UNIVERSITY OF CALCUTTA



Tender Notice No. ADM/CE/30/Tender/20/07

Senate House Kolkata - 700073 Dated 02.12.2020

NOTICE INVITING TENDER FOR PRE PRINTED COMPUTER STATIONERY

Sealed tenders are invited by the Department of Controller of Examinations, University of Calcutta for the following items:-

SRL. NO.	ITEM	QUANTITY
1	Diploma Certificate with Logo embossing & UV security print, Paper Size – A4 (11.69" x 8.27"), Policy Bond (Cut Sheet) Printing – Two Colours in front side, Paper – 106 GSM.	1,00,000 pieces
2	EZR in two Parts with logo (Carbon inter-leaved), Paper Size – 15" x 12", University name at the top, 80 GSM paper, single Colour.	1,00,000 pieces

The bidders are to submit (a) Quotations (In their company letter-head) (b) Credentials viz., photocopies of current and relevant Trade License, Previous VAT/Sales tax clearance Certificate, PAN Card, Latest Income Tax Return, GST Certificate and (c) sample of item.

The bidders are also requested to submit quotation at lowest basic rate i.e. excluding taxes.

The tenders will be received by the office of the undersigned at 2nd floor of Darbhanga Building, 87/1 College Street, Kolkata - 700073 up to 14.12.2020 on all working days from 11 a.m. to 5 p. m. and the same will be opened on 15.12.2020 at 3.30 p.m. in presence of bidders or their authorized representatives.

The Authority reserves the right to accept or reject any tender without assigning any reason. Parties shall be liable to replace defective or inferior quality articles. Failure to execute order to the satisfaction of the authority shall lead to cancellation of order.

Controller of Examinations (Acting)
University of Calcutta

UNIVERSITY OF CALCUTTA



Tender Notice No. ADM/CE/30/Tender/20/08

Senate House Kolkata - 700073 Dated 02.12.2020

NOTICE INVITING TENDER FOR COMPUTER PERIPHERALS

Sealed tenders are invited by the Department of Controller of Examinations, University of Calcutta for the following items:-

SR. No.	ITEM SPECIFICATION	QUANTITY
1	Compact All in One (Print, Copy, Scan), Wireless connectivity Model - Canon image CLASS MF 232W	1 Piece

The bidders are to submit (a) Quotations (In their company letter-head) (b) Credentials viz., photocopies of current and relevant Trade License, Sales tax clearance Certificate, PAN Card, current Income Tax Return, GST Certificate.

The bidders are also requested to submit quotation at lowest basic rate i.e. excluding taxes.

The tenders will be received by the office of the undersigned at 2nd floor of Darbhanga Building, 87/1 College Street, Kolkata - 700073 up to **14.12.2020** on all working days from **11 a.m. to 5 p. m.** and the same will be opened on **15.12.2020** at 3.30 p.m. in presence of bidders or their authorized representatives.

The Authority reserves the right to accept or reject any tender without assigning any reason. Parties shall be liable to replace defective or inferior quality articles. Failure to execute order to the satisfaction of the authority shall lead to cancellation of order.

Controller of Examinations (Actg.)
University of Calcutta