



UNIVERSITY OF CALCUTTA  
REGISTRAR DEPARTMENT  
87/1 College Street  
Senate House  
Kolkata-700073  
Website :-www.caluniv.ac.in

**Notice Inviting Quotation**

University of Calcutta invites **sealed** quotation from resourceful and bonafied contractors for the following work

1.	N.I.Q. No	:	R/584/2020(2 <sup>nd</sup> call )	Dated:-04-03-2020
2.	Name of Work	:	<b>Purchasing &amp; commissioning of software for salary bill preparation and payment in replacement existing software (COSA) package as per specification and rules of the University of Calcutta.</b>	
3.	Estimated Cost put to Tender	:-	NA	
4.	Earnest Money	:-	<b>2% of the Quoted amount in INR, in the form of demand draft in favour of University of Calcutta payable at Kolkata</b> is to be attached with the Tender for earnest money, failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender, the EMD will be returned on application after completion of the work. <b>For exemption of EMD, MSME/NSIC Certificate for relevant trade licence to be submitted.</b>	
5.	Time of completion	:-	15 days from the issuing of work order.	
6.	Eligibility Criteria	:-	<b>The Agency should submit in a sealed envelope the following documents: Copy of Valid trade License , GST &amp; Pan and credential for satisfactory completion of similar nature of jobs under Government, Government Undertaking and state run Universities &amp; autonomous institutions with the Bid Documents and NIT copy , Original EMD draft or NSIC/MSME Certificate.</b>	
7.	Terms & Conditions	:-	<ol style="list-style-type: none"><li>1. Sealed tenders with the relevant documents as mentioned above must be submitted at the Office of the Registrar Department at the Senate House, 87/1 College Street, Kolkata-700073 within the stipulated time. Failing which the Tender will be rejected.</li><li>2. The details of Tender documents to be downloaded from the website address of the University ( www. caluniv.ac.in) and the Bid document to be filled and signed by the intending Bidder/Agency.</li><li>3. The Work order will be awarded to the Lowest (L1) valid Bidder.</li><li>4. The quoted rate should be inclusive of all Govt taxes, loading, unloading, carriage etc complete.</li><li>5. No extra payment to be paid beyond the tendered amount.</li><li>6. The Tender Inviting Authority reserves the right to accept or reject any tender without assuring ant reasons.</li><li>7. Guarantee Period:- 1 year (No extra payment will be made for any maintenance or up gradation of software package during the guarantee period.</li><li>8. If the Agency fails to complete work within the completion time then the EMD amount will be forfeited and the Agency will be debarred for applying any tender for 3 years in the University.</li></ol>	
8.	Last date of Sale/ issue of tender papers		TO BE DOWNLOADED FROM WEBSITE.(www. caluniv.ac.in)	
9.	Last Date and Time of tender Submission	:-	13/03/2020 ( up to 2.00 PM)	
10.	Date and Time of Tender Opening	:-	On or after 3:00 PM 13/03/2020	

N.I.Q no ,Name of work and the date of opening should be written on the sealed envelope otherwise tender will not be opened thus cancelled.

3  
04/2020  
Registrar, C.U.



## UNIVERSITY OF CALCUTTA

**Name of the work:-** Purchasing & commissioning of software for salary bill preparation and payment in replacement existing software (COSA) package as per specification and rules of the University of Calcutta

**N. I.T. no- R/584/2020(2ndcall)**

**Dated: 04-03-2020**

**Name of Agency:**

**Address of Agency:**

**Bid Amount quoted by Agency:.....**

**Signature of the Agency with date & stamp:-**

**Name of the work:-** Purchasing & commissioning of software for salary bill preparation and payment in replacement existing software (COSA) package as per specification and rules of the University of Calcutta

SI No.	Description of the scrap items	Rate	GST	Total Rate (Inclusive of All Govt. Taxes) Loading, Unloading, Carriage etc. complete	Amount
1.	Purchasing & commissioning of software for salary bill preparation and payment in replacement existing software (COSA) package as per specification and rules of the University of Calcutta.				

**N.B. – The rate should be inclusive of all Taxes such as GST, Service Tax, etc and loading unloading etc complete.**

**Signature of the Agency with date & stamp:-**



UNIVERSITY OF CALCUTTA  
REGISTRAR DEPARTMENT  
87/1 College Street  
Senate House  
Kolkata-700073  
Website :-www.caluniv.ac.in

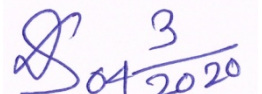
**NOTICE INVITING QUOTATION**

University of Calcutta invites sealed quotation from resourceful and bonafied artists with experienced of conservation & restoration of age old paintings for the following work

1.	N.I.Q. No	:	RR-1271/4.3.20	Dated 04/ 03/ 2020
2.	Name of Work	:	Conservation & Restoration of the 9 nos Oil Paintings & 5 nos Tempara and others at Darbhanga building (1 <sup>st</sup> floor) of University of Calcutta.	
3.	Description of Painting	:-	<b>Oil Paintings:</b> 1. M.K Gandhi 2. Sir Asutosh Banerjee 3. Maharsja Rameswar Singh of Darbhanga, 4. Sir Prasunno Coomar Tagore, 5. Acharya Prafulla Ch Roy 6. Vivekananda 7. Rammohan Roy 8. Mirza Galib 9. Mother & Child by Jamini Roy <b>Tempara &amp; others:</b> Gopinies, by Jamni Roy; Birth of Chaitanya, by Nandalal Bose; Holi, signed but not recognized; Swing, unknown artist; Flood, by Asit Roy.	
5.	Time of completion	:-	10 days from the issuing of work order.	
6.	Eligibility Criteria	:-	1. The bidder should have sufficient experience related to conservation & restoration of age old paintings. 2. The bidder must have to produce valid Trade licence, PAN, GST & IT return certificate.	
7.	Last date of receipt of application for tender	:-	NA	
8.	Last date of Sale/ issue of tender / Quotation papers		TO BE DOWNLOADED FROM WEBSITE.(www. caluniv.ac.in)	
9.	Last Date and Time of Quotation Submission	:-	13/03/2020.( up to 2.00 PM)	
10.	Date and Time of Tender Opening	:-	On or after 3:00 PM 13/03/2020	

N.I.Qno ,Name of work and the date of opening should be written on the sealed envelope otherwise tender will not be opened thus cancelled.

The undersigned reserves the right to reject any or all Tenders without assigning any reason what so ever.

  
Registrar, C.U.



# UNIVERSITY OF CALCUTTA

**Name of the work:-** Conservation & Restoration of the 9 nos Oil Paintings & 5 nos Tempara and others at Darbhanga building (1<sup>st</sup> floor) of University of Calcutta.

**NIQ no:-** RR-1271/4.3.20

**Dated** 04/03/2020

**Address of Agency:-**

**Amount quoted by Agency( in figure and words):-** .....

.....(Rs.....)

**Signature of the Agency with Date and Seal:-**



# UNIVERSITY OF CALCUTTA

**N. I.Q. no-** RR-1271/4.3.20

Dated 04/ 03/ 2020

## CONTRACT FOR WORK

### GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT. which will be opened by the undersigned or by his representative with in **the specified time and date mentioned in the NIQ.** **The tendered must write the name of the work , NIQ no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.**
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules.
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value
5. The allotted time for completion of the work **as mentioned in the NIQ** days from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.
7. A sum of 2% of the Quoted amount. in the form of demand draft in ***favour of UNIVERSITY OF CALCUTTA payable at Kolkata*** is to be attached with the tender as earnest money failing which the tender will be treated cancelled. The



earnest money will be returned to unsuccessful tenderers on application after issue of work order to the successful bidder. For successful tenderer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills.

8. **2% of the Quoted amount in INR**, in the form of demand draft in favour of **University of Calcutta payable at Kolkata** is to be attached with the Tender for earnest money, failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender, the EMD will be returned on application after completion of the work. **For exemption of EMD, MSME/NSIC Certificate for relevant trade licence to be submitted.**

9. **Sealed tenders with the relevant documents as mentioned above must be submitted at the Office of the Registrar Department at the Senate House, 87/1 College Street, Kolkata-700073 within the stipulated time. Failing which the Tender will be rejected.**

10. **The details of Tender documents to be downloaded from the website address of the University ( www. caluniv.ac.in) and the Bid document to be filled and signed by the intending Bidder/Agency.**

11. **The Work order will be awarded to the Lowest (L1) valid Bidder.**

12. **The quoted rate should be inclusive of all Govt taxes, loading, unloading, carriage etc complete. No extra payment to be paid beyond the tendered amount.**

13. **The Tender Inviting Authority reserves the right to accept or reject any tender without assuring any reasons**

14. **If the Agency fails to complete work within the completion time then the EMD amount will be forfeited and the Agency will be debarred for applying any tender for 3 years in the University.**

**Eligibility Criteria:-**

The Agency should submit in a sealed envelope the following documents: Copy of Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of jobs under Government, Government Undertaking and state run Universities & autonomous institutions with the Bid Documents and NIT copy , Original EMD draft or NSIC/MSME Certificate.

**Amount- Rs.**

**D.D No..... Dated / /20**

**Name of Issuing Bank:--**

**Branch :-**

8. **Work is to be carried out as per specification laid in the B.O.Q or as per instruction of the University Registrar or his representative.**

9. **The materials brought to site for execution of the work should by no means be taken out of site without the permission of the registrar, C.U.**

10. **The rates must be quoted in words in figure other wise the tender will be cancelled.**

**11.** The University will not be bound to accept the lowest bidder.

**12.** The University will not supply any materials to the contractor.

Sd/-

Registrar, C.U.

Name of the Agency:

Address :-

**SIGNATURE OF THE CONTRACTOR WITH SEAL AND DATE**



Name of work:- Conservation & Restoration of the 9 nos Oil Paintings & 5 nos Tempara and others at Darbhanga building (1<sup>st</sup> floor) of University of Calcutta.

FSI No.	Description of Work	Rate	GST	Total Rate (Inclusive of All Govt. Taxes) Loading, Unloading, Carriage etc. complete	Amount
1.	<p>List of the paintings and art-objects of Calcutta University.</p> <p><b>Required restoration</b></p> <p><u>Oil Paintings:</u></p> <ol style="list-style-type: none"> <li>1. M.K Gandhi – oil on canvas, 88x60 inches</li> <li>2. Sir Asutosh Banerjee – oil on canvas, 100x70 inches</li> <li>3. Maharsja Rameswar Singh of Darbhanga, oil on canvas, 90x60</li> <li>4. Sir Prasunno Coomar Tagore, oil on canvas, 82x70</li> <li>5. Acharya Prafulla Ch Roy, oil on canvas, 38x32</li> <li>6. Vivekananda, oil on canvas, 33x28</li> <li>7. Rammohan Roy, oil on canvas, 28x24</li> <li>8. Mirza Galib, oil on canvas, 45x40</li> <li>9. Mother &amp; Child by Jamini Roy, oil on canvas, 62x32</li> </ol> <p><u>Tempara &amp; others:</u></p> <ol style="list-style-type: none"> <li>1. Gopinies, by Jamni Roy, Tempara on cloth, 27x75</li> <li>2. Birth of Chaitanya, by Nandalal Bose, Tempara on paper, 45x40</li> <li>3. Holi, signed but not recognized, Tempara on mezonite board, 34x46</li> <li>4. Swing, unknown artist, wood cut print, 24x30</li> <li>5. Flood, by Asit Roy, Tempara on paper board, 26x43</li> </ol>				

Name and Address of the Agency:-

Rate Quoted :- ( in figure)- .....

(In words):- .....

N.B. – The rate should be inclusive of all Taxes such as GST, Service Tax, etc and loading unloading etc complete.

Signature of the Agency with date & stamp:-