



University of Calcutta

Office of the Registrar
87/1, College Street, Kolkata-700 073

Short Notice Inviting Tender for disposal of scraps

Memo No.:R-6/Scrap/2020

Date:24/09/2020

Sealed bids are hereby invited on "AS IS AND WHERE IS BASIS" by the Registrar, University of Calcutta, from bonafied and reputed bidders for the work: Disposal of the Scrap and broken furniture and other materials, lying at the Centenary Auditorium Hall at College Street Campus of the University of Calcutta.

All concerned are requested to access the University website https://www.caluniv.ac.in/tender/tender_news.html for participating in this short Notice inviting Tender

TERMS & CONDITIONS OF AUCTION:

1. The intending bidders should possess valid PAN, GST, acknowledgement receipt of payment of Professional Tax, current Income Tax return, current relevant Trade Licenses, and permit etc. and the intending bidders are requested to upload on line self-attested scanned copies of all the documents as indicated in the web site, failing which the bid will be cancelled. The Original documents (for verification only) with a photocopy of each will have to be produced to the Office of the Registrar, University of Calcutta, as and when required.

2. **Last Date of submission of Sealed Bid:** The intending Bidders are requested to submit the sealed Bids within Date 28.09.2020 at 2pm to the Office of the Deputy Registrar at 1st floor of the Darbhanga Building.

3. **Date of Opening of the Tender:** On Dt. 28.09.2020 at 2.30 pm.
The highest bidder will be informed after opening of the Tender.

3. **Earnest Money Deposit : Nil.**

4. **Completion Time of the Work:** The Letter of Acceptance will be awarded to the Highest Bidder. The Highest Bidder must submit the Bid amount in favour of the University of Calcutta by Dt. 29.09.2020 within 2pm to the Cash Department of the University of Calcutta and submit the receipt challan to the Office of the Undersigned within 4pm on 29.09.2020.

The work order will be issued after getting the receipt challan of the Bid amount.

Removing and disposal of the scraps must be executed within Two days from the issuing of the Work Order to the Highest Bidder, failing which the Bidder will be black listed for Further Three years to participate in any tender of the University.

5. The intending bidders must provide every detail as desired above including his name, address and Mobile number and office land line number (if available) clearly in the space provided for the same – online. Incomplete information may lead to rejection of the application.

6. Auctioned materials to be collected from mentioned addresses at the Bidder's own arrangement (viz. Vehicle, manpower or loading and unloading). No expenses in any form towards disposal will be borne by the office.

7. Road challan for disposal will be provided by the Registrar's Department. However all other permits/permissions required for transportation and disposal will have to be arranged by the Bidder by abiding relevant traffic rules of the area.

8. The successful bidder at his own cost has to adopt all safety/preventive/precautionary measures following relevant rule of the Government for safe disposal of the auctioned items. Permission from appropriate authority if needed for such process has to be procured from the end of the bidder.

9. In general the highest bid will be accepted. However, the Tender inviting authority shall not be bound to accept the highest bid and can go for subsequent calls if the highest bid in the opinion of the Tender Inviting Committee will not appear to be satisfactory. The undersigned reserves the right to reject any Bid or invite fresh tender without assigning any reason to the participant bidders.

10. The disposal items as mentioned in table-1 have been stacked at the Centenary Auditorium Hall in the College Street Campus, University of Calcutta. The intending bidders may inspect the disposable items in coordination with the staff of the Registrar's Department on the following date and time:

Date	Time
25.09.2020-----	From 1pm to 3pm
26.09.2020-----	Do
27.09.2020-----	Do

Bid may be placed after physical verification of the disposal items as mentioned in table -1

11. Bids placed by the agency (H-1) will be accepted as per terms and condition laid down vide Govt. of West Bengal, Finance department order No. 4068-F(Y) dt.25.05.2015.

12. The dates and times published on line are final and no request for any change will be entertained under any circumstances. Moreover, no objection in any form shall be entertained after completion of no line security of documents.

13. A work completion certificate indicating, "The works have been completed in all respects and the area has been cleared properly and no damage to any property of the University has occurred during such process" must be obtained from the Registrar Department for releasing of the earnest money

14. Permission will be given to any application to participate in one auction only. Any individual Possessing more than one firm/agency by the same proprietorship cannot participate in one auction only.

15. It shall be deemed that all bidders have thoroughly read and understood the terms and conditions of sale before bidding. It will also be deemed that all the bidders have inspected the items prior to auction and have satisfied themselves with the full particulars of the same. No objection or claim of any nature whatsoever shall be entertained at the conclusion of the auction.

16. The auction inviting authority reserves the right to accept or reject any or all of the bids without assigning any reason thereof.

17. All legal issues if any arising out of the above auction will be limited to Kolkata Jurisdiction only.

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18. B.O.Q of the Work: Disposal of the Scrap and broken furniture and other materials, lying at the Centenary Auditorium Hall at College Street Campus of the University of Calcutta.

Sl	Description of Items	Quantity (Approx.)	Unit	Basic Cost in Rs	Total Cost inclusive of GST and other Taxes (If any) in Rs.
1	Corrugated boxes made of tin	200	Nos		
2	Broken, old and unused electrical equipment				
2.01	A.C.Machines	12	Nos		
2.02	photocopiers	6	Nos		
2.03	Electrical fans	20	Nos		
2.04	Damaged tube lights	50	Nos		
2.05	Printers	5	Nos		
2.06	scanners	2	Nos		
2.07	Old non-functioning computers	55	Nos		
2.08	Electrical fittings of tube light	25	Nos		
2.09	Damaged electrical Cables	55	metre		
2.10	Steel Almirah	69	Nos		
2.11	Steel rack	30	Nos		
2.12	Cooler and water filter	4	Nos.		
3	Broken pieces of wooden furniture in lot	1500	Kg		

Name of the Agency:

Address :-

SIGNATURE OF THE BIDDER WITH SEAL AND DATE:

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