



UNIVERSITY OF CALCUTTA
OFFICE OF THE UNIVERSITY ENGINEER
87/1 College Street
Darbhanga Building, Ground Floor
Kolkata-700073
Website :-www.caluniv.ac.in

NOTICE INVITING Item Rate TENDER

Sealed tenders are invited for disposable of scrap materials on As-Is-Where-Is basis from resourceful and bonafied contractors/Agency for the following work.

1.	N.I.T. No	:-	Eng /CT- 09/19-20.	Dated: 03/06/2019.
2.	Name of Work	:	Disposable of damaged, unserviceable broken scrap materials lying beside Computer Science and Meghnad Saha building in the Razabazar Science College Campus, Under University of Calcutta during the year 2019-20.	
3.	Earnest Money	:-	A sum of Rs10000/- (Rupees Ten thousand only) in the form of demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the sealed bid as earnest money failing which the tender will liable to be cancelled. The earnest money will be returned to unsuccessful bidders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after completion of the work and final payment of Bill.	
4.	Time of completion	:-	2 (two) days from receiving of the work order.	
5.	Eligibility Criteria	:-	The Agency should submit in a sealed envelope the following documents: copy of Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of jobs under Government, Government Undertaking and Universities etc. with the Bid Documents and NIT copy , EMD.	
6.	Terms and conditions	:-	Sealed tenders with the relevant documents as mentioned above to be dropped in to the Tender Box, kept at the Office of the university Engineer at the Ground Floor of the Darbhanga Building, University of Calcutta, 87/1, College Street, Kolkata – 700073 within the stipulated time. Falling which the tender will be rejected. The details of Tender documents to be downloaded from the website address of the University (www. caluniv.ac.in) and the Bid documents to be filled and signed by the intending Bidder/Agency. The intending Bidders may also collect the Tender documents from the Office of the Secretary, UCSTA, Rajabazar Science College Campus before closing date of the Tender. The intending Bidders are requested to visit the Rajabazar Science College Campus before submitting the sealed Bid. In this respect, the Bidders may contact with the Office of the Secretary, UCSTA, Rajabazar Science College Campus, under University of Calcutta at any working day between 11:00 am to 05:00 pm. The highest bidder must deposit the offered bid value within 12.06.2019 up to 4:00PM by demand draft in favour of University of Calcutta payable at Kolkata for the bid value excluding G.S.T + the receipt of G.S.T amount to be paid to the Government. After receiving the bank draft of bid value & receipt of G.S.T amount, the work order will be issued for taking out the scrap materials from the site.	
7.	Last Date and Time of tender Submission	:-	11/06/2019.(up to 2.00 PM)	
8.	Date and Time of Tender Opening	:-	After 3:00 PM on 11/06/2019	

N.I.T no ,Name of work and the date of opening should be written on the sealed envelope otherwise tender will not be opened and will be rejected.

The undersigned reserves the right to reject any or all Tenders without assigning any reason what so ever.

03/06/19
University Engineer C.U.

University Engineer
&
Convener of The Tender Committee, C.U.

BOQ of the Item rate Tender

Ref: N.I.T. No - Eng /CT- 09/19-20

Date: 03/06/19

SL No.	Description of the scrap items	Quantity	Amount
1.	Broken tube light frame with accessories	Lot.	
2.	Damaged & broken parts of Iron rack	Lot.	
3.	Broken computer accessories	Lot.	
4.	Broken Iron container of laboratory	Lot.	
5.	Damaged & Termite infested wooden cartoon of laboratory	Lot.	
6.	Damaged G.I. sheet & corrugated Steel rod, flats etc.	Lot.	
Total bid amount Excluding GST (A)			
Payable GST (B)			
Total Amount Including GST (A+B)			

(Bid amount to be mentioned in words)



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Office of the Engineer
Darbhanga Building
87/1 College Street
Kolkata- 700073

NOTICE INVITING QUOTATION

University of Calcutta invites sealed quotation from resourceful and bonafied contractors for the following work

1.	N.I.Q. No	:	Eng/EQ-05/19-20	Dated:03/06/2019
2.	Name of Work	:	Supplying, installation & commissioning of new 2nos. 2ton 3star split type (100%copper) room air conditioner machine with remote Voltas/Carrier make, along with all accessories as required for completing the job at the Server Room, Audit & Accounts Department, College Street Campus, CU.	
3.	Estimated Cost	:-	x	
4.	Earnest Money	:-	5% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful quotationers on an application as per provision in Purchase & Work Manual, CU. For successful quotationer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills/final bill or as per provision in Purchase & Work Manual, CU.	
5.	Time of completion	:-	7days	
6.	Eligibility Criteria	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted. (Only completion certificate of the work should be treated as Credential.	
7.	Last date of receipt of application for tender	:-	NA	
8.	Last date of Sale/ issue of tender papers		TO BE DOWNLOADED FROM WEBSITE (caluniv.ac.in).	
9.	Last Date and Time of tender Submission	:-	12/06/19 (up to 2.00 PM)	
10.	Date and Time of Tender Opening	:-	12/06/19 (at 3.00 PM or after)	

N.I.Q no., Name of work and the date of opening should be written on the sealed envelope otherwise quotation will not be opened thus cancelled.

UNIVERSITY ENGINEER (C.U)



UNIVERSITY OF CALCUTTA

NOTICE INVITING QUOTATION NO. -Eng/EQ-05/19-20 Dated:03/06/2019

Name of the work: -Supplying, installation & commissioning of new 2nos. 2ton 3star split type (100%copper) room air conditioner machine with remote Voltas/Carrier make, along with all accessories as required for completing the job at the Server Room, Audit & Accounts Department, College Street Campus, CU.

Name of Agency:-

Address of Agency:-

Rate quoted by Agency: - (%)
Percent Above / At par / Below

Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

Quotation No: - Eng /EQ-05/19-20

Dated: 03/06/2019

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible quotationers will have to download the tender papers from the website & drop the filled quotation papers signed with seal and date at every page along with copy of valid trade license, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least 75% of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year (only completion certificate of the work should be treated as Credential) in sealed envelope in the Tender box kept in the Office of the undersigned. The quotationers must write the name of the work, NIQ. No. , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc. as well as the Water, Electricity charges which are to be paid as per rules.
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value.



5. The allotted time for completion of the work is 7days from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6 (a) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit. The same will be released after a period of six months from the date of completion of the work on application.

7.5% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful quotationers on an application as per provision in Purchase & Work Manual, CU.For successful quotationer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills/final bill or as per provision in Purchase & Work Manual, CU.

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

Amount: - Rs /-(Rupees)

8. Work is to be carried out as per specification laid in the B.O.Q as per instruction of the University Engineer or his representative.

9. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words &in figure otherwise the tender will be cancelled.



11. The University will not be bound to accept the lowest bidder.
12. The University will not supply any materials to the contractor.
13. The contractor will work under the strict supervision of the Engineer or his representative. The BOQ given along with the tender is provisional. Payment will be made on the actual work done jointly measured by the Engineer/SAE/consultant & the contractor. The contractor will have to submit bill in printed format in duplicate.
14. The contractor will have to take necessary instruction from the Engineer, CU, regarding the execution of work.
15. Warranty period of the job will be as per manufacturer guideline.
16. The contractor has to produce user end completion certificate before claiming of final bill.

Sd/-

University Engineer

Name of the Agency:-

Address:-

SIGNATURE OF THE CONTRACTURE WITH SEAL AND DATE:



BOQ of supplying, installation & commissioning of new 2nos. 2ton 3star split type (100%copper) room air conditioner machine with remote Voltas/Carrier make, along with all accessories as required for completing the job at the Server Room, Audit & Accounts Department, College Street Campus, CU.

Quotation No: - Eng/EQ-05/19-20

Dated:03/06/2019

Sl.No.	Description	Quantity	Rate (Rs)	Amount (Rs)
1.	Supplying of new 2ton split type (100%copper) 3star with remote room air conditioner machine, Voltas/Carrier make.	2nos.		
2.	Installation & commissioning of the above machines along with all accessories as required for completing the job.	2nos.		
3.	Extra copper pipes as required for installing the above machines.	40ft.		
4.	Drain water pipe line as required for nearest drainage.	50ft.		
5.	Add: Taxes as per norms.			
6.	Total:			

Name of the agency:

Amount in figure & words:

Signature of the agency with date & stamp:



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NOTICE INVITING QUOTATION

University of Calcutta invites sealed quotation from resourceful and bonafied contractors for the following work

1.	N.I.Q. No	:	Eng/EQ-06/19-20	Dated:03/06/2019
2.	Name of Work	:	Supply and installation of window AC machine for Plant Tissue Culture Teaching & Research facility, MeghnadSahaBhawan, 1 st floor, Department of Biophysics, Rajabazar Science College, CU, Kol-09.	
3.	Estimated Cost	:-	x	
4.	Earnest Money	:-	5% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful quotationers on an application as per provision in Purchase & Work Manual, CU. For successful quotationer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills/final bill or as per provision in Purchase & Work Manual, CU.	
5.	Time of completion	:-	7 days	
6.	Eligibility Criteria	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted. (Only completion certificate of the work should be treated as Credential.	
7.	Last date of receipt of application for tender	:-	NA	
8.	Last date of Sale/ issue of tender papers		TO BE DOWNLOADED FROM WEBSITE (caluniv.ac.in).	
9.	Last Date and Time of tender Submission	:-	12/06/19 (up to 2.00 PM)	
10.	Date and Time of Tender Opening	:-	12/06/19 (at 3.00 PM or after)	

N.I.Q no., Name of work and the date of opening should be written on the sealed envelope otherwise quotation will not be opened thus cancelled.

UNIVERSITY ENGINEER (C.U)



UNIVERSITY OF CALCUTTA

NOTICE INVITING QUOTATION NO. -Eng/EQ-06/19-20 Dated:03/06/2019

Name of the work: -Supply and installation of window AC machine for Plant Tissue Culture Teaching & Research facility, MeghnadSahaBhawan, 1st floor, Department of Biophysics, Rajabazar Science College, CU, Kol-09.

Name of Agency:-

Address of Agency:-

Rate quoted by Agency: - (%)
Percent Above / At par / Below

Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

Quotation No: - Eng /EQ-06/19-20

Dated: 03/06/2019

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible quotationers will have to download the tender papers from the website & drop the filled quotation papers signed with seal and date at every page along with copy of valid trade license, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least 75% of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year (only completion certificate of the work should be treated as Credential) in sealed envelope in the Tender box kept in the Office of the undersigned. The quotationers must write the name of the work, NIQ. No. , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc. as well as the Water, Electricity charges which are to be paid as per rules.
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value.



5. The allotted time for completion of the work is 7days from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6 (a) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit. The same will be released after a period of six months from the date of completion of the work on application.

7.5% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful quotationers on an application as per provision in Purchase & Work Manual, CU.For successful quotationer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills/final bill or as per provision in Purchase & Work Manual, CU.

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

Amount: - Rs /-(Rupees)

8. Work is to be carried out as per specification laid in the B.O.Q as per instruction of the University Engineer or his representative.

9. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words &in figure otherwise the tender will be cancelled.



11. The University will not be bound to accept the lowest bidder.
12. The University will not supply any materials to the contractor.
13. The contractor will work under the strict supervision of the Engineer or his representative. The BOQ given along with the tender is provisional. Payment will be made on the actual work done jointly measured by the Engineer/SAE/consultant & the contractor. The contractor will have to submit bill in printed format in duplicate.
14. The contractor will have to take necessary instruction from the Engineer, CU, regarding the execution of work.
15. Warranty period of the job will be as per manufacturer guideline.
16. The contractor has to produce user end completion certificate before claiming of final bill.

Sd/-

University Engineer

Name of the Agency:-

Address:-

SIGNATURE OF THE CONTRACTURE WITH SEAL AND DATE:



BOQ of supply and installation of window AC machine for Plant Tissue Culture Teaching & Research facility, MeghnadSahaBhawan, 1st floor, Department of Biophysics, Rajabazar Science College, CU, Kol-09.

Quotation No: - Eng/EQ-06/19-20

Dated: 03/06/2019

Sl.No.	Description	Quantity	Rate (Rs)	Amount (Rs)
1.	Supply Voltas 1.5ton 3star window AC (Copper, 183CYA/ 183CZP, white).	2nos.		
2.	Installation charge of the above machine.	2nos.		
3.	Supply & connection of 25A 3Pin plug top.	2nos.		
4.	Rate for buy back of old window type AC machine, make Voltas (running or idle condition).	2nos.		
5.	Total:			

Name of the agency:

Amount in figure & words:

Signature of the agency with date & stamp:



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NOTICE INVITING QUOTATION

University of Calcutta invites sealed quotation from resourceful and bonafide contractors for the following work

1.	N.I.Q. No	:	Eng/EQ-07/19-20	Dated:03/06/2019
2.	Name of Work	:	Supply and installation of AC at the Instrumentation Room (No. 47, Prof. Kuntal Pal), 1 st floor, Palit Building, Department of Chemistry, Rajabazar Science College, CU, Kol-09.	
3.	Estimated Cost	:-	x	
4.	Earnest Money	:-	5% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful quotationers on an application as per provision in Purchase & Work Manual, CU. For successful quotationer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills/final bill or as per provision in Purchase & Work Manual, CU.	
5.	Time of completion	:-	7days	
6.	Eligibility Criteria	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted. (Only completion certificate of the work should be treated as Credential.	
7.	Last date of receipt of application for tender	:-	NA	
8.	Last date of Sale/ issue of tender papers		TO BE DOWNLOADED FROM WEBSITE (caluniv.ac.in).	
9.	Last Date and Time of tender Submission	:-	12/06/19 (up to 2.00 PM)	
10.	Date and Time of Tender Opening	:-	12/06/19 (at 3.00 PM or after)	

N.I.Q no., Name of work and the date of opening should be written on the sealed envelope otherwise quotation will not be opened thus cancelled.

UNIVERSITY ENGINEER (C.U)



UNIVERSITY OF CALCUTTA

NOTICE INVITING QUOTATION NO. -Eng/EQ-07/19-20 Dated:03/06/2019

Name of the work: -Supply and installation of AC at the Instrumentation Room (No. 47, Prof. Kuntal Pal), 1st floor, Palit Building, Department of Chemistry, Rajabazar Science College, CU, Kol-09.

Name of Agency:-

Address of Agency:-

Rate quoted by Agency: - (%)
Percent Above / At par / Below

Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

Quotation No: - Eng /EQ-07/19-20

Dated: 03/06/2019

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible quotationers will have to download the tender papers from the website & drop the filled quotation papers signed with seal and date at every page along with copy of valid trade license, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least 75% of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year (only completion certificate of the work should be treated as Credential) in sealed envelope in the Tender box kept in the Office of the undersigned. The quotationers must write the name of the work, NIQ. No. , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc. as well as the Water, Electricity charges which are to be paid as per rules.
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value.



5. The allotted time for completion of the work is 7days from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6 (a) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit. The same will be released after a period of six months from the date of completion of the work on application.

7.5% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful quotationers on an application as per provision in Purchase & Work Manual, CU.For successful quotationer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills/final bill or as per provision in Purchase & Work Manual, CU.

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

Amount: - Rs /-(Rupees)

8. Work is to be carried out as per specification laid in the B.O.Q as per instruction of the University Engineer or his representative.

9. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words &in figure otherwise the tender will be cancelled.



11. The University will not be bound to accept the lowest bidder.
12. The University will not supply any materials to the contractor.
13. The contractor will work under the strict supervision of the Engineer or his representative. The BOQ given along with the tender is provisional. Payment will be made on the actual work done jointly measured by the Engineer/SAE/consultant & the contractor. The contractor will have to submit bill in printed format in duplicate.
14. The contractor will have to take necessary instruction from the Engineer, CU, regarding the execution of work.
15. Warranty period of the job will be as per manufacturer guideline.
16. The contractor has to produce user end completion certificate before claiming of final bill.

Sd/-

University Engineer

Name of the Agency:-

Address:-

SIGNATURE OF THE CONTRACTURE WITH SEAL AND DATE:



BOQ of supply and installation of AC at the Instrumentation Room (No. 47, Prof. Kuntal Pal), 1st floor, Palit Building, Department of Chemistry, Rajabazar Science College, CU, Kol-09.

Quotation No: - Eng/EQ-07/19-20

Dated: 03/06/2019

Sl.No.	Description	Quantity	Rate (Rs)	Amount (Rs)
1.	Supply & installation of Voltas 1.5ton 3star BEE rating 2017 –white (243VEya) is a split air conditioner with a capacity of 2ton.	1no.		
2.	Extra copper pipe with insulation & drain pipe.	28ft.		

Name of the agency:

Amount in figure & words:

Signature of the agency with date & stamp:



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Kolkata- 700073

NOTICE INVITING QUOTATION

University of Calcutta invites sealed quotation from resourceful and bonafide contractors for the following work

1.	N.I.Q. No	:	Eng/EQ-08/19-20	Dated: 03/06/2019
2.	Name of Work	:	Supply and installation at the Departmental Laboratory, 2 nd floor, Applied Chemistry Building, Rajabazar Science College, CU, Kol-09.	
3.	Estimated Cost	:-	x	
4.	Earnest Money	:-	5% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful quotationers on an application as per provision in Purchase & Work Manual, CU. For successful quotationer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills/final bill or as per provision in Purchase & Work Manual, CU.	
5.	Time of completion	:-	7days	
6.	Eligibility Criteria	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted. (Only completion certificate of the work should be treated as Credential.	
7.	Last date of receipt of application for tender	:-	NA	
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N.I.Q no., Name of work and the date of opening should be written on the sealed envelope otherwise quotation will not be opened thus cancelled.

UNIVERSITY ENGINEER (C.U)



UNIVERSITY OF CALCUTTA

NOTICE INVITING QUOTATION NO. -Eng/EQ-08/19-20 Dated:03/06/2019

Name of the work: -Supply and installation at the Departmental Laboratory, 2nd floor, Applied Chemistry Building, Rajabazar Science College, CU, Kol-09.

Name of Agency:-

Address of Agency:-

Rate quoted by Agency: - (%)
Percent Above / At par / Below

Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

Quotation No: - Eng /EQ-08/19-20

Dated: 03/06/2019

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible quotationers will have to download the tender papers from the website & drop the filled quotation papers signed with seal and date at every page along with copy of valid trade license, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least 75% of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year (only completion certificate of the work should be treated as Credential) in sealed envelope in the Tender box kept in the Office of the undersigned. The quotationers must write the name of the work, NIQ. No. , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc. as well as the Water, Electricity charges which are to be paid as per rules.
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value.



5. The allotted time for completion of the work is 7days from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6 (a) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit. The same will be released after a period of six months from the date of completion of the work on application.

7.5% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful quotationers on an application as per provision in Purchase & Work Manual, CU. For successful quotationer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills/final bill or as per provision in Purchase & Work Manual, CU.

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

Amount: - Rs /-(Rupees)

8. Work is to be carried out as per specification laid in the B.O.Q as per instruction of the University Engineer or his representative.

9. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words &in figure otherwise the tender will be cancelled.



11. The University will not be bound to accept the lowest bidder.
12. The University will not supply any materials to the contractor.
13. The contractor will work under the strict supervision of the Engineer or his representative. The BOQ given along with the tender is provisional. Payment will be made on the actual work done jointly measured by the Engineer/SAE/consultant & the contractor. The contractor will have to submit bill in printed format in duplicate.
14. The contractor will have to take necessary instruction from the Engineer, CU, regarding the execution of work.
15. Warranty period of the job will be as per manufacturer guideline.
16. The contractor has to produce user end completion certificate before claiming of final bill.

Sd/-

University Engineer

Name of the Agency:-

Address:-

SIGNATURE OF THE CONTRACTURE WITH SEAL AND DATE:



BOQ of supply and installation at the Departmental Laboratory, 2nd floor, Applied Chemistry Building, Rajabazar Science College, CU, Kol-09.

Quotation No: - Eng/EQ-08/19-20

Dated: 03/06/2019

Sl.No.	Description	Quantity	Rate (Rs)	Amount (Rs)
1.	Supply & installation of Voltas 2ton 3star BEE rating 2017 –white (243VEya) is a split air conditioner with a capacity of 2ton.	2nos.		
2.	Extra copper pipe with insulation.	12ft.		

Name of the agency:

Amount in figure & words:

Signature of the agency with date & stamp: