




UNIVERSITY OF CALCUTTA  
OFFICE OF THE REGISTRAR DEPARTMENT  
87/1 College Street  
Darbhanga Building, 1<sup>st</sup> Floor  
Kolkata-700073  
Website :-www.caluniv.ac.in

**Notice Inviting Item Rate Tender for Disposable Of Scraps**

**Sealed** tenders are hereby invited for disposable of scrap materials on As-Is-Where-Is basis from resourceful and bonafied contractors/Agency /Auctioneers for the following work.

1.	N.I.Q. No	:-	R/5/A/22	Dated: 03/01/2022
2.	Name of Work	:	Disposal of scrap materials from Department of Home Science Viharilal College Campus, 20 E, Judges Court Road, Nearest Railway Station: Majherhat, Nearest Metro Station: Jatin Das Park, Alipore, Kolkata, West Bengal 700027, University of Calcutta as per BOQ during the Financial Year 2021-22.	
3.	Earnest Money	:-	NIL	
4.	Time of completion	:-	5 (Three) days from the date of receiving work order.	
5.	Eligibility Criteria	:-	The intending bidder must have <b>Valid trade License, GST &amp; Pan and credentials for satisfactory completion of similar nature of jobs under Government, Government Undertaking and Universities etc. within last three years.</b>	
6.	Terms and conditions	:-	The participant bidder must submit the following documents in sealed envelope to the Office of the Registrar at the 1 <sup>st</sup> floor of the Darbhanga Building, University of Calcutta, 87/1, College Street, Kolkata – 700073 within the last date of submission of the tender. 1. NIT documents duly filled and signed by the intending bidder. 2. Bank draft for the bid amount (auctioned amount) in favour of the University of Calcutta. 3. <b>Self-attested copy of Valid trade License, GST &amp; Pan and credentials for satisfactory completion of similar nature of jobs under Government, Government Undertaking and Universities etc. within last three years.</b> 4. <b>Application through postal service or courier service is not accepted.</b>	
	Issue of tender papers		TO BE DOWNLOADED FROM WEBSITE (www.caluniv.ac.in).	
7.	Last Date and Time of tender Submission	:-	<b>On 10.01.2022 ( up to 2.00 PM)</b>	
8.	Date and Time of Tender Opening	:-	<b>On 10.01.2022 at 3 pm or After</b>	

N.I.Q no , Name of work and the date of opening should be written on the sealed envelope otherwise tender will not be opened and will be rejected.

  
03/01/22  
Registrar  
University of Calcutta



## UNIVERSITY OF CALCUTTA

N.I.Q. No- R/5/A/22

Dated: 03/01/2022

**Name of the Work: Disposal of scrap materials from Department of Home Science Viharilal College Campus, 20 E, Judges Court Road, Nearest Railway Station: Majherhat, Nearest Metro Station: Jatin Das Park, Alipore, Kolkata, West Bengal 700027, University of Calcutta as per BOQ during the Financial Year 2021-22.**

**Name of Agency:-**

**Address of Agency:-**

**Bid amount quoted by Agency:- .....**

**Signature of the Agency with date & stamp:-**



# UNIVERSITY OF CALCUTTA

N.I.Q. No- R/5/A/22

Dated: 03/01/2022

## TENDER AND CONTRACT FOR WORK

### GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible Tenders will have to download the tender papers from the website & drop the filled tender papers signed with seal and date at every page along with copy of Valid Trade license's, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least seventy five percent of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year(**only completion certificate of the work should be treated as Credential**) in sealed envelope in the Tender box kept in the Office of the undersigned with in the specified time mentioned in the NIT. Which will be opened by the undersigned or by his representative with in **the specified time and date mentioned in the NIT**. **The tendered must write the name of the work , NIT no , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.**
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc. as well as the Water, Electricity charges which are to be paid as per rules .
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 10 % of the contract value .



**5.The allotted time for completion of the work (03) three days from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.**

**6.The rates must be quoted in words in figure otherwise the tender will be cancelled.**

**7.The highest bidder (auctioneer) will be awarded the work order subjected to the fulfillment of all the terms and conditions stipulated in the tender at page no. 1 vide clause no. 6.**

**8. For details of scrap items please find the B.O.Q table attached herewith and the intending bidders are requested to inspect the site before submitting the tender. No request for changing any clause or items will be considered further. All the items of the BOQ must be quoted by the bidder.**

**09. The quoted rate should be inclusive of all taxes, loading, unloading etc. all complete. No extra payment will be given by the University for the work.**

**10. Any negotiation of the tender or any mal practice in respect of participating in the tender will be considered as rejected.**

**11.University Authority reserves the rights to accept or reject any Tenderer or cancel the Tender without assigning any reason whatsoever.**

Sd/-  
Registrar  
University of Calcutta

Name of the Work: Disposal of scrap materials from Department of Home Science Viharilal College Campus, 20 E, Judges Court Road, Nearest Railway Station: Majherhat, Nearest Metro Station: Jatin Das Park, Alipore, Kolkata, West Bengal 700027, University of Calcutta as per BOQ during the Financial Year 2021-22.

SL.	Location	DESCRIPTION OF SCRAPS	QTY.	UNIT	Basic Rate (Rs.)	G.S.T	Total Amount Including G.S.T
1.	Below stair (Annex Building)	Computer Monitor	3	Pcs.			
		CPU	1	Pcs.			
		Micro oven	1	Pcs.			
		Motor	1	Pcs.			
		Electrical cable (Damaged)	Lot				
		Stand Fan	1	Pcs.			
		Swing Machine	1	Pcs.			
		Blade (ceiling Fan)	14	Pcs.			
2.	Outside (Annex Building)	Chhatim wood logs Girth size: a) 2'6" ht. x 2'9" dia. (Approx.) b) 1'7" ht. x 2' dia. (Approx.) c) 1'9" ht. x 1'9" dia. (Approx.) d) 1'7" ht. x 1'9" dia. (Approx.) e) 1'7" ht. x 1'9" dia. (Approx.)	5	Pcs.			
		Asbestos board	1	pcs			
3.	Left side of the Canteen	Litter bean	1	Pcs.			
		UPS	1	pcs			
		Tube light fittings	6	Pcs.			
		Plastic Jar	3	Pcs.			
		Computer Table	1	Pcs.			
		Sink with wooden frame	1	Pcs.			
		High bench - wooden	9	pcs			
		Low bench - wooden	3	pcs			
		Some electric wires	Lot				
		Speaker box	1	pcs			
		Wooden chair	1	pcs			
		Revolving Chair	1	pcs			
		Ceiling Fan	4	pcs			
		Wooden box of LCD TV	1	pcs			
		Broken GI & PVC pipes	lot				
		Vapour Light	2	pcs			
		Telephone	7	pcs			
		Corrogated Tin	lot				
Old Papers	lot						

		Flash Doors	3	pcs			
		Old centrifuge machine	2	pcs			
		Voltage stabilizer	2	pcs			
		Autoclave	1	pcs			
		Black board	1	pcs			
		Hot air oven	1	pcs			
		Glow signboard	1	pcs			
4.	Right side of the Canteen & around Animal House	Chhatim wood logs Girth size: a) 2'5" ht. x 1'11" dia. (Approx.) b) 2' ht. x 2'4" dia. (Approx.) c) 2'10" ht. x 2'8" dia. (Approx.) d) 2'5" ht. x 1'9" dia. (Approx.) e) 2' ht. x 2'5" dia. (Approx.)	5	Pcs.			
		Neem wood logs Girth size: a) 5'6" ht. x 1'2" dia. (Approx.) b) 7' ht. x 1'2" dia. (Approx.) c) 5'4" ht. x 1'7" dia. (Approx.) d) 7'9" ht. x 1'8" dia. (Approx.) e) 8'5" ht. x 1'1" dia. (Approx.) f) 7'7" ht. x 1'1" dia. (Approx.) g) 11'3" ht. x 10" dia. (Approx.)	7	pcs			
		GI tank	7	pcs			
		Rat cages	27	pcs			
		Commode	4	pcs			
		Urinal	7	pcs			
		Indian pan	1	pcs			
		Basin	4	pcs			
5	Annex Building (Roof)	Tube light fittings	20	pcs			
		Grill	6	pcs			
		Rod	lot				
		GI pipes	30	pcs			
		Telephone	3	pcs			
		Letter BOX	1	pcs			
		Soil pipe	3	pcs			
		Main Switch	5	pcs			
6	Canteen	Old papers	lot				
		Collapsible gate	1	pcs			
		Aluminium window frame	11	pcs			
		Glass panel	32	pcs			

7	Below main building stair	Electrical burnt main switch	15	pcs			
		Electrical cable	lot				
8	Beside main road of the campus	<p>Radhachura wood logs Girth size:</p> <p>a) 7'10" ht. x 7'5" dia. (Approx.)</p> <p>b) 12' ht. x 10" dia. (Approx.)</p> <p>c) 5'6" ht. x 1'1" dia. (Approx.)</p> <p>d) 4'6" ht. x 1'3" dia. (Approx.)</p> <p>e) 8' ht. x 5" dia. (Approx.)</p> <p>f) 5'6" ht. x 1'3" dia. (Approx.)</p> <p>g) 4'6" ht. x 2' dia. (Approx.)</p> <p>h) 9' ht. x 1'3" dia. (Approx.)</p> <p>i) 4' ht. x 8" dia. (Approx.)</p> <p>j) 13' ht. x 9" dia. (Approx.)</p>	10	Pcs			
Scrap materials from Bio-Chemistry/Microbiology/Physiology Laboratory: 2021-22							
1.	In front of Bio-Chemistry lab (M.Sc-01/Gr. Fl.)	Refrigerator (Whirlpool Red Colour)-165 ltr. (Approx)	1	Pcs			
		Refrigerator (Videocon Cherry red Colour)-235 ltr. (Approx)	1	Pcs			
		Refrigerator (Kelvinator sky blue Colour)-190 ltr. (Approx)	1	Pcs			
		Refrigerator (Kelvinator Red Colour)-165 ltr. (Approx)	1	Pcs			
2.	In front of Microbiology lab (M.Sc-02/Gr. Fl.)	Centrifuge machine (REMI-R8C)	1	pcs			
		Spectrophotometer – (ELICO-SL-159)	1	Pcs			
		Common balance (manual operated)	3	Pcs			
		Viscometer bath	1	pcs			
		Common balance (electric operated)	2	pcs			
		Automatic voltage stabilizer	1	Pcs			
3.	In Physiology lab (Room no. 15/1 <sup>st</sup> fl)	Colour printer -HP	1	Pcs			

Total Amount Including GST in words=

Total Bid Amount in figure and words with G.S.T.:

Disclaimer:

**I do here by agree all the terms and conditions of the tender and acknowledge the bid amount.**

**Signature and seal of the Agency:**

Sd/-  
Registrar  
University of Calcutta