-

8. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.



9.The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words in figure other wise the tender will be cancelled.

11. The University will not be bound to accept the lowest bidder.

12.The University will not supply any materials to the contractor.

13. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative(Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

14. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

15.Defect & liability Period :-The defect & liability period will be for a period of six months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at their own cost failing which the retention money will be forfeited.

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE

Detailed Estimate of the proposed Repairing & Painting of the Corridor(except flooring) from first gate(opposite of Central Library)to middle stair of the Ground floor ,Asutosh Building Ground floor , University of Calcutta

Sl.no	Description Of Work	Unit	Rate	Quantity	Amount
1	Stripping off worn out plaster and raking out joints of walls, celings etc. upto any height and in any floor including removing rubbish within a lead of 75m as directed	Sq.M	19	440	8360
1a	Dismantling all types of plain cement concreteworks, stacking serviceable materials at site and removing rubbish as directed within a lead of 75 m. In ground floor including roof. upto 150 mm. thick	Cu.M	939.00	1.80	1690.20
2	Removal of rubbish,earth etc. from the working site and disposal of the same beyond the compound, in conformity with the Municipal / Corporation Rules for such disposal, loading into truck and cleaning the site in all respect as per direction of Engineer in charge	Cu.M	166	10.6	1759.6
2a	Ordinary Cement concrete (mix 1:2:4) with graded stone chips (6mm nominal size) excluding shuttering and reinforcement,if any, in gound floor as per relevant IS codes..Pakur Variety	Cum	5275.00	1.80	9495.00
3	Applying 2 coats of bonding agent with synthetic multi functional rubber emulsion having adhesive and water proofing properties by mixing with water in proportion (1 bonding agent : 4 water : 6 cement) as per Manufacturer's specification [Cement to be supplied by the Department]	Sq. M	88	220	19360

4	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including rounding off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor). [Excluding cost of chipping over concrete surface]				
	(i) With 1:6 cement mortar (b) 20 mm thick plaster		167.00	440.00	73480.00
5	Rendering the Surface of walls and ceiling with White Cement base WATER PROOF wall putty of approved make & brand. (1.5 mm thick)				
	ground floor including roof	SqM	122	650.00	79300
7	Removing loose scales, blisters etc. from old painted surface and thoroughly smoothening the surface to make the same suitable for receiving fresh coat of paint.	SqM	21	215.00	4515
8	Applying Interior grade Acrylic Primer of approved quality and brand on plastered or concrete surface old or new surface to receive Distemper/ Acrylic emulsion paint including scraping and preparing the surface thoroughly, complete as per manufacturer's specification and as per direction of the EIC. (In Ground Floor)				
	In Ground Floor:				
	i) Water based interior grade Acrylic Primer	Sq.M	30.8	655	20174
9	Applying Acrylic Emulsion Paint of approved make and brand on walls and ceiling including sand papering in intermediate coats including putty: (Two coats) Luxury Quality	Sq.M	70	655	45850

10	a) Priming one coat on steel or other metal surface with synthetic oil bound primer of approved quality including smoothing surfaces by sand papering etc.	Sq.M	29	45	1305.00
	beam(35x.5x2.8)+RWP(20x4.4x.5)=49+44=93				
	(b) Priming one coat on timber or plastered surface with synthetic oil bound primer of approved quality including smoothing surfaces by sand papering etc.	Sq.M	38	306	11628
11	(A) Painting with best quality synthetic enamel paint of approved make and brand including smoothing surface by sand papering etc. including using of approved putty etc. on the surface, if necessary :				
	(a) On timber or plastered surface :With super gloss (hi-gloss) - Two coats (with any shade except white)	SqM	81	306	24786.00
	(b) On steel or other metal surface :With super gloss (hi-gloss) - iv) Two coats (with any shade except white)	SqM	79	45	3555.00
A	Total Tentative Basic Cost				305257.80
B	Goods And Service Tax on A@12%				36,630.94
C	Total Tentative Cost + GST(A+B)				341888.74
D	Add 1% Labour Welfare Cess on C				3418.89
	Total Estimated Cost				345307.62

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University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work

1.	N.I.T. No	:	Eng /CT-227/19-20. Dated20/ 09 / 2019
2.	Name of Work	:	Repairing & Painting of Hostel Super Room and all the Door and Windows of the along the corridor sides from Ground Floor To Third Floor of Economics Hostel at 165/1South SintheeRoad,Kolkata-700050 Under University of Calcutta
3.	Estimated Cost put to Tender	:-	Rs215216.35
4.	Earnest Money	:-	A sum of Rs10800/- (Rupeesten thousand and eight hundred only) in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is ducted by the University from the running bills. EMD is exempted for those bidders who are registered with NSIC or any Government organization- to safeguard against a bidder withdrawing/altering his bid during the bid validity period.
5.	Time of completion	:-	30days
6.	Eligibility Criteria	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted.(only completion certificate of the work should be treated as Credential.
7.	Last date of receipt of application for tender	:-	NA
8.	Last date of Sale/ issue of tender papers		TO BE DOWNLOADED FROM WEBSITE.(www. caluniv.ac.in)
9.	Last Date and Time of tender Submission	:-	27/09/2019.(up to 2.00 PM)
10.	Date and Time of Tender Opening	:-	On or after 3:00 PM 27/09/2019

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UNIVERSITY ENGINEER (C.U)



UNIVERSITY OF CALCUTTA

Name of the work:-Repairing & Painting of Hostel Super Room and all the Door and Windows of the along the corridor sides from Ground Floor To Third Floor of Economics Hostel at 165/1South SintheeRoad,Kolkata-700050 Under University of Calcutta

N. I.T. no- Eng /CT-227/19-20. **Dated**20/ 09 / 2019

Estimated cost Put to Tender:-Rs215216.35

Name of Agency:-

Address of Agency:-

Rate quoted by Agency:- (%)
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Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

N. I.T. no- Eng /CT-227/19-20. Dated 20/ 09 / 2019

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

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2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value .



5. The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order. Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6. (a) If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security. So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.

(b) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as **Security Deposit**. Which will be released after a period of six months from the date of completion of the work on application.

7. A sum of 5% of the estimated amount i.e. value **as mentioned in the NIT** in the form of demand draft in favour of UNIVERSITY OF CALCUTTA payable at Kolkata is to be attached with the tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenderers on application after issue of work order to the successful bidder. For successful tenderer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills.

Amount:-Rs

D.D No..... Dated / /20

Name of Issuing Bank:--

Branch :-

8. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.



9.The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words in figure other wise the tender will be cancelled.

11. The University will not be bound to accept the lowest bidder.

12.The University will not supply any materials to the contractor.

13. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative(Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

14. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

15.Defect & liability Period :-The defect & liability period will be for a period of six months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at their own cost failing which the retention money will be forfeited.

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE

Specific Price Schedule For Repairing & Painting of Hostel Super Room and all the Door and Windows of the along the corridor sides from Ground Floor To Third Floor of Economics Hostel at 165/1South SintheeRoad,Kolkata-700050 Under University of Calcutta

SI No	Description of Work	Unit	Rate	Quantity	Amount
1	Stripping off worn out plaster and raking out joints of walls, celings etc. upto any height and in any floor including removing rubbish within a lead of 75m as directed.	Sqm	19.00	65.00	1235.00
2	Dismantling R.C. floor, roof, beams etc. including cutting rods and removing rubbish as directed within a lead of 75 m. including stacking of steelbars.	Cum	1956.00	0.38	733.50
3	Removal of rubbish,earth etc. from the working site and disposal of the same beyond the compound, in conformity with the Municipal / Corporation Rules for such disposal, loading into truck and cleaning the site in all respect as per direction of Engineer in charge	Cum	166.00	2.76	458.16
4	Cleaning the concrete surface by removing dirt and debris, marking defective locations and removing loose concrete by careful stripping untill hard surface is exposed, cutting the concrete to regular shape, wire brushing the exposed surface and removing debris from site complete as per direction of the Engineer - in - Charge.	Sqm	90.00	15.00	1350.00
5	Cleaning the exposed reinforcement preferably upto full diameter by wire brush, applying two coats of polymer based rust removing compound left for 24 hours, removing the coating and then applying two (2) coats of polymer modified anti corrosive protective coating formulated to inhibit the corrosion of reinforcement as per manufacturer's specification	Sqm	782.00	7.50	5865.00

6	Applying 2 coats of bonding agent with synthetic multi functional rubber emulsion having adhesive and water proofing properties by mixing with water in proportion (1 bonding agent : 4 water : 6 cement) as per Manufacturer's specification [Cement to be supplied by the Department	Sqm	88.00	15.00	1320.00
7	Applying 2 coats of Non-Toxic Acrylic Polymer modified Paint having adhesive & waterproofing properties by mixing in proportion (1 liquid: 4 cementitious material) or as per manufacturer's specification for water proofing layer.	Sqm	258.00	15.00	3870.00
8	Ordinary Cement concrete (mix 1:2:4) with graded stone chips (6mm nominal size) excluding shuttering and reinforcement, if any, in ground floor as per relevant IS codes. Pakur variety	cum	5275.00	0.55	2901.25
9	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including rounding off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary (Ground floor). With 1:4 cement mortar (a) 20 mm thick plaster	Sqm	186.00	63.00	11718.00
10	Rendering the Surface of walls and ceiling with White Cement base WATER PROOF wall putty of approved make & brand. (1.5 mm thick)	Sqm	122.00	63.00	7686.00
11	Removing loose scales, blisters etc. from old painted surface and thoroughly smoothening the surface to make the same suitable for receiving fresh coat of paint.	Sqm	21.00	980.00	20580.00

12	Applying Interior grade Acrylic Primer of approved quality and brand on plastered or concrete surface old or new surface to receive Distemper/ Acrylic emulsion paint including scraping and preparing the surface throughly, complete as per manufacturer's specification and as per direction of the EIC. (In Ground Floor) (a) One Coat i) Water based interior grade Acrylic Primer	Sqm	30.80	285.00	8778.00
13	Applying Acrylic Emulsion Paint of approved make and brand on walls and ceiling including sand papering in intermediate coats including putty (to be done under specific instruction of Superintending Engineer) : (Two coats)ii) Luxury Quality	Sqm	70.00	285.00	19950.00
14	Removing old paint from blistered painted surface of steel or other metal by chipping including scraping and cleaning and exposing the original surface..	Sqm	47.00	140.00	6580.00
15	(a) Priming one coat on steel or other metal surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc.	Sqm	29.00	140.00	4060.00
	(b) Priming one coat on timber or plastered surface with synthetic oilbound primer of approved quality including smoothening surfaces by sand papering etc.	Sqm	38.00	690.00	26220.00
16	Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary :				
	(a) On timber or plastered surface :With super gloss (hi-gloss) -(iv) Two coats (with any shade except white)	Sqm	81.00	690.00	55890
	(b) On steel or other metal surface :With super gloss (hi-gloss) -(iv) Two coats (with any shade except white)	Sqm	79.00	140.00	11060
A	Total Tentative Basic cost				190254.91

B	Goods & Service Tax on A @ 12%	22830.59
C	total Tentative cost + GST (A+B)	213085.50
D	ADD 1% Labour Welfare Cess on C	2130.85
		215216.35

Name of Agency:-

Address of Agency:-

Rate quoted by Agency:- (%)
Percent Above / At par / Below

Signature of the Agency with date & stamp:-



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NOTICE INVITING TENDER

University of Calcutta invites **sealed** tender from resourceful and bonafide contractors for the following work

1.	N.I.Q. No	:	Eng /CQ-228/19-20. Dated20/ 09/ 2019
2.	Name of Work	:	Repairing and polishing of the existing wooden low bench and high bench(one set) , chairs and tables for the class Rooms of Linguistic Department at , 3rd floor,Asutosh Building, Collegestreet Campus, University of Calcutta.
3.	Estimated Cost put to Tender	:-	RsNA
4.	Earnest Money	:-	A sum of 5% of the Quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is deducted by the University from the running bills. EMD is exempted for those bidders who are registered with NSIC or any Government organization- to safeguard against a bidder withdrawing/altering his bid during the bid validity period.
5.	Time of completion	:-	30days
6.	Eligibility Criteria	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted.(only completion certificate of the work should be treated as Credential.
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N.I.Qno ,Name of work and the date of opening should be written on the sealed envelope otherwise tender will not be opened thus cancelled.

The undersigned reserves the right to reject any or all Tenders without assigning any reason what so ever.

UNIVERSITY ENGINEER (C.U)



UNIVERSITY OF CALCUTTA

Name of the work:-Repairing and polishing of the existing wooden low bench and high bench(one set) , chairs and tables for the class Rooms of Linguistic Department at , 3rd floor,Asutosh Building, Collegestreet Campus, University of Calcutta.

N. I.T. no- Eng /CQ-228/19-20. **Dated**20/ 09/ 2019

Name of Agency:-

Address of Agency:-

Rate quoted by Agency:- (in figure and words).....

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Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

N. I.T. no- Eng /CQ-228/19-20. **Dated**20/ 09/ 2019

TENDER AND CONTRACT FOR WORK

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2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value .



5. The allotted time for completion of the work is as specified in the NIT from the date of receipt of work order. Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6. (a) If the successful contractor's bid rate is 80% or less than the estimated amount put to tender the contractor will have to submit a Bank Guarantee amounting to 10% of the Tendered amount before issue of Work order failing which the EMD will be forfeited and the agency may be blacklisted. The Bank Guarantee should be valid till the end of the contract period and shall be renewed accordingly if required. This bank Guarantee is an Additional Performance Security. So provision of deducting Security deposit from bills will hold goods per relevant clause of the contract. The bank Guarantee shall be returned immediately on successful completion of contract.

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7. A sum of 5% of the estimated amount i.e. value **as mentioned in the NIT** in the form of demand draft in favour of UNIVERSITY OF CALCUTTA payable at Kolkata is to be attached with the tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenderers on application after issue of work order to the successful bidder. For successful tenderer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills.

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Name of Issuing Bank:--

Branch :-

8. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.



9.The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words in figure other wise the tender will be cancelled.

11. The University will not be bound to accept the lowest bidder.

12.The University will not supply any materials to the contractor.

13. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The estimate given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative(Sub-Assistant Engineer)& the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

14. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

15.Defect & liability Period :-The defect & liability period will be for a period of six months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at their own cost failing which the retention money will be forfeited.

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE

Name of work:-Repairing and polishing of the existing wooden low bench and high bench(one set) , chairs and tables for the class Rooms of Linguistic Department at , 3rd floor,Asutosh Building, Collegestreet Campus, University of Calcutta.

Quotation for the Proposed Repairing and polishing of the existing wooden low bench and high bench(one set) , chairs and tables for the class Rooms of Linguistic Department at , 3rd floor,Asutosh Building, Collegestreet Campus, University of Calcutta.					
Sl.no	Description Of Work	Unit	Qty	Rate in Rupees	Amount in Rupees
1	Repairing of the existing high benches and low benches (one set) with all materials and labour including french polishing after preperation of the surface complete in all respect	Set	42		
2	Repairing of the existing lecture tables with all materials and labour including french polishing after preperation of the surface complete in all respect	each	12		
3	Repairing of the existing Chairs with all materials and labour including french polishing after preperation of the surface complete in all respect	each	12		
	Total Cost inclusive of all taxes				

Name and Address of the Agency:-

Rate Quoted :- (in figure)-

(In words):-

Signature of the Agency with date and seal:-