



University of Calcutta
Central Library
87/1, College Street, Kolkata-700 073

Tender No.: L/604/22/19-20

Date: 13/03/2020

Central Library, University of Calcutta invites sealed quotations from reputed agencies/ distributors/ suppliers for purchase of the following items for the Computer Laboratory, Central Library:

Sl. No.	Description of items	Make	Quantity
1	KVM Switch 8 Port Rack Mountable (VGA and USB ports)	Cisco/Dell/HP or equivalent	01
2	Hard Disk for IBM x3400 server (IBM FRU : 39R7350, IBM P/N: 26K5517, SAS)	IBM or equivalent	02
3	Wireless Keyboard and Mouse combo	Lenovo/ Dell	03
4	Wire USB Keyboard and Mouse combo	Lenovo/ Dell	08
5	64 GB Pen drive USB 3.0	HP	10

Delivery Period : 7 days

Terms and Conditions:

1. The bidder should be the authorized distributor/ agency/ dealer / supplier.
2. The bidder should have at least three years' experience in supplying in any government / semi-government / academic institute.
3. The selected agency shall supply the required items within 7 (seven) days from the date of placing the supply order.
5. **Price should be quoted inclusive of all taxes including delivery, installation, and any other charges.**
6. No advance payment will be made.
7. Photocopy of valid trade license, P-tax, PAN card, GST registration certificate, credentials and other relevant documents are to be submitted with the sealed quotation.
8. The University reserves the right to accept or reject any bid and to cancel the bidding processes and reject all bids at any time prior to the issuance of work order without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders.

Quotations should be submitted in a sealed envelope addressed to the University Librarian, Central Library, University of Calcutta, 87/1 College Street, Kolkata - 700073 within 20 March 2020, 12 noon. Received quotations will be opened at 1 pm on the same day, i.e., 20 March 2020. Interested bidders or their authorised representatives may remain present at the time of opening the bid at the Office of the University Librarian, Central Library, University of Calcutta, 87/1 College Street, Kolkata - 700073.

University Librarian
University of Calcutta