



UNIVERSITY OF CALCUTTA
OFFICE OF THE UNIVERSITY ENGINEER
87/1 College Street
Darbhanga Building, GroundFloor
Kolkata-700073
Website :-www.caluniv.ac.in

NOTICE INVITING QUOTATION

University of Calcutta invites **sealed** quotation from resourceful and bonafide contractors for the following work

1.	N.I.Q. No	:	Eng /EQ- 294 /19-20.	Dated -05/11/ 2019
2.	Name of Work	:	Restoration of Non Operative Manual Collapsible Gate Lift at MeghnadSaha Building, Rajabazar Science College, under University of Kolkata with one year free maintenance.	
3.	Estimated Cost put to Tender	:-	NA	
4.	Earnest Money	:-	A sum of 5% of the Quoted amount. n the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is ducted by the University from the running bills.	
5.	Time of completion	:-	15 Days	
6.	Eligibility Criteria	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted.(only completion certificate of the work should be treated as Credential.	
7.	Last date of receipt of application for tender	:-	NA	
8.	Last date of Sale/ issue of tender papers		TO BE DOWNLOADED FROM WEBSITE.(www. caluniv.ac.in)	
9.	Last Date and Time of tender Submission	:-	13/11/2019 (Upto 2 PM)	
10.	Date and Time of Tender Opening	:-	13/11/2019 (On or After 3 PM)	

N.I.Q no ,Name of work and the date of opening should be written on the sealed envelope otherwise tender will not be opened thus cancelled.

The undersigned reserves the right to reject any or all Tenders without assigning any reason what so ever.

UNIVERSITY ENGINEER (C.U)



Name of the Work- Restoration of Non Operative Manual Collapsible Gate Lift at MeghnadSaha Building , Rajabazar Science College, under University of Kolkata with one year free maintenance.

UNIVERSITY OF CALCUTTA

N. I.Q. no- Eng /EQ-294 /19-20

Dated -05/11/2019

Name of Agency:-

Address of Agency:-

Amount quoted by Agency(in figure and words):-

.....(Rs.....)

Signature of the Agency with Date and Seal:-



UNIVERSITY OF CALCUTTA

N. I.Q. no- Eng /EQ-294/19-20 Dated-05/11/ 2019

CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT. which will be opened by the undersigned or by his representative with in **the specified time and date mentioned in the NIQ.** **The tendered must write the name of the work , NIQ no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.**
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.

4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value

5. The allotted time for completion of the work **as mentioned in the NIQ** days from the date of receipt of work order . Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6. A sum of 5% of the Quoted amount in the form of demand draft in favour of UNIVERSITY OF CALCUTTA payable at Kolkata is to be attached with the tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenderers on application after issue of work order to the successful bidder. For successful tenderer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills.

Amount:- Rs

D.D No..... Dated / /20

Name of Issuing Bank:--

Branch :-

7. Work is to be carried out as per specification laid in the B.O.Q or as per instruction of the University Engineer or his representative.

8. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

9. The rates must be quoted in words in figure other wise the tender will be cancelled.

10. The University will not be bound to accept the lowest bidder.

11. The University will not supply any materials to the contractor.

12. The contractor will work under the strict supervision of the Engineer/ Sub-Assistant Engineer. The BOQ given along with the tender are provisional payment will be made on the actual work done jointly measured by the Engineer or his representative(Sub-Assistant Engineer) & the contractor or his representative. The contractor will have to submit bill in printed format in duplicate .

13. The contractor will have to take necessary instruction from the Engineer CU/ Sub-Assistant Engineer regarding the execution of work.

Sd/-

University Engineer

Name of the Agency:

Address :-

SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE

BOQ of Work:

<u>Sr No</u>	<u>Particulars</u>	<u>Rate (Rs)</u>	<u>Qty</u>	<u>Amount (Rs)</u>
<u>1</u>	Supply & fixing New V3F Microprocessor Electronic Controller Including printed circuit board, i/o interface card, power supply unit, V3F drive (For Elevator use) with floor announcement		1 job	
<u>2</u>	Supply & fixing new stainless steel digital car operating panel comprising of illuminated push switches with keys switches, toggles switches, LED including providing 16 SWG S.S. Sheet metal box for placing the above gadgets including connections etc. complete.			
<u>3</u>	Supply & fixing stainless steel landing push cover with Up & Down direction arrow digital illuminated push switches, including providing 16 SWG S.S. Sheet Metal box for placing the above gadgets including connections etc.			
<u>4</u>	Limit Switches with Magnetic Rid Switch & Final limit switches with arm is provided to cut off power supply to the controller whenever car over travel beyond top landing			
<u>5</u>	Providing new wiring by 3/029 PVC single core copper wire in the existing E.I conduit from controller to half way terminal box to car operating panel including drawing new for light fan, emergency alarm, gate locks , selector switches, car gate switch, retiring cam etc. including dismantling the damaged wiring			
<u>6</u>	Supply & hanging 12 core PVC trailing cable suitable for lift duty, including binding with cotton tape and making connection at half way terminal box to cage terminal box including dismantling the damaged cable			



UNIVERSITY OF CALCUTTA

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Darbhanga Building
87/1 College Street
Kolkata- 700073

NOTICE INVITING QUOTATION

University of Calcutta invites sealed quotation from resourceful andbonafide contractors for the following work

1.	N.I.Q. No	:	Eng/EQ-295/2019-20	Dated:05/11/2019
2.	Name of Work	:	Supplying, installation & commissioning of 2nos. Hard Disk Drive (1TB) for the Establishment (A) Section, College Street Campus, University of Calcutta.	
3.	Estimated Cost	:-	x	
4.	Earnest Money	:-	5% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful quotationers on an application as per provision in Purchase & Work Manual, CU. For successful quotationer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills/final bill or as per provision in Purchase & Work Manual, CU. EMD is exempted for those bidders who are registered with NSIC or any Government organization- to safeguard against a bidder withdrawing/altering his bid during the bid validity period.	
5.	Time of completion	:-	7 days after receipt your order	
6.	Eligibility Criteria	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 40% of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted. (Only completion certificate of the work should be treated as Credential.	
7.	Issue of tender papers	:-	TO BE DOWNLOADED FROM WEBSITE (www.caluniv.ac.in).	
8.	Last date and time of tender submission	:-	14/11/19 Up to 2PM	
9.	Date and Time of Tender Opening	:-	14/11/19 on 3PM or after	

N.I.Q no., Name of work and the date of opening should be written on the sealed envelope otherwise quotation will not be opened thus cancelled.

UNIVERSITY ENGINEER (C.U)



UNIVERSITY OF CALCUTTA

NOTICE INVITING QUOTATION NO.-.Eng/EQ-295/2019-20

DATED: 05/11/2019

Name of the work:Supplying, installation & commissioning of 2nos. Hard Disk Drive (1TB) for the Establishment (A) Section, College Street Campus, University of Calcutta.

Name of Agency:-

Address of Agency:-

Rate quoted by Agency: -

Signature of the Agency with date & stamp:-



Quotation No: - Eng/EQ-295/2019-20 Dated: 05/11/2019

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible quotationers will have to download the tender papers from the website & drop the filled quotation papers signed with seal and date at every page along with copy of valid trade license, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least 75% of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year (only completion certificate of the work should be treated as Credential) in sealed envelope in the Tender box kept in the Office of the undersigned. The quotationers must write the name of the work, NIQ. No. , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc. as well as the Water, Electricity charges which are to be paid as per rules.
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value.



5. The allotted time for completion of the work is 7 days from the date of receipt of work order. Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6 (a) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit. The same will be released after a period of six months from the date of completion of the work on application.

7.5% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful quotationers on an application as per provision in Purchase & Work Manual, CU. For successful quotationer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills/final bill or as per provision in Purchase & Work Manual, CU.

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

Amount: - Rs /-(Rupees)

8. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

9. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words & in figure otherwise the tender will be cancelled.



11. The University will not be bound to accept the lowest bidder.
12. The University will not supply any materials to the contractor.
13. The contractor will work under the strict supervision of the Engineer or his representative. The BOQ given along with the tender is provisional. Payment will be made on the actual work done jointly measured by the Engineer/SAE/consultant & the contractor. The contractor will have to submit bill in printed format in duplicate.
14. The contractor will have to take necessary instruction from the Engineer, CU, regarding the execution of work.
15. Warranty period of the job will be as per manufacturer guideline.

Sd/-

University Engineer

Name of the Agency:-

Address:-

SIGNATURE OF THE CONTRACTURE WITH SEAL AND DATE:



Name of the work: Supplying, installation & commissioning of 2nos.external Hard Disk Drive (1TB) for the Establishment (A) Section, College Street Campus, University of Calcutta.

Quotation No.: Eng/EQ-295/2019-20

Dated: 05/11/2019

Details B.O.Q for above work

Sl.No.	Description	Quantity	Basic Rate (Rs)	Total amount without taxes (Rs)	Total amount with taxes(Rs)
1.	Supplying, installation & commissioning of 1TB external Hard Disk Drive, Seagate make.	2nos.			

Rate quoted by the concern in figures & words:

Signature of the concern with date & stamp: