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UNIVERSITY OF CALCUTTA

Office of the Engineer
Darbhanga Building
87/1 College Street
Kolkata- 700073

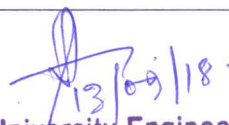
NOTICE INVITING QUOTATION

University of Calcutta invites sealed quotation from resourceful and bonafide contractors for the following work

1.	N.I.Q. No	:	Eng /EQ-29 /18-19	Dated 13/ 09/2018.
2.	Name of Work	:	Supplying & installation of 2nos new split type room air conditioner machines along with supplying, fixing & connection of timer for round the clock alternate operation along with all accessories as required in the server room at College Street Campus, CU.	
3.	Estimated Cost	:-	x	
4.	Earnest Money	:-	5% of the quoted amount in the form of CTS demand draft in favour of University of Calcutta payable at Kolkata is to be attached with the Tender as earnest money failing which the tender will be treated cancelled. The earnest money will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the EMD will be returned on application after an equal amount of security deposit is ducted by the University from the running bills.	
5.	Time of completion	:-	7days	
6.	Eligibility Criteria	:-	Valid trade License , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted. (Only completion certificate of the work should be treated as Credential.	
7.	Last date of receipt of application for tender	:-	NA	
8.	Last date of Sale/ issue of tender papers		TO BE DOWNLOADED FROM WEBSITE (caluniv.ac.in).	
9.	Last Date and Time of tender Submission	:-	24/09/18(up to 2.00 PM)	
10.	Date and Time of Tender Opening	:-	24/09/18(at 3.00 PM)	

N.I.Q no., Name of work and the date of opening should be written on the sealed envelope otherwise quotation will not be opened thus cancelled.

For details enquiry & further correspondence feel free to contact the Engineer C.U. or
The Office of the Engineer at any working day between 11.00 am to 4.00 pm.


13/09/18
University Engineer
&

Convener of The Tender Committee, C.U.



UNIVERSITY OF CALCUTTA

NOTICE INVITING QUOTATION NO. - Eng /EQ-29 /18-19.DATED 13/09/2018

Name of the work: - Supplying & installation of 2nos new split type room air conditioner machines along with supplying, fixing & connection of timer for round the clock alternate operation along with all accessories as required in the server room at College Street Campus, CU.

Name of Agency:-

Address of Agency:-

Rate quoted by Agency: - (%)
Percent Above / At par / Below

Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

Quotation No: - Eng /EQ-29/18-19

Dated: 13/09/2018

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible quotationers will have to download the tender papers from the website & drop the filled quotation papers signed with seal and date at every page along with copy of valid trade license, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least 75% of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year(only completion certificate of the work should be treated as Credential) in sealed envelope in the Tender box kept in the Office of the undersigned up to 2.00 pm on 24/09/2018 which will be opened by the undersigned or by his representative in your presence within 3.00 pm on the same day .The quotationers must write the name of the work , NIQ. No. , the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc. as well as the Water, Electricity charges which are to be paid as per rules.
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value.



5. The allotted time for completion of the work is 7 days from the date of receipt of work order. Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6 (a) The University authority will retain a sum amounting to 10% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit. The same will be released after a period of six months from the date of completion of the work on application.

7. A sum of 5% of the estimated amount i.e. Rs in the form of demand draft in favour of UNIVERSITY OF CALCUTTA payable at Kolkata is to be attached with the quotation as earnest money, failing which the quotation will be treated cancelled. The earnest money will be returned to unsuccessful quotationers on application after issue of work order to the successful bidder.

For successful quotationer the EMD will be returned on application after an equal amount of security deposit is deducted from the running bills/final bill.

D.D No..... Dated / /20

Name of Issuing Bank:--

Branch :-

Amount: - Rs /-(Rupees)

8. Work is to be carried out as per specification laid in the B.O.Q or PWD specification as per instruction of the University Engineer or his representative.

9. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U.

10. The rates must be quoted in words & in figure otherwise the tender will be cancelled.



11. The University will not be bound to accept the lowest bidder.
12. The University will not supply any materials to the contractor.
13. The contractor will work under the strict supervision of the Engineer. The BOQ given along with the tender is provisional. Payment will be made on the actual work done jointly measured by the consultant & the contractor. The contractor will have to submit bill in printed format in duplicate.
14. The contractor will have to take necessary instruction from the Engineer, CU, regarding the execution of work.

Sd/-

University Engineer

Name of the Agency:-

Address:-

SIGNATURE OF THE CONTRACTURE WITH SEAL AND DATE:



BOQ of Supplying & installation of 2nos new split type room air conditioner machines along with supplying, fixing & connection of timer for round the clock alternate operation along with all accessories as required in the server room at College Street Campus, CU.

Sl.No.	Description	Quantity	Amount(Rs)	Rate(Rs)
1.	Supplying of new 2ton 3star split type room airconditioner machine with remote, Voltas/Carrier make.	2nos.		
2.	Installation of the above along with all accessories e.g. angle iron frames, copper pipes, electrical cord, water line, tape etc. as required to complete the job.	2nos.		
3.	Supplying of timer for round the clock alternate operation of both the above machines.	1no.		
4.	Fixing the timer & connection of both the above machines with the timer along with all required e.g. PVC copper wire, pvc pipe etc. to complete the job for round the clock alternate operation (as per instruction) of both the machines.	1item.		
5.	Add: Taxes as per norms			

Name of the agency:

Amount in words:

Signature of the agency with date & stamp:

o/c



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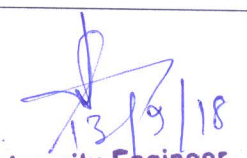
NOTICE INVITING QUOTATION

University of Calcutta invites sealed quotation from resourceful and bonafide contractors for the following work

1.	N.I.Q. No	:	Eng /EQ-30 /18-19	Dated 13/ 09/2018.
2.	Name of Work	:	Annual maintenance contract for the operation of the pump motor sets in two shifts only on every Saturday, Sunday & Holidays at College Street Campus, CU.	
3.	Estimated Cost	:-	x	
4.	Earnest Money	:-	Security deposit of Rs10000.00 (Ten Thousand Rupees Only) payable either in cash or in the form of demand draft drawn in favour of UNIVERSITY OF CALCUTTA payable at Kolkata & to be deposit by the agency before starting the job to cover the risk or loss of the pump motor set or accessories is to be attached with the Tender as security deposit failing which the tender will be treated cancelled. The security deposit will be returned to unsuccessful tenders on application after issuing of work order to the successful bidder. In case of successful tender the SD will be returned on application after an equal amount of security deposit is ducted by the University from the running bills.	
5.	Time of completion	:-	1year	
6.	Eligibility Criteria	:-	Valid electrical license, trade license , GST & Pan and credential for satisfactory completion of similar nature of job. Amounting 75 % of the estimated value in a single tender in the last three financial year . Government, Government Undertaking and University of Calcutta credentials are accepted. (Only completion certificate of the work should be treated as Credential.	
7.	Last date of receipt of application for tender	:-	NA	
8.	Last date of Sale/ issue of tender papers		TO BE DOWNLOADED FROM WEBSITE (caluniv.ac.in).	
9.	Last Date and Time of tender Submission	:-	24/09/18(up to 2.00 PM)	
10.	Date and Time of Tender Opening	:-	24/09/18(at 3.00 PM)	

N.I.Q no., Name of work and the date of opening should be written on the sealed envelope otherwise quotation will not be opened thus cancelled.

For details enquiry & further correspondence feel free to contact the Engineer C.U. or
The Office of the Engineer at any working day between 11.00 am to 4.00 pm.


13/9/18
University Engineer
&
Convener of The Tender Committee, C.U.



UNIVERSITY OF CALCUTTA

NOTICE INVITING QUOTATION NO. - Eng /EQ-30 /18-19.DATED 13/09/2018

Name of the work: - Annual maintenance contract for the operation of the pump motor sets in two shifts only on every Saturday, Sunday & Holidays at College Street Campus, CU.

Name of Agency:-

Address of Agency:-

Rate quoted by Agency: - (%)
Percent Above / At par / Below

Signature of the Agency with date & stamp:-



UNIVERSITY OF CALCUTTA

Quotation No: - Eng /EQ-30/18-19

Dated: 13/09/2018

TENDER AND CONTRACT FOR WORK

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT

1. Eligible quotationers will have to download the tender papers from the website & drop the filled quotation papers signed with seal and date at every page along with copy of valid electrical license, trade license, GST & PAN and Credential for satisfactory completion of similar nature of job amounting to at least 75% of the job value in a single tender from any Government, Govt. undertaking or University of Calcutta in the last three financial year (only completion certificate of the work should be treated as Credential) in sealed envelope in the Tender box kept in the Office of the undersigned up to 2.00 pm on 24/09/2018 which will be opened by the undersigned or by his representative in your presence within 3.00 pm on the same day. The quotationers must write the name of the work, NIQ. No., the date of opening and name of the bidder on the envelop failing which the tender will not be opened thus will be treated as cancelled.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurances, labour insurances, handling charges, necessary government taxes, duties etc. as well as the Water, Electricity charges which are to be paid as per rules.
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 05 % of the contract value.



5. The allotted time for completion of the work is 1year from the date of receipt of work order .Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of time the University authority has the full right reserved to grant it or discard it.

6. Security deposit of Rs10000.00 (Ten Thousand Rupees Only) payable in the form of demand draft drawn in favour of UNIVERSITY OF CALCUTTA payable at Kolkata & to be deposit by the agency before starting the job to cover the risk or loss of the pump motor set or accessories.

7. Operation of the pump motor sets in two shifts will be as follows on every Saturday, Sunday & Holidays. Each shift requires 1(one) plumber/pump operator & 1(one) plumbing helper.

Shifts: Morning- 6AM to 12noon & Evening- 2PM to 8PM.

8. Work is to be carried out as per specification laid in the B.O.Q or PWD specification & as per instruction of the University Engineer or his representative. Pump rooms are situated in different places at College Street Campus, e.g.) Centenary Building, b) Darbhanga Building, c) Asutosh Building.

9. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Engineer C.U. The concerns have to bring his tools & tackles required to do the job.

10. The rates must be quoted in words & in figure otherwise the tender will be cancelled.

11. The University will not be bound to accept the lowest bidder.

12. The University will not supply any materials to the contractor.

13. The contractor will work under the strict supervision of the Engineer,CU/ SAE (E). Payment will be made in quarterly/annually basis after satisfactory service from the date of commencement of the contract & duly work done certificate from the SAE (Electrical). The contractor will have to submit bill in printed format in duplicate.

14. The contractor will have to take necessary instruction from the Engineer,CU, / SAE (E)) regarding the execution of work.



15. The names & photographs of the listed staffs should be submitted to the Engineer,CU/ SAE (E) & the Caretaker, College Street campus immediately after receiving the work order.

16. The agency shall ensure necessary insurance policies on the listed staffs & should cover all type of risk/benefit against accident/injury etc. during their duty period. **The University of Calcutta will not take any responsibility for any unwanted incidents.**

17. All appliances are to be sincerely checked regularly. Services have to be extended up to the satisfaction of the concern Engineer,C.U &/or SAE (E). If there is any possibility of future hazards it should be immediately intimated to the concerned authority & means should have to be taken for proper rectification without any time delay.

18. Beside his normal work the agency is not allowed to carry out any work which incurs financial involvement without the knowledge & approval of the Engineer, C.U.

Sd/-

University Engineer

D.D No..... Dated / /20

Name of Issuing Bank:--

B ranch :-

Amount: - Rs /-(Rupees)

Name of the Agency:-

Address:-

SIGNATURE OF THE CONTRACTURE WITH SEAL AND DATE: